



# PES Institute of Medical Sciences & Research

Kuppam- 517 425, Chittoor Dist., Andhra Pradesh

Tel: 08570 - 277999, 277799, 277666

Email: [principal@pesimsr.pes.edu](mailto:principal@pesimsr.pes.edu) Web: [www.pesimsr.pes.edu](http://www.pesimsr.pes.edu)

## NAAC Criterion 1: Curricular Aspects

### 1.2 Academic Flexibility

#### 1.2.1: Percentage of interdisciplinary / inter-departmental courses /training across all the Programmes offered by the College during the last five years





# PES Institute of Medical Sciences & Research

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## Minutes of relevant Academic Council/ BoS meetings



Name of Nodal Centre : Christian Medical College

Name of the Convener of the Centre : Dr. Margaret Shanthi F. X.,

Name of the Medical College : PES Institute of Medical Sciences & Research, Kuppam

Name of the MEU Coordinator: Dr Chitra Nagaraj

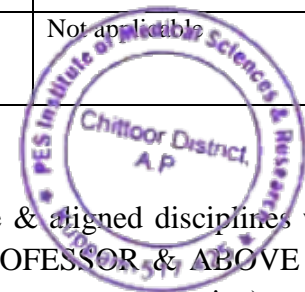
### Details of Curriculum Committee Members(2023-2024)

Details of Curriculum Committee Members										
Sr. No.	Name	Designation & Department of Curriculum Committee Members(faculty)	NMC Teacher ID	Mobile	E mail	AETCOM & rBCW attended at RC/NC			ACME attendance Status (if Yes, specify batch)	CISP Status (I & II)
						Attended Y / N	From	To		
1	Dr H R Krishna Rao	<b>Dean &amp; Principal Professor,</b> Department of Anatomy	ANA - 2255054	9391833752	Pesmed2077@yahoo.com	1 <sup>st</sup> Dec 2015 CMC Vellore	30 Oct 2017	1 Nov 2017 CMC Vellore	No	CISP I 12 – 14 March 2019
2	Dr Sujatha K	<b>Associate Professor of Pre-clinical Specialty-</b> Department of Anatomy	ANA 2255067	9916287074	sujathambbs@gmail.com	2 Nov 2017 CMC Vellore	2 Dec 2015	4 Dec 2015 CMC Vellore	ACME 2018 A – CMC Vellore	CISP I 12 – 14 March 2019
3	Dr Pawar Gurudatta Sadashiv	<b>Professor of Para-clinical Specialty-</b> Department of Forensic Medicine	FOR 2108760	9845001642	Travelguru63@gmail.com	1 Sep 2015 SRMC - Porur	2 Sep 2015	4 Sep 2015 SRMC Porur	ACME 2016 A – CMC Vellore	CISP II 25 & 26 Feb 2020
4	Dr VSSR Ryali	<b>Professor of Medical Specialty</b> Department of Psychiatry	PSY- 2315193	8800132888	ryalisubbarao@yahoo.co.in	21 <sup>st</sup> Oct 2016 CMC Vellore	18 Oct 2016	20 Oct 2016 CMC Vellore	No	CISP I 12 – 14 March 2019
5	Dr Pradeep S	<b>Professor of Surgical Specialty-</b> Department of OBG	OBG 2140396	7893488070	drpradi@gmail.com	5 March 2020 CMC Vellore	3 March 2020	4 March 2020 CMC Vellore	No	CISP II 9 & 10 July 2020
6	Dr Chitra Nagaraj	<b>MEU Coordinator of the college-</b> Professor, Department of Community Medicine	COM - 5622	7975926060	drchitranagarajkuppam@gmail.com	25 August 2015 SJMC, Bangalore	26 August 2015	28 August 2015 SJMC, Bangalore	ACME 2015 B St John's Bangalore	CISP I 12 – 14 March 2019
7	Dr Piyush Panigrahy	Student Rep / Intern	Not applicable	8123002813	----	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable

Note:

Please note that one faculty each from pre-clinical, para-clinical, Surgery & allied disciplines, Medicine & aligned disciplines who have undergone training in rBCW + AETCOM & ACME ONLY and at the rank of ASSOCIATE PROFESSOR & ABOVE can become Curriculum Committee member. It will be chaired by Dean of the college & will include Student/Intern representative).

Dean of the college will be the Chairman of Curriculum Committee.



Name of Nodal Centre : Christian Medical College

Name of the Convener of the Centre : Dr. Margaret Shanthi F. X.,

Name of the Medical College : PES Institute of Medical Sciences & Research, Kuppam

Name of the MEU Coordinator: Dr Chitra Nagaraj

**Details of Curriculum Committee Members (2022-2023)**

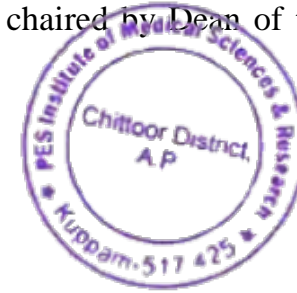
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						Attended Y / N	From	To		
1	Dr H R Krishna Rao	Dean & Principal Professor, Department of Anatomy	ANA - 2255054	9391833752	Pesmed2077@yahoo.com	1 <sup>st</sup> Dec 2015 CMC Vellore	30 Oct 2017	1 Nov 2017 CMC Vellore	No	CISP I Yes at CMC 12 – 14 March 2019
2	Dr Sujatha K	Associate Professor of Pre-clinical Specialty- Department of Anatomy	ANA 2255067	9916287074	sujathambbs@gmail.com	2 Nov 2017 CMC Vellore	2 Dec 2015	4 Dec 2015 CMC Vellore	ACME 2018 A – CMC Vellore	CISP I Yes at CMC 12 – 14 March 2019
3	Dr Pawar Gurudatta Sadashiv	Professor of Para-clinical Specialty- Department of Forensic Medicine	FOR 2108760	9845001642	Travelguru63@gmail.com	1 Sep 2015 SRMC - Porur	2 Sep 2015	4 Sep 2015 SRMC Porur	ACME 2016 A – CMC Vellore	CISP II at CMC 25 & 26 Feb 2020
4	Dr VSSR Ryali	Professor of Medical Specialty Department of Psychiatry	PSY-2315193	8800132888	ryalisubbarao@yahoo.co.in	21 <sup>st</sup> Oct 2016 CMC Vellore	18 Oct 2016	20 Oct 2016 CMC Vellore	No	CISP I Yes at CMC 12 – 14 March 2019
5	Dr Pradeep S	Professor of Surgical Specialty- Department of OBG	OBG 2140396	7893488070	drpradi@gmail.com	5 March 2020 CMC Vellore	3 March 2020	4 March 2020 CMC Vellore	No	CISP II at CMC 9 & 10 July 2020
6	Dr Chitra	MEU Coordinator of the college- Professor, Department of Community	COM - 5622	7975926060	drchitranagarajkuppam@gmail.com	25 August 2015 St John's	26 August 2015	28 August 2015 St John's Medical	ACME 2015 B St Johns Bangalore	CISP I Yes at CMC

	Nagaraj	Medicine				Medical College, Bangalore		College, Bangalore		12 – 14 March 2019
7	Ms Jahnavi Golla	Student Rep Final year MBBS, 9 <sup>th</sup> term	Not applicable	9290978127	jaahnavi.gj1998@gmail.com	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable

Note:

Please note that one faculty each from pre-clinical, para-clinical, Surgery & allied disciplines, Medicine & aligned disciplines who have undergone training in rBCW + AETCOM & ACME ONLY and at the rank of ASSOCIATE PROFESSOR & ABOVE can become Curriculum Committee member. It will be chaired by Dean of the college & will include Student/Intern representative).

Dean of the college will be the Chairman of Curriculum Committee.



Name of Nodal Centre: Christian Medical College, Vellore

Name of Nodal/Regional Centre: Christian Medical College, Vellore

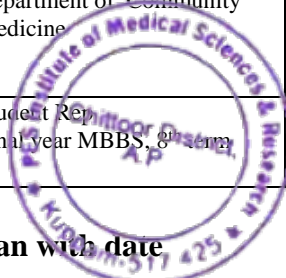
Name of medical College where Curriculum Implementation Support Program [CISP II] will be held: PES Institute of Medical Sciences & Research, Kuppam

Dates proposed for Curriculum Implementation Support Program: 2021-2022

### Details of Curriculum Committee Members

Details of Curriculum Committee Members										
Sr. No.	Name	Designation & Department of Curriculum Committee Members(faculty)	MCI Teacher ID	Mobile	E mail	AETCOM / AETCOM & RBCW attended at RC / NC			CISP (attended at NC: give name & date)	ACME (attended at NC: give name & date)
1	Dr H R Krishna Rao	Dean & Principal Professor, Department of Anatomy	ANA - 2255054	9391833752	Pesmed2077@yahoo.com	1 <sup>st</sup> Dec 2015 CMC Vellore	30 Oct 2017 to 1 Nov 2017 CMC Vellore		Yes at CMC 12 – 14 May 2019	No
2	Dr Sujatha K	Associate Professor of Pre-clinical Specialty- Department of Anatomy	ANA 2255067	9916287074	sujathambbs@gmail.com	2 Nov 2017 CMC Vellore	2 Dec 2015 to 4 Dec 2015 CMC Vellore		Yes at CMC 12 – 14 May 2019	ACME 2018 A – CMC Vellore
3	Dr Pawar Gurudatta Sadashiv	Professor of Para-clinical Specialty- Department of Forensic Medicine	FOR 2108760	9845001642	Travelguru63@gmail.com	1 Sep 2015 SRMC - Porur	2 Sep 2015 to 4 Sep 2015 SRMC Porur		CISP II at CMC 25 & 26 Feb 2020	ACME 2016 A – CMC Vellore
4	Dr VSSR Ryali	Professor Medical Specialty Department of Psychiatry	Not found in MCI Website	8800132888	ryalisubbarao@yahoo.co.in	21 <sup>st</sup> Oct 2016 CMC Vellore	18 Oct 2016 to 20 Oct 2016 CMC Vellore		Yes at CMC 12 – 14 May 2019	No
5	Dr Pradeep S	Surgical Specialty- Professor Department of OBG	OBG 2140396	7893488070	drpradi@gmail.com	5 March 2020 CMC Vellore	3 – 4 March 2020 CMC Vellore		CISP II at CMC 9 & 10 July 2020	No
6	Dr Chitra Nagaraj	MEU Coordinator of the college- Professor, Department of Community Medicine	COM - 5622	7975926060	drchitranagarajkuppam@gmail.com	25 August 2015 St John's Medical College, Bangalore	26 – 28 August 2015 St John's Medical College, Bangalore		Yes at CMC 12 – 14 May 2019	ACME 2015 B St Johns Bangalore
7	Ms Jahnavi Golla	Student Rep, Final year MBBS, 8 <sup>th</sup> sem.	Not applicable	9290978127	jaahnavi.gj1998@gmail.com	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable

Signature of Dean with date



Name of Nodal Centre : Christian Medical College

Name of the Convener of the Centre : Dr. Margaret Shanthi F. X.,

Name of the Medical College : PES Institute of Medical Sciences & Research, Kuppam

Name of the MEU Coordinator: Dr Chitra Nagaraj

**Details of Curriculum Committee Members (2020-2021)**

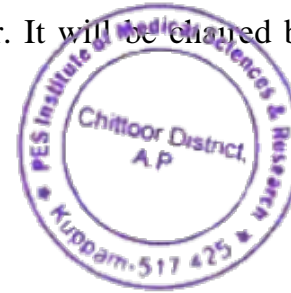
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1	Dr H R Krishna Rao	Dean & Principal Professor, Department of Anatomy	ANA - 2255054	9391833752	Pesmed2077@yahoo.com	1 <sup>st</sup> Dec 2015 CMC Vellore	30 Oct 2017	1 Nov 2017 CMC Vellore	No	CISP I Yes at CMC 12 – 14 March 2019
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6	Dr Chitra	MEU Coordinator of the college- Professor, Department of Community	COM - 5622	7975926060	drchitranagarajkuppam@gmail.com	25 August 2015 St John's	26 August 2015	28 August 2015 St John's Medical	ACME 2015 B St Johns Bangalore	CISP I Yes at CMC

	Nagaraj	Medicine				Medical College, Bangalore		College, Bangalore		12 – 14 March 2019
7	Ms Jahnavi Golla	Student Rep Final year MBBS, 9 <sup>th</sup> term	Not applicable	9290978127	jaahnavi.gj1998@gmail.com	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable

Note:

Please note that one faculty each from pre-clinical, para-clinical, Surgery & allied disciplines, Medicine & aligned disciplines who have undergone training in rBCW + AETCOM & ACME ONLY and at the rank of ASSOCIATE PROFESSOR & ABOVE can become Curriculum Committee member. It will be chaired by Dean of the college & will include Student/Intern representative).

Dean of the college will be the Chairman of Curriculum Committee.



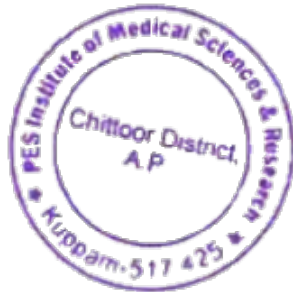
Name of Nodal Centre: Christian Medical College, Vellore

Name of medical College where: PES Institute of Medical Sciences & Research, Kuppam

### Details of Curriculum Committee Members (2019-2020)

Sr. No.	Name	Designation & Department of Curriculum Committee		Mobile/Teacher ID	E mail	RBCW attended at RC / NC			ATCOM at RC/NC		ACME
						Attended Y / N/	From	To	Attnd Y/N	Date	
1	Dr HR Krishna Rao	<b>Principal &amp; Professor of Anatomy</b>	CHAIRMAN	9391833752/ ANA-2255054	pesmed2007@yahoo.com	Yes	Oct 30 <sup>th</sup> 2017	Nov 1 <sup>st</sup> 2017	Yes	Dec 1 <sup>st</sup> 2015	No
2	Dr Sujatha K	<b>Associate Professor of Pre-clinical Specialty-</b> Department of Anatomy	MEMBER	9916287074/ ANA-2255067	sujathambbs@gmail.com	Yes	Dec 2 <sup>nd</sup> 2015	Dec 4 <sup>th</sup> 2015	Yes	Nov 2 <sup>nd</sup> 2017	Yes (ACME 7, CMC Vellore)
3	Dr Kiran GT	<b>Professor of Para-clinical Specialty-</b> Department of Forensic Medicine	MEMBER	7286819867/ FOR-2143984	drgt.kiran@gmail.com	Yes	Jul 25 <sup>th</sup> 2017	Jul 27 <sup>th</sup> 2017	Yes	Jul 28 <sup>th</sup> 2017	Yes (ACME 5, CMC Vellore)
4	Dr VSSR Ryali	<b>Professor of Medical Specialty-</b> Department of Psychiatry	MEMBER	8800132888/ NOT FOUND IN MCI WEBSITE	ryalisubbarao@yahoo.co.in	Yes	Oct 18 <sup>th</sup> 2016	Oct 20 <sup>th</sup> 2016	Yes	Oct 21 <sup>st</sup> 2016	No
6	Dr Thinakaran K	<b>Professor of Surgical Specialty-</b> Department of Surgery	MEMBER	9441074743/ SUR-201434	drdinky@gmail.com	Yes	Oct 30 <sup>th</sup> 2017	Nov 1 <sup>st</sup> 2017	Yes	Nov 2 <sup>nd</sup> 2017	No
7	Dr. Chitra Nagaraj	<b>MEU coordinator of the college-</b> Professor, Department of Community Medicine	MEMBER	7975926060/ COM-5622	drchitranagarajkuppam@gmail.com	Yes ( St.John's Medical College, Nodal Center)	Aug 26 <sup>th</sup> 2015	Nov 28 <sup>th</sup> 2015	Yes	Aug 25 <sup>th</sup> 2015	Yes (St John's Medical College)
8	Mr Kundella Ravikiran	<b>Student, Second MBBS (Representative of Students &amp; Interns)</b>	MEMBER	9701636332	ravikiranpowerstar3@gmail.com	Not Applicable (Student)	-	-	Not Applicable (Student)	-	

**Total number of Curriculum Committee members (faculty): 7, Number who attended ATCOM &rBCW at RC / NC: 7**



  
**DEAR PRINCIPAL**  
 PES Institute of Medical Sciences & Research  
 Kuppam - 517 425, Chittoor Dist, A.P.

Name of the Medical College & address: PES Institute of Medical Sciences and Research (PESIMSR), Nalagampalli, Kuppam, Andhra Pradesh  
 Name & contact details of Principal / Dean: Dr H R Krishna Rao; Mob 9391833752  
 Name of Nodal Centre allocated of FDP: Christian Medical College, Vellore

### Details of Curriculum Committee Members

Sr. No	Name of CC members	Designation and Department of CC members	Mobile & E mail	Date of appointment as Prof / Assoc. Prof / Asst. Prof (as applicable)	RBCW/ BCME (attended at & date)	CISP (attended at, & date)	ACME/other advanced courses as per guidelines (attended at, date)
	Dr H R Krishna Rao	Principal & Dean, Chairman, Professor, Department of Anatomy	9391833752 Pesmed2007@yahoo.com	01 January 1997	30 Oct 2017 to 1 Nov 2017 CMC Vellore	CISP I 12 - 14 March 2019	No
1	Dr Sujatha K	Professor of Pre-clinical Specialty- Department of Anatomy	9916287074 sujathambbs@gmail.com	01 October 2022	2 Dec 2015 to 4 Dec 2015 CMC Vellore	CISP I 12 - 14 March 2019	ACME 2018 A - CMC Vellore
2	Dr Pawar Gurudatta Sadashiv	Professor of Para-clinical Specialty- Department of Forensic Medicine	9845001642 Travelguru63@gmail.com	21 October 2003	2 Sep 2015 to 4 Sep 2015 SRMC Porur	CISP II 25 & 26 Feb 2020	ACME 2016 A - CMC Vellore
3	Dr Seelatha P	Professor Department of -- Psychiatry (Medical Specialty)	9663399840 drsreelathakumar@gmail.com	01 December 2018	19 September 2023 to 21 September 2023 CMC Vellore	CISP I 21 to 23 May 2019	No
4	Dr Pradeep S	Professor of Surgical Specialty- Department of OBG	7893488070 drpradi@gmail.com	05 July 2017	2 March 2020 to 4 March 2020 CMC Vellore	CTSP II 9 & 10 July 2020	No
5	Dr Subramanya N.K	Professor & Department of - Paediatrics - (Medical Specialty)	9100064475 Subramanya.nk@gmail.com	11 October 2010	21 to 23 Sep 2015 Vydehi Med College, Bangalore	08 to 09 Sep 2020 Vydehi Med College, Bangalore	No
6	Dr Chananna	Professor & Department of General Surgery (Surgical Specialty)	8073535971 drchannamadda@yahoo.com	13 April 2007	1 Dec 2015 to 3 Dec 2015 JNMC, Belgaum	No	No
7	Dr Chitra Nagaraj	MEU Coordinator, Professor & HOD Department of Community Medicine	7975926060 drchitranagarajkuppam@gmail.com	2 August 2017	26 August 2015 to 28 August 2015 SJMC, Bangalore	CISP I 12 - 14 March 2019	ACME 2015 B St John's Bangalore FAIMER PSG Coimbatore, 2008 - 2010
8	Harshini Vellaichamy Sekaran	Student Rep MBBS 2021 batch /Intern	harshinisekaran@gmail.com 8105511842	---	Not applicable	Not applicable	Not applicable

#Assistant Prof must have 5 or more years of teaching experience

Number of cc members who have done rBCW/BCME: 7

Number of CC members who have done CISP I / II / III : Seven

Number of CC members who have additional qualifications (ACME/ FAIMER etc.): Three

Signature of MEU coordinator

*Chitra Nagaraj*

Medical Education Unit  
PESIMSR, Kuppam - 517 425



Signature of Principal/Dean with date

*Dr H R Krishna Rao*  
12/3/24  
DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam-517425, Chittoor District

## Annexure 2

Name of the Medical College &amp; address: PES Institute of Medical Sciences and Research (PESIMSR), Nalagampalli, Kuppam, Andhra Pradesh

Name &amp; contact details of Principal / Dean: Dr H R Krishna Rao; Mob 9391833752

Name of Nodal Centre allocated of FDP: Christian Medical College, Vellore

## Details of Medical Education Unit

Sr. No	Name	Designation and Department	Mobile & Email Id	Attended rBCW / BCME at RC / NC (date & centre)			Additional Qualification as per NMC (ACME & FAIMER etc.,)	Attended CISP I / II / III	Knowledge/ expertise in Medical Education
				Attended Y / N, from where	From	To			
1	Dr H R Krishna Rao	Principal & Chairman, Professor, Department of Anatomy	9391833752 Pesmed2007@yahoo.com	Yes CMC Vellore	30 Oct 2017	1 Nov 2017	No	CISP I 12 – 14 March 2019	
2	Dr Chitra Nagaraj	MEU Coordinator of the college-Professor, Department of Community Medicine	7975926060 drchitranagarajkuppam@gmail.com	Yes SJMC, Bangalore	26 August 2015	28 August 2015	ACME 2015 B St John's Bangalore FAIMER PSG Coimbatore, 2008 - 2010	CISP I 12 – 14 March 2019	
<b>Members</b>									
1	Dr VSSR Ryali	Professor Department of Psychiatry	8800132888 ryalisubbarao@yahoo.co.in	Yes CMC Vellore	18 Oct 2016	20 Oct 2016	No	CISP I 12 – 14 March 2019	
2	Dr Shashibhushan	Associate Professor Department of Anatomy	9980670103drshashibhus hang@gmail.com	Yes SJMC, Bangalore	26 June 2018	28 June 2018	No	No	
3	Dr Nagesh Raju	Professor Department of Pharmacology	9845349793 nageshrajug1013@gmail.com	Yes SJMC, Bangalore	26 August 2015	28 August 2015	ACME 2015 B St John's Bangalore	CISP I 6 – 8 May 2019 RC Kozhikode CISP 2, 7 – 8 July 2020	
4	Dr Ramaswamy A S	Professor Department of Pathology	9493726494 drramaswamy@pesimr.p es.edu	Yes CMC Vellore	3 July 2013	5 July 2013	ACME 2014 CMC Vellore	No	
5	Dr Kumar Guru B N	Professor Department of Pathology	9845813257 kumargurubn1978@gmail.com	Yes PESIMSR, Kuppam	20 March 2018	22 March 2018	ACME 2021 B	CISP I 21 – 23 May 2019	

5	Dr.Vidya.K	Professor Department of Pathology	9449215272 Vidyak15270@gmail.com	Yes Vydhei medical college	11 June 2019	13 June 2019	No	CISP 19 June 2019 to 21 June 2019	
7	Dr Anil Raju	Associate Professor Department of Community medicine.	8904198589	At Pes	7 <sup>th</sup> March, 2023	9 <sup>th</sup> March 2023	No	CISP 9 <sup>th</sup> to 10 <sup>th</sup> September 2020	
8	Dr.Harish Babu	Associate Professor Department of Obg	9544541621 drharishbabubg@gmail.com	Kerala	August 2017	August 2017	No	No	
9	Dr.Hassan Mohammed	Associate Professor Department of Anaesthesiology	9986568505 hassaandr@mail.com	At pes	7 <sup>th</sup> March, 2023	9 <sup>th</sup> March 2023	No	No	
10	Dr.Faye Rose	Asst professor Department of Community medicine	7204534559 fayeanto@hotmail.com	No	No	No	No	No	
11	Dr. Bula Rathnakumar	Asst professor Department of orthopaedics	9743374335 rathnakumarb89@gmail.com	No	No	No	No	No	
12	Dr.Monika Bhaskar	Assistant Professor Department of Obg	9886290540	No	No	No	No	No	

Total number of members in Medical Education Unit except coordinator and Principal: 12

Total numbers who have attended rBCW: 9

whether MEU coordinator has done rBew at NC/RC: Yes/No

Yes

CISP I/II/III : Additional qualification: 5

if NO: Name of college where done: NA

*Chit Nagam*

Signature of MEU coordinator

Coordinator  
Medical Education Unit  
PESIMSR, Kuppam - 517 425



*Aradhya*  
12/3/24

Signature of Principal/ Dean with date

DEAN & PRINCIPAL  
PES Institute of Medical Science & Research  
Kuppam-517425, Chittoor Dist.A.P.

**P.E.S. INSTITUTE OF MEDICAL SCIENCES & RESEARCH**  
**KUPPAM, CHITTOOR DISTRICT, ANDHRA PRADESH-517 425**

Ref: PESIMSR / MEU/ 3 / 2024-25

Date: 25.06.2024


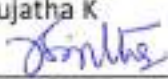





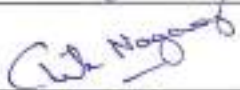
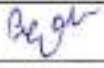
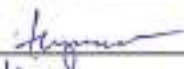

**Medical Education Unit**

Minutes of the meeting held on 25 June 2024 in Dean's Chamber.

A meeting of curriculum committee was held on 25 June 2024 for discussing about

1. Planning of academic calendar for the new first year batch of MBBS 2024 – 2025
2. Planning for Foundation course timetable for first year batch of MBBS 2024 – 2025
3. Annual time table for all other batches
4. A plan for finalization of attendance and internal assessment marks for MBBS Phase II, Phase III – Part 1 and 2
5. Any other matter of importance

The following Curriculum committee members / faculty were present

Name	Designation
Dr H R Krishna Rao 	Dean & Principal and Professor of Anatomy
DrSujatha K 	Professor of Pre-clinical Specialty- Department of Anatomy
DrPawarGurudattaSadashiv 	Professor of Para-clinical Specialty- Department of Forensic Medicine
DrSreelatha P 	Professor Department of -- Psychiatry (Medical Specialty)
Dr Pradeep S 	Professor of Surgical Specialty- Department of OBG (Surgical Specialty)
DrSubramanya N K 	Medical Sup & Professor Department of Paediatrics - (Medical Specialty)
DrChananna 	Professor & Department of General Surgery (Surgical Specialty)
DrChitraNagaraj 	MEU Coordinator, Professor & HOD Department of Community Medicine
Dr VSSR Ryali 	Vice Principal and HOD Psychiatry
DrHareesh Kumar R S 	Vice Principal (Admin) & Prof of Forensic
DrHareesh Chandra 	Professor of Paediatrics

Dean Sir welcomed the members and initiated the meeting. Members were also informed that first year exams slated to start in last week of July have been postponed to August and due to problems in the NEET – the entry of batch of 2024 could also be delayed and also PG batch admission also could be delayed.

He, however said the curriculum committee should get ready with the schedule for the 2024 MBBS batch and also for the other phases of MBBS as per CBME guidelines.

The new guidelines expect students to be assessed for Library postings, MCQ, OSCE, OSPE, Seminars etc. so while preparing the schedule, time should be incorporated for these activities so that they can be assessed.

All departments should prepare for their internal marks as per the 2023 CBME guidelines. Also proper documentation of these marks should be maintained.

A discussion on continuous faculty development was also held. As many new faculties have joined, it was decided to have a faculty development programme on Teaching technologies on an ongoing basis, starting with ENT and Ophthalmology departments. Vice Principal (Admin) and MEU should take the initiative of organizing the same.

Uploading of Annexures to Nodal Centre.

The curriculum committee members were requested to ensure that the departments under them submit the documents to MEU coordinator immediately.



**DR CHITRANAGARAJ**  
**MEU COORDINATOR PESIMSR**

Coordinator  
Medical Education Unit  
PESIMSR, Kuppam - 517 425



**DR H R KRISHNA RAO**  
**DEAN & PRINCIPAL, PESIMSR**

**DEAN & PRINCIPAL**  
**PES Institute of Medical Sciences & Research**  
Kuppam - 517 425, Chittoor Dist. A.P.

Cc

MD/ AMD

MS

All HOD's Para and Clinical departments, All Curriculum Committee and MEU members

**P.E.S. INSTITUTE OF MEDICAL SCIENCES & RESEARCH**  
**KUPPAM, CHITTOOR DISTRICT, ANDHRA PRADESH-517 425**

**Medical Education Unit**

Ref: PESIMSR/MEU/07/2024

Date: 22 .06. 2024

**CIRCULAR**

A meeting of curriculum committee will be held on 25 June 2024, Tuesday at 03.30 pm, in the College Council Hall / Dean Chamber.

The agenda for the meeting is

1. Planning of academic calendar for the new first year batch of MBBS 2024 – 2025
2. Planning for Foundation course timetable for first year batch of MBBS 2024 – 2025
3. Annual time table for all other batches
4. A plan for finalization of attendance and internal assessment marks for MBBS Phase II, Phase III – Part 1 and 2
5. Any other matter of importance

All the curriculum committee members should attend the meeting without fail


  
**MEU CO-ORDINATOR**  
MEU Co-ordinator  
Medical Education Unit  
PESIMSR, Kuppam - 517 425

  
**DEAN & PRINCIPAL**  
DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

Cc  
MD & AMD, Vice Principal,

Curriculum committee members	
Dr H R Krishna Rao	Principal & Dean, Chairman, Professor, Department of Anatomy
DrSujatha K	Professor of Pre-clinical Specialty- Department of Anatomy
DrPawarGurudattaSadashiv	Professor of Para-clinical Specialty. Department of Forensic Medicine
DrSreelatha P	Professor Department of -- Psychiatry(Medical Specialty)
Dr Pradeep S	Professor of Surgical Specialty-Department of OBG
DrSubramanya N K	Professor &Department of -General Medicine- (Medical Specialty)
DrChananna	Professor &Department of General Surgery (Surgical Specialty)
DrChitraNagaraj	MEU Coordinator, Professor & HOD Department of CommMedicine
<b>Invitees</b>	
Dr VSSR Ryali	Vice Principal (Academics)and Prof & HOD Psychiatry
DrHareesh Kumar R S	Vice Principal (Admin)and Prof Forensic Medicine

Attendance for the meeting on 25 June 24

Name	Designation	Signature
Dr. H R Krishna Rao	Principal & Dean, Chairman, Professor, Department of Anatomy	
Dr Sujatha K	Professor of Pre-clinical Specialty- Department of Anatomy	
Dr Pawar Gurudatta Sadashiv	Professor of Para-clinical Specialty- Department of Forensic Medicine	
Dr Sreelatha P	Professor Department of -- Psychiatry (Medical Specialty)	
Dr Pradeep S	Professor of Surgical Specialty- Department of OBG, (Surgical Specialty)	
Dr Subramanya N K	Medical Sup & Professor Department of Paediatrics, - (Medical Specialty)	
Dr Chananna	Professor & Department of General Surgery, (Surgical Specialty)	
Dr ChitraNagaraj	MEU Coordinator, Professor & HOD Department of Community Medicine	
Dr VSSR Ryali	Vice Principal (Academics )and Prof & HOD Psychiatry	
Dr Hareesh Kumar R S	Vice Principal (Admin )and Prof Forensic Medicine	

**P.E.S. INSTITUTE OF MEDICAL SCIENCES & RESEARCH**  
**KUPPAM, CHITTOOR DISTRICT, ANDHRA PRADESH-517 425**

Ref: PESIMSR / MEU/ 3 / 2024-24

Date: 25.03.2024

**Medical Education Unit**

Minutes of the meeting held on 25 March 2024 in Dean's Chamber.

A meeting of curriculum committee was held on 25 March 2024 for

- Formation of committees as per NMC guidelines
- Evaluation of electives

The following Curriculum committee members / faculty were present

Name	Designation
Dr VSSR Ryali	Vice Principal and HOD Psychiatry Officiating Dean and Principal
Dr Sujatha K	Professor of Pre-clinical Specialty- Department of Anatomy
Dr PawarGurudattaSadashiv	Professor of Para-clinical Specialty- Department of Forensic Medicine
Dr Sreelatha P	Professor Department of -- Psychiatry (Medical Specialty)
Dr Pradeep S	Professor of Surgical Specialty- Department of OBG (Surgical Specialty)
Dr Subramanya N K	Medical Sup & Professor Department of Paediatrics - (Medical Specialty)
Dr Chananna	Professor & Department of General Surgery (Surgical Specialty)
Dr ChitraNagaraj	MEU Coordinator, Professor & HOD Department of Community Medicine

**Formation of committees**

It was decided in the meeting that as per NMC guidelines committees have to be formed . The committee members from different phases have to plan the academic time table for their phases. They should follow the NMC guidelines as per the CBME curriculum.

The time table should show ECE, Vertical and horizontal integration, Electives, Family Adoption, SDL and SGD, AETCOM , and Foundation Course schedules

The following faculty were identified as members of Curriculumsub committee, Time table committee and Alignment and integration committee

Phase I – DrShashibhushan (Anatomy), Dr CarolinePhydiology), DrSubhimanSaha (Biochemistry)

Phase II – DrNagesh Raju (Pharmacology), DrVidya (Pathology), DrSumangala (Microbiology)

Phase III Part I– DrPawar (Forensic Medicine), Dr Anil (Community Medicine)

Phase III Part II –DrHarsh Vardhan Reddy (Medicine), DrAbhiram (Surgery), DrSudeep (Orthopaedics), Dr Harish (OBG), Dr Harish Chandra (Paediatrics)

**Evaluation of Electives**

The committee members were told that electives have completed and evaluated for the batch of 2020.

**Other agenda**

**Mentorship Programme**

The committee members were informed mentor – mentee distribution has been done for all the phases. The curriculum committee members were requested to ensure that the mentor mentee meetings are conducted regularly.

**Uploading of Annexures to Nodal Centre.**

The curriculum committee members were requested to ensure that the departments under them submit the documents to MEU coordinator immediately.



Dr ChitraNagaraj  
MEU Coordinator-PESIMSR

Cc  
MD/ AMD  
MS

All HOD's Para and Clinical departments, All Curriculum and Committee members



Dr H R Krishna Rao  
Dean & Principal, PESIMSR

**DEAN & PRINCIPAL**  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

**P.E.S. INSTITUTE OF MEDICAL SCIENCES & RESEARCH**  
**KUPPAM, CHITTOOR DISTRICT, ANDHRA PRADESH-517 425**

**Medical Education Unit**

Ref: PESIMSR/MEU/02 /2024

Date: 20 .03.2024

**CIRCULAR**

A meeting of curriculum committee will be held on 25 March 2024, Monday at 10.30 am, in the College Council Hall / Dean Chamber.

The agenda for the meeting is

Formation of committees as per NMC guidelines

Discussion on submission of quarterly reports to Nodal centre

Any other matter of importance

All the curriculum committee members should attend the meeting without fail

  
**MEU COORDINATOR**  
Coordinator  
Medical Education Unit  
PESIMSR, Kuppam - 517 425

  
**DEAN & PRINCIPAL**  
DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

Cc  
MD & AMD, Vice Principal,  
Curriculum committee members

Dr H R Krishna Rao	Principal & Dean, Chairman, Professor, Department of Anatomy
DrSujatha K	Professor of Pre-clinical Specialty- Department of Anatomy
DrPawarGurudattaSadashiv	Professor of Para-clinical Specialty- Department of Forensic Medicine
DrSreelatha P	Professor Department of -- Psychiatry (Medical Specialty)
Dr Pradeep S	Professor of Surgical Specialty- Department of OBG
DrSubramanya N K	Professor & Department of -General Medicine - (Medical Specialty)
DrChananna	Professor & Department of General Surgery (Surgical Specialty)
DrChitraNagaraj	MEU Coordinator, Professor & HOD Department of Community Medicine

Attendance for the meeting on 25 March 24

Formation of committees as per NMC guidelines

Name	Designation	Signature
Dr H R Krishna Rao	Principal & Dean, Chairman, Professor, Department of Anatomy	
DrSujatha K	Professor of Pre-clinical Specialty- Department of Anatomy	
DrPawarGurudattaSada shiv	Professor of Para-clinical Specialty- Department of Forensic Medicine	
DrSreelatha P	Professor Department of -- Psychiatry (Medical Specialty)	
Dr Pradeep S	Professor of Surgical Specialty- Department of OBG (Surgical Specialty)	
DrSubramanya N K	Medical Sup &Professor Department of Paediatrics - (Medical Specialty)	
DrChananna	Professor &Department of General Surgery (Surgical Specialty)	
DrChitraNagaraj	MEU Coordinator, Professor & HOD Department of Community Medicine	

### **Formation of committees**

It was decided in the meeting that as per NMC guidelines committees have to be formed . The committee members from different phases have to plan the academic time table for their phases. They should follow the NMC guidelines as per the CBME curriculum.

The time table should show ECE, Vertical and horizontal integration, Electives, Family Adoption, SDL and SGD.

The following faculty were identified as members of Curriculumsub committee, Time table committee and Alignment and integration committee

Phase I – DrShashibhushan, Dr Caroline, DrSubhimanSaha

Phase II – DrNagesh Raju, DrVidya, DrSumangala

Phase III Part I– DrPawar, Dr Anil

Phase III Part II – DrHarsh Vardhan Reddy, DrAbhiram, DrSudeep, Dr Harish, Dr Harish Chandra

**P.E.S. INSTITUTE OF MEDICAL SCIENCES & RESEARCH**  
**KUPPAM, CHITTOOR DISTRICT, ANDHRA PRADESH-517 425**

**MEDICAL EDUCATION UNIT**

PESIMSR/MEU/ 03 /2022-23

Date: 24.02.2024

**CIRCULAR**

A meeting will be held on 1 March 2022, Tuesday at 3 pm, in the College Council Hall.

This meeting is being held for the completion and finalization of the time table for the final MBBS Part I.

The following HOD's (or their deputies') need to attend the meeting.

1	ENT
2	Ophthalmology
3	Forensic Medicine
4	Community Medicine
5	Medicine
6	Surgery
7	OBG
8	Paediatrics
9	Orthopaedics
10	Radiology
11	DVL
12	Anaesthesia
13	Psychiatry
14	Emergency Medicine

They are requested to bring the time tables developed for their subjects stating the competency number as per the google sheet which has been circulated before.

Also requested to attend- Vice Principal and HOD Psychiatry, Dr Ramaswamy A S - HOD Pathology and Dr Anil Raju Asst Dr VSSR Ryali Professor Community Medicine.



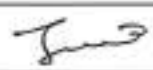
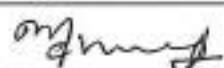
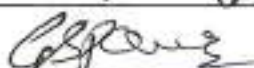
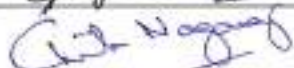
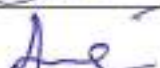
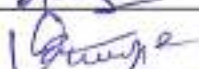
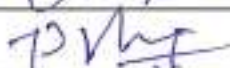
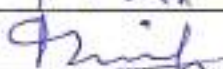
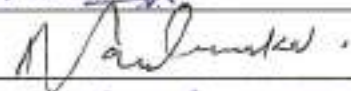

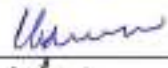



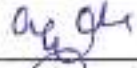


**MEU CO-ORDINATOR**  
**Medical Education Unit**  
**PESIMSR, Kuppam - 517 425**



**DEAN & PRINCIPAL**  
**DEAN & PRINCIPAL**  
**PES Institute of Medical Sciences & Research**  
**Kuppam - 517 425, Chittoor Dist. A.P.**

Cc  
MD & AMD,  
Vice Principal, All HOD's  
As per list above. All faculties deputed for the meeting

**Attendance for the meeting on completion and finalization of the time table for the final MBBS Part I on 1 March 2022**

Sl No	Department	Signature
1	ENT	
2	Ophthalmology	
3	Forensic Medicine	
4	Community Medicine	
5	Medicine	
6	Surgery	
7	OBG	
8	Paediatrics	
9	Orthopaedics	
10	Radiology	
11	DVL	
12	Anaesthesia	
13	Psychiatry?	
14	Emergency Medicine	
15	Dr VSSR Ryali	
16	Dr Ramaswamy A S	
17	Dr Chitra Nagaraj	
18		
19		

**P.E.S. INSTITUTE OF MEDICAL SCIENCES & RESEARCH**  
**KUPPAM, CHITTOOR DISTRICT, ANDHRA PRADESH-517 425**

Ref: PESIMSR / MEU/ 3 / 2023-24

Date: 31.12.2023

Minutes of the meeting held on 29 December 2023

A meeting of curriculum committee was held on 29 December 2023 for

- Planning for the allotment of Electives to the 2020 MBBS batch
- Formation of committees as per NMC guidelines

The following Curriculum committee members / faculty were present

Name	Designation
Dr H R Krishna Rao 	Principal & Dean, Chairman, Professor, Department of Anatomy
DrSujatha K	Professor of Pre-clinical Specialty- Department of Anatomy
DrPawarGurudattaSadashiv 	Professor of Para-clinical Specialty- Department of Forensic Medicine
DrSreelatha P 	Professor Department of -- Psychiatry (Medical Specialty)
Dr Pradeep S 	Professor of Surgical Specialty- Department of OBG (Surgical Specialty)
Dr Uma M A 	Professor & Department of -General Medicine - (Medical Specialty)
DrChananna 	Professor & Department of General Surgery (Surgical Specialty)
DrChitraNagaraj 	MEU Coordinator, Professor & HOD Department of Community Medicine

The members were informed that Electives have to be done by 2020 MBBS batch in two blocks

1 Pre and Para clinical block and 2 Clinical Block

After discussion it was decided

Circular will be sent to all concerned departments for preparing Modules.

Each department have to prepare and submit 2 – 5 modules.

Guidelines for preparing modules also will be shared with all departments.

The modules have to be submitted to MEU by 1 February 2024.

The modules received with the topic details will be displayed on the notice board of community medicine department and also in the student groups.

The batch of students will be asked to pick chits 150 in number.

Then we invite the students in the chit order (the chit number is for fairness and avoiding bias) to choose their topics one from pre and para and one clinical side. Then students will attend the electives from their allotted dates.

There will be no clinical posting during electives.

The resource persons of the modules are responsible for the attendance, conduct and assessment of the student and completing all documentation

#### Formation of committees

It was decided in the meeting that as per NMC guidelines committees have to be formed . The committee members from different phases have to plan the academic time table for their phases. They should follow the NMC guidelines as per the CBME curriculum.

The time table should show ECE, Vertical and horizontal integration, Electives, Family Adoption, SDL and SGD.

The following faculty were identified as members of Curriculumsub committee, Time table committee and Alignment and integration committee

Phase I – DrShashibhushan, Dr Caroline, DrSubhimanSaha

Phase II – DrNagesh Raju, DrVidya, DrSumangala

Phase III Part I– DrPawar, Dr Anil

Phase III Part II –DrHarsh Vardhan Reddy, DrAbhiram, DrSudeep, Dr Harish, Dr Harish Chandra

  
Dr ChitraNagaraj  
MEU Coordinator PESIMSR  
PESIMSR  
Medical Education Unit  
PESIMSR, Kuppam - 517 425



Dr H R Krishna Rao

Dean & Principal

DEAN & PRINCIPAL

PES Institute of Medical Sciences & Research  
Kuppam - 517 425. Chittoor Dist. A.P.

Cc

MD/ AMD

MS

All HOD's Para and Clinical departments, All Curriculum and Committee members

**P.E.S. INSTITUTE OF MEDICAL SCIENCES & RESEARCH**  
**KUPPAM, CHITTOOR DISTRICT, ANDHRA PRADESH-517 425**

**Medical Education Unit**

Ref: PESIMSR/MEU/ 14 /2023

Date: 20 .12.2023

**CIRCULAR**

A meeting of curriculum committee will be held on 29 December 2023, Friday at 03.00 pm, in the College Council Hall.

The agenda for the meeting is

Planning for the allotment of Electives to the 2020 MBBS batch

Formation of committees as per NMC guidelines

All the curriculum committee members should attend the meeting without fail

  
**MEU CO-ORDINATOR**  
Coordinator  
Medical Education Unit  
PESIMSR, Kuppam - 517 425

  
**DEAN & PRINCIPAL**  
DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.









Cc  
MD & AMD, Vice Principal,  
Curriculum committee members

Dr H R Krishna Rao	Principal & Dean, Chairman, Professor, Department of Anatomy
Dr Sujatha K	Professor of Pre-clinical Specialty- Department of Anatomy
DrPawarGurudattaSadashiv	Professor of Para-clinical Specialty- Department of Forensic Medicine
Dr Sreelatha P	Professor Department of -- Psychiatry (Medical Specialty)
Dr Pradeep S	Professor of Surgical Specialty- Department of OBG
Dr Uma M A	Professor & Department of -General Medicine - (Medical Specialty)
Dr Chananna	Professor & Department of General Surgery (Surgical Specialty)
Dr Chitra Nagaraj	MEU Coordinator, Professor & HOD Department of Community Medicine

Attendance for the meeting on 29 December 2023

Planning for the allotment of Electives to the 2020 MBBS batch

Formation of committees as per NMC guidelines

Name	Designation	Signature
Dr H R Krishna Rao	Principal & Dean, Chairman, Professor, Department of Anatomy	
DrSujatha K	Professor of Pre-clinical Specialty- Department of Anatomy	
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Dr Chananna	Professor &Department of General Surgery (Surgical Specialty)	
Dr ChitraNagaraj	MEU Coordinator, Professor & HOD Department of Community Medicine	

**P.E.S. INSTITUTE OF MEDICAL SCIENCES & RESEARCH**  
**KUPPAM, CHITTOOR DISTRICT, ANDHRA PRADESH-517 425**

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**Medical Education Unit**

Ref: PESIMSR/MEU/ 06 /2023

Date: 23 .03. 2023

From  
Dean & Principal,  
PESIMSR, Kuppam.

To  
AMD  
PESIMSR, Kuppam, AP

Dear Madam

Sub: Reconstitution of Curriculum committee and Medical education unit as per new guidelines

Refce: Circular from NMC dated 22 March 2023.

With reference to the above circular the following have to be done:

1 Curriculum committee to be modified

2 All curriculum committee members need to be ACME trained and should have under gone RBCW or BCME at nodal or regional centres.

3 Hence we need to ensure that faculty from the clinical specialties at the level of Professor and Associate Professor and Assistant Professor with five years of teaching experience are trained as per the details given below

- a) Medicine and allied specialties: 1 Professor + 1 Associate Professor or 1 Assistant Professor with five years teaching experience
- b) Surgery and allied specialties: 1 Professor + 2 Associate Professor or 2 Assistant Professor with five years teaching experience

4 As per these criteria the suitable faculty from the clinical specialties are being suggested for Advanced training.

- a) Medicine and allied specialties: Dr. Uma – Professor of Medicine  
Dr. RoopaSuresh - Assistant Professor of Medicine  
Dr. UdayBhaskar Professor of Anaesthesia  
Dr. HassaanMuhammed Assistant Professor of Anaesthesia
- b) Surgery and allied specialties: Dr. ChannaBasavaPatil MS and Professor of Orthopaedics  
Dr. Naga Kiran Professor of Orthopaedics  
Dr. Sudeep M N Associate Professor of Orthopaedics  
Dr. Pradeep S Professor of OBG  
Dr. Ramesh, Associate Professor of OBG

Kindly give your approval for the training of the above faculty



**DEAN & PRINCIPAL**  
**DEAN & PRINCIPAL**

PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

**P.E.S. INSTITUTE OF MEDICAL SCIENCES & RESEARCH**  
**KUPPAM, CHITTOOR DISTRICT, ANDHRA PRADESH-517 425**

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**Medical Education Unit**

Ref: PESIMSR/MEU/ 01 /2023

Date : 02 .01.2023

**CIRCULAR**

A meeting will be held on 4 March 2023, Wednesday at 3 pm, in the College Council Hall.

This meeting is being held for brainstorming and planning of Electives for MBBS CBME batch of 2019.

The following HOD's (or their deputies) need to attend the meeting.


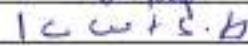



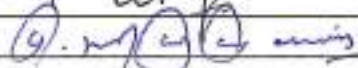
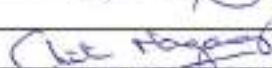
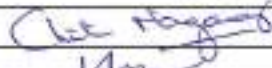
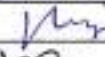
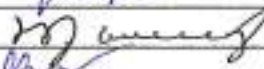

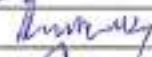
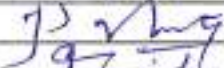


1	Anatomy
2	Physiology
3	Biochemistry
4	Pathology
5	Pharmacology
6	Microbiology
7	Forensic Medicine
8	Community Medicine
9	ENT
10	Ophthalmology
11	Medical Specialties
12	Surgical Specialties
13	OBG
14	Paediatrics
15	Physiotherapy

  
**MEU CO-ORDINATOR**  
Medical Education Unit  
PESIMSR, Kuppam - 517 425

Cc  
MD & AMD,  
Vice Principal,  
ALL HOD's as per list above.

  
**DEAN & PRINCIPAL**  
**DEAN & PRINCIPAL**  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

**Attendance for the meeting on 4 January 2023 for finalizing electives for CBME batch of 2019**

Sl No	Department	Signature
1	Anatomy	
2	Physiology	
3	Biochemistry	
4	Pathology	
5	Pharmacology	
6	Microbiology	
7	Forensic Medicine	
8	Community Medicine	
9	ENT	
10	Ophthalmology	
11	Medical Specialties	
12	Surgical Specialties	
13	OBG	
14	Paediatrics	
15	Physiotherapy	
16	DrChitraNagaraj	
17		
18		
19		

**P.E.S. INSTITUTE OF MEDICAL SCIENCES & RESEARCH**  
**KUPPAM, CHITTOOR DISTRICT, ANDHRA PRADESH-517 425**

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**MEDICAL EDUCATION UNIT (MEU)**

Ref : PESIMSR / MEU/ 27 / 2022-23

Date: 08.12.2022

**CIRCULAR**

A meeting of the medical education unit will be held as per the details given below:

Date: 12 December 2022, Monday

Venue: Medical Education Unit

Time: 2.30 pm

Agenda:

1. Discuss Foundation course programme for CBME MBBS batch of 2022
2. Any other subject related to Medical Education

All the members should attend

  
**CO-ORDINATOR (MEU)**  
**PESIMSR, KUPPAM**  
Medical Education Unit  
PESIMSR, Kuppam - 517 425

Cc

All MEU Members

## Minutes of the meeting of 12<sup>th</sup> December 2022

A meeting of the MEU was held at the Medical Education Unit, on **12 December 2022** at 2.30 pm to discuss Foundation course programme for CBME MBBS batch of 2022

The following members were present

1. Dr H R Krishna Rao -Dean & Principal
2. Dr Subba Rao Ryali - Vice Principal and Prof and HOD Psychiatry
3. Dr Sujatha K - Associate Prof Anatomy
4. Dr Pradeep S - Professor and HOD OBG
5. Dr Komala SD - Professor and HOD Physiology
6. Dr Chitra Nagaraj- Co-ordinator

The agenda was

- Discuss about Foundation course programme for CBME MBBS batch of 2
- Any other relevant subject concerning medical education

### The following discussions / decisions were taken

1. The members were informed that the National Medical Council has said that the Under Graduate MBBS batch of 2022 should start their classes by 15 Nov 2022. Hence as per the NMC guidelines the foundation course requirements are to be completed by integrating into the regular time table for the batch.
2. The NMC has left to the discretion of colleges, for framing the foundation course time table
3. After discussion it was decided to have foundation course from 16 January 2023 to 11 February 2023.
4. MEU coordinator and pre-clinical members were requested to prepare the time table for the above activities.

  
DR CHITRA NAGARAJ  
MEU CO-ORDINATOR  
PESIMSR, KUPPAM  
Medical Education Unit  
PESIMSR, KUPPAM

Cc: To all MEU members and HOD's

  
DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

**P.E.S. INSTITUTE OF MEDICAL SCIENCES & RESEARCH**  
**KUPPAM, CHITTOOR DISTRICT, ANDHRA PRADESH-517 425**

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Ref : PESIMSR / MEU/ 27 / 2022-23

Date: 02.03.2022

**Minutes of the meeting held on 1 March 2022**

A meeting was held on 1 March 2022 for assessing the status regarding the completion and finalization of the time table for the final MBBS Part I.

Forensic Medicine, Community Medicine, General Medicine and DVL have completed the task of updating their competencies in the Google Sheet.

Paediatrics, Ophthalmology and Psychiatry have prepared the schedule of their competencies and will be updating shortly.


Orthopaedics will also complete the task soon.

HOD/ Faculty from ENT, Surgery, OBG, Radiology, Anesthesia, and Emergency Medicine did not attend the meeting and not conveyed the status of the time table preparation.

**However, all have been requested through the minutes of the meeting, to complete the task and upload their competencies by 10 March 22.**

**Hard and soft copies of the time table with the name of the full topic and competency (in the format given) for all the blocks should be submitted to MEU coordinator by 10 March 2022.**

- An exchange of theory class between 8 - 9 am Tuesday General Medicine and Wednesday Ophthalmology was acceded to.
- Suggestion of having a whole batch in the afternoon has been made instead of half the batch on two days for tutorials, Small group discussions and seminars.
- For the final year Part 2 Non CBME batch, it was requested that subjects should be spread out and not to have the same subject for all classes on the same day.

  
Dr CHITRA NAGARA  
MEU Co-ORDINATOR PESIMSR  
Medical Education Unit  
PESIMSR, Kuppam - 517 425

Cc  
MD/ AMD  
MS  
All HOD's  
Para and Clinical Departments.

  
Dr H R KRISHNA RAO  
DEAN & PRINCIPAL, PESIMSR  
DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

**P.E.S. INSTITUTE OF MEDICAL SCIENCES & RESEARCH**  
**KUPPAM, CHITTOOR DISTRICT, ANDHRA PRADESH-517 425**

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Ref: PESIMSR / MEU/ 3 / 2022-23

Date: 27.01.2022

**Minutes of the meeting held from 18 -21 January 2022**

Meetings were held from 18 – 21 January 2022 everyday, for the first, second, third and final year MBBS Phase.

The agenda was to prepare the theory, clinical and practical time tables for all the phases of MBBS students.

The minutes of meeting for each meeting is given below.

**Day 1: 18 January 2022 for 1<sup>st</sup> year MBBS**

Attended by

Dr Vinod Wali – Prof & HOD Biochemistry

Dr Lincoln S- Prof & HOD Physiology

Dr Sujatha K – Associate Professor Anatomy

Dr Anil R – Assistant Professor Community Medicine

Dr Chitra Nagaraj – Prof & HOD Community Medicine

Discussion for preparation of time table for first years was held. It was told that as this will be the third year of the CBME batch with the template in place, **we will continue to follow the same pattern with minor changes, depending on the time available.** The topics for the whole year would be listed and requirements of Tutorials, Seminars, Small Group Discussion, Early clinical exposure etc will be followed.

It was requested that the time table with topics from the respective first year departments should be submitted by 22 February 2022.

**Day 2: 19 January 2022 for 2<sup>nd</sup> year MBBS**

Attended by

Dr Ramaswamy Prof & HOD Pathology

Dr Kumar Guru B N Prof of Pathology

Dr Indira Senior Resident Microbiology

Dr Anil R – Assistant Professor Community Medicine

Dr Chitra Nagaraj – Prof & HOD Community Medicine

Discussion for preparation of time table for second years was held. It was told that as this will be the second year of the CBME batch with a template in place, **we will continue to follow the same pattern with minor changes, depending on the time available.**

Dr Pawar HOD of Forensic Medicine had made a prior request for a change in the sequence of Forensic Medicine classes, the request was acceded to. The topics for the whole year would be listed and requirements of Tutorials, Seminars, Small Group Discussion, etc will be followed.

As there was no representative from Pharmacology department available for the meeting, it was decided they would be updated regarding the discussions.

It was requested that the time table for second year subjects should be submitted by 22 February 2022.

**Day 3: 20 January 2022 for 3<sup>rd</sup> year MBBS**

Attended by

Dr Ramaswamy Prof & HOD Pathology

Dr Pawar G S Prof & HOD of Forensic Medicine

Dr Dilip Senior Resident ENT

Dr Ananta Nag Senior Resident Ophthalmology

Dr Devi Vara Prasad M – Assistant Professor Community Medicine

Dr Chitra Nagaraj – Prof & HOD Community Medicine

The first batch of CBME ie batch of 2019 would be entering the third year.

A presentation was made to orient the staff on the various changes which are there in the CBME through a power point presentation.

They were sensitized about the hours for theory, practical and clinical postings and the teaching learning methods to be followed. They were shown how the year was divided into blocks and then the breakup of hours for each subject.

The competencies for the subjects were shown and they were oriented on how to make the time table for their subjects.

The needed material for the preparation of the time table would be mailed to them ( already mailed.)

All the stake holders were asked to prepare the time table for the whole year including the clinical postings for the second year and third year and submit by 22 February 2022.

**Day 4: 21 January 2022 For 4<sup>th</sup> year MBBS**

Attended by

Dr Ramaswamy Prof & HOD Pathology

Dr Sreelatha P Prof Of Psychiatry

Dr Lakshmi Visruja Associate Professor Medicine

Dr Satish Assistant Professor Surgery

Dr Sabitha US Professor of OBG

Dr Prakash Babu Assistant Professor of Emergency Medicine

Dr Sudeep Assistant Professor of Orthopaedics

Dr Namitha C Assistant Professor of DVL

Dr Naga Praneetha PG Resident Radiology

Dr Devi Vara Prasad M – Assistant Professor Community Medicine

Dr Chitra Nagaraj – Prof & HOD Community Medicine

The first batch of CBME ie batch of 2019 would be entering the third year. They will also have classes of all clinical subjects.

A presentation was made to orient the staff on the various changes which are there in the CBME through a power point presentation.

They were sensitized about the hours for theory, practical and clinical postings and the teaching learning methods to be followed. They were shown how the year was divided into blocks and then the breakup of hours for each subject.


The competencies for the subjects were shown and they were oriented on how to make the time table for their subjects.

The clinical faculty expressed that it is possible to put the clinical time table in advance for the year, but it would be very difficult to follow it, as many times the availability of the particular case is not guaranteed.

The needed material for the preparation of the time table would be mailed to them (already mailed.)

All the stake holders were asked to prepare the time table for the whole year including clinical postings and theory for second third and final years and submit by 22 February 2022.

**Deans Comments:** All Clinical departments to note that they should put clinical time tables every month in advance, giving the type of the case to be discussed and the faculty who will be taking the session. This information should be made known to all the students, by putting up in the notice board, whats app group etc.

  
Dr. CHITRA NAGARA  
Medical education Coordinator  
PESIMSR, Kuppam

Medical Education Unit  
PESIMSR, Kuppam - 517 425

  
Dr. H R KRISHNA RAO  
DEAN & PRINCIPAL  
PESIMSR, KUPPAM  
DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

Cc  
MD/AMD  
Ms  
All HOD's  
Pre, Para and Clinical departments.

**P.E.S. INSTITUTE OF MEDICAL SCIENCES & RESEARCH**  
**KUPPAM, CHITTOOR DISTRICT, ANDHRA PRADESH-517 425**

**MEDICAL EDUCATION UNIT**

PESIMSR/MEU/ 01 /2022-23

Date:10.01.2022

**CIRCULAR**

The following Time tables need to be made for the MBBS students for the next terms

SI No	Batch of	CBME / Non CBME	Status	Time frame	Departments involved
1	2021	CBME	Yet to arrive	1 March 2022 to 31 Jan 2023	Anatomy Physiology & Biochemistry
2	2020	CBME	Will be entering 2 <sup>nd</sup> year	15 March 2022 to 31 Jan 2023	Microbiology Pathology & Pharmacology
3	2019	CBME	Will be entering Final year Part I	1 April 2022 to 31 Dec 2022	ENT; Ophthalmology; Forensic Medicine & Community Medicine
4	2018	Non CBME	Will be entering Final year Part I	1 April 2022 to 31 Dec 2022	Medicine; Surgery; OBG; Paediatrics; Orthopaedics; Radiology; Psychiatry; Anaesthesia; DVL; Emergency Medicine

The following faculties are requested to attend the meeting as per the schedule given below for the discussion and preparation of the time table

SI No	Date	Time	Venue	Department	Faculty	Agenda
1	18 January 2022 Tuesday	3 pm	College Council Hall	Anatomy	Dr Sujatha K	To make theory and practical time table as per CBME for full year
				Physiology	Dr Smita Wall	
				Biochemistry	Dr Vinod Wall	
2	19 January 2022 Wednesday	3 pm	College Council Hall	Microbiology	Dr Smrithi Sharon	To make theory and practical and clinical time table as per CBME for full year
				Pathology	Dr Kumar Guru B N	
				Pharmacology	Dr Mohana Roopa	
3	20 January 2022 Thursday	3 pm	College Council Hall	ENT	Dr Pradeep	To make theory and practical and clinical time table as per CBME for full year Clinical time table to have topic and faculty name
				Ophthalmology	Dr Ramnath K Koti	
				Forensic Medicine	Dr GS Pawar	
				Community Medicine	Dr Anil R	
4	21 January 2022 Friday	3 pm	College Council Hall	Medicine	Dr Lakshmi Visruja	To make theory and clinical time table Clinical time table to have topic and faculty name
				Surgery	Dr Balasubramaniam	
				OBG	Dr Sabitha	
				Paediatrics	Dr Harsha P J	
				Orthopaedics	Dr Sudeep	
				Radiology	Dr Hamid	
				DVL	Dr Dinesh	
				Anaesthesia	Dr Zayanab	
				Psychiatry	Dr Sree Latha	
Emergency Medicine	Dr Prakash Babu					

Also requested to attend Dr V SS R Ryali - Vice Principal and HOD Psychiatry, Dr Ramaswamy A S - HOD Pathology and Dr Nagesh Raju Prof of Pharmacology

MEU CO-ORDINATOR

Cc

MD & AMD, Vice Principal, ALL HOD's, All faculties deputed for the meeting

DEAN & PRINCIPAL  
 DEAN & PRINCIPAL

PES Institute of Medical Sciences & Research  
 Kuppam - 517 425, Chittoor Dist. AP.

**Minutes of the meeting of 23<sup>rd</sup> December 2021 23<sup>rd</sup> December 2021 at 3.30 pm for planning of schedules and time table**

The following members were present

1. Dr H R Krishna Rao Dean and Principal
2. Dr VSSR Ryali Vice Principal, Medical Superintendent & HOD Psychiatry
3. Dr Sujatha K Associate Professor Of Anatomy
4. Dr Smita Wali Associate Professor Of Physiology
5. Dr Vinod Wali Prof and HOD Biochemistry
6. Dr Ramaswamy A S Prof & HOD Pathology
7. Dr Suresh Gogi Prof & HOD Microbiology
8. Dr Pundarikaksha Prof & HOD Pharmacology
9. Dr Mohana Rupa Prof of Pharmacology
10. Dr Chitra Nagaraj Prof & HOD of Community Medicine
11. Dr Byra Reddy Prof & HOD of ENT
12. Dr Ramanath Koti Assoc Prof of Ophthalmology
13. Dr Uma MA Prof of Medicine
14. Dr Shivananda Prof & HOD Surgery
15. Dr Rajendra Naidu Prof and HOD of Paediatrics
16. Dr Harsha Prof of Paediatrics
17. Dr Pradeep S Prof & HOD OBG
18. Dr Venkatesh Reddy Prof of Orthopaedics
19. Dr Ramesh Prof & HOD Radiology
20. Dr Prakash Babu Assoc Prof Emergency Medicine
21. Dr Dinesh Reddy Asst Prof of DVL


The agenda was

1. Framing of time table as per CBME guidelines for the Third year MBBS Part I and Part II.
2. For the First and Second year MBBS, preparation and implementation of time table stating the competencies and vertical and horizontal integration as per NMC guidelines.
3. Formation of subcommittees for preparation of time tables
4. Preparation of clinical time tables stating the topics and faculty allotted with intimation to faculty and students.

**The following discussions / decisions were taken**

1. The agenda of the meeting was introduced by the Dean.
2. As per AMD instruction, teaching schedule for the first MBBS batch 2021, should be prepared in toto for the full course and students should be made aware of it.
3. Faculty should be made aware of changes in exam patterns, like introduction of MCQ's in theory papers.
4. Students need to be exposed and given practice tests on MCQ's frequently.
5. Detailed clinical time table for all the departments, should be made, with all the topics and staff allotted. Students should also know who, is the staff taking their class and the topic on any particular day and time.
6. One staff from each department needs to be deputed to work for time table preparation and should give their names to Dr Chitra.
7. Dr Harsha spoke about skills lab and gave each department the related skills component to make the modules.
8. All these decisions should become operational by February 2022.

  
MEU Co-ordinator  
PESIMSR, Kuppam  
Coordinator  
Medical Education Unit  
PESIMSR, Kuppam - 517 425

  
Dean & Principal  
PESIMSR, Kuppam

Cc: To all MEU members, HOD's and attendee's through email

  
DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

**P.E.S. INSTITUTE OF MEDICAL SCIENCES & RESEARCH**  
**KUPPAM, CHITTOOR DISTRICT, ANDHRA PRADESH-517 425**

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Ref: PESIMSR / MEU/ 3 / 2021-22

Date: 17.12.2021

**Medical Education Unit**

**CIRCULAR**

A meeting has been called for on 23 Dec 2021, at 3.30 pm in the college council hall.

The agenda of the meeting is to discuss the following:

1. Framing of time table as per CBME guidelines for the Third year MBBS Part I and Part II.
2. For the First and Second year MBBS, preparation and implementation of time table stating the competencies and vertical and horizontal integration as per NMC guidelines.
3. Formation of subcommittees for preparation of time tables
4. Preparation of clinical time tables stating the topics and faculty allotted with intimation to faculty and students.

Medical Superintendent, Vice Principal and HOD's of all departments are requested to attend the meeting.

  
**DEAN & PRINCIPAL**  
**DEAN & PRINCIPAL**  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

Cc  
To  
MD and AMD  
Vice Principal  
HOD's of all departments

**Minutes of the meeting of 23<sup>rd</sup> December 2021 23<sup>rd</sup> December 2021 at 3.30 pm for planning of schedules and time table**

The following members were present

1. Dr H R Krishna Rao Dean and Principal
2. Dr VSSR Ryali Vice Principal, Medical Superintendent & HOD Psychiatry
3. Dr Sujatha K Associate Professor Of Anatomy
4. Dr Smita Wali Associate Professor Of Physiology
5. Dr Vinod Wali Prof and HOD Biochemistry
6. Dr Ramaswamy A S Prof & HOD Pathology
7. Dr Suresh Gogi Prof & HOD Microbiology
8. Dr Pundarikaksha Prof & HOD Pharmacology
9. Dr Mohana Rupa Prof of Pharmacology
10. Dr Chitra Nagaraj Prof & HOD of Community Medicine
11. Dr Byra Reddy Prof & HOD of ENT
12. Dr Ramanath Koti Assoc Prof of Ophthalmology
13. Dr Uma MA Prof of Medicine
14. Dr Shivananda Prof & HOD Surgery
15. Dr Rajendra Naidu Prof and HOD of Paediatrics
16. Dr Harsha Prof of Paediatrics
17. Dr Pradeep S Prof & HOD OBG
18. Dr Venkatesh Reddy Prof of Orthopaedics
19. Dr Ramesh Prof & HOD Radiology
20. Dr Prakash Babu Assoc Prof Emergency Medicine
21. Dr Dinesh Reddy Asst Prof of DVL

The agenda was

1. Framing of time table as per CBME guidelines for the Third year MBBS Part I and Part II.
2. For the First and Second year MBBS, preparation and implementation of time table stating the competencies and vertical and horizontal integration as per NMC guidelines.
3. Formation of subcommittees for preparation of time tables
4. Preparation of clinical time tables stating the topics and faculty allotted with intimation to faculty and students.

**The following discussions / decisions were taken**

1. The agenda of the meeting was introduced by the Dean.
2. As per AMD instruction, teaching schedule for the first MBBS batch 2021, should be prepared in toto for the full course and students should be made aware of it.
3. Faculty should be made aware of changes in exam patterns, like introduction of MVQ's in theory papers.
4. Students need to be exposed and given practice tests on MCQ's frequently.
5. Detailed clinical time table for all the departments, should be made, with all the topics and staff allotted. Students should also know who is the staff taking their class and the topic on any particular day and time.
6. One staff from each department needs to be deputed to work for time table preparation and should give their names to Dr Chitra.
7. Dr Harsha spoke about skills lab and gave each department the related skills component to make the modules.
8. All these decisions should become operational by February 2022.

  
Dr Chitra Nagaraj  
MEU Co-ordinator,  
PESIMSR, Kuppam  
Medical Education Unit  
PESIMSR, Kuppam - 517 425

Cc: To all MEU members,  
HOD's and attendee's through email

  
DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

**P.E.S. INSTITUTE OF MEDICAL SCIENCES & RESEARCH**  
**KUPPAM, CHITTOOR DISTRICT, ANDHRA PRADESH-517 425**

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Ref : PESIMSR / MEU/ 3 / 2021-21

Date: 17.12.2021

**Medical Education Unit**

**CIRCULAR**

A meeting has been called for on 23 Dec 2021, at 3.30 pm in the college council hall.

The agenda of the meeting is to discuss the following:

1. Framing of time table as per CBME guidelines for the third year MBBS Part I and II.
2. For the second and first year MBBS preparation and implementation of time table stating the competencies and vertical and horizontal integration
3. Formation of subcommittees for preparation of time tables
4. Preparation of clinical time tables stating the topics and faculty allotted with intimation to faculty and students.

Medical Superintendent, Vice Principal and HOD's of all departments are requested to attend the meeting.

**Dr H R Krishna Rao**  
**DEAN & PRINCIPAL**  
**PESIMSR, Kuppam**

**DEAN & PRINCIPAL**  
*PES Institute of Medical Sciences & Research*  
*Kuppam - 517 425, Chittoor Dist. A.P.*

Cc  
To  
MD / AMD  
Vice Principal  
HOD's of all departments

**P.E.S. INSTITUTE OF MEDICAL SCIENCES & RESEARCH**  
**KUPPAM, CHITTOOR DISTRICT, ANDHRA PRADESH-517 425**

Ref: PESIMSR / MEU/ 3 / 2021-22

Date: 07.10.2021

**MEDICAL EDUCATION UNIT (MEU)**  
**CIRCULAR**

Planning for schedules for CBME batch of 2019 – final year Phase I

Date 19<sup>th</sup> October 2021  
Time 3.30 pm  
Venue College Council Hall  
Agenda Discussion on  
Schedule for CBME batch of 2019

All the curriculum committee and medical education unit members and workshop faculty should attend the meeting

  
**MEU COORDINATOR**  
Coordinator  
Medical Education Unit  
PESIMSR, Kuppam - 517 425

  
**DEAN & PRINCIPAL**  
**DEAN & PRINCIPAL**  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

Cc  
Dr VSSR Ryali Vice Principal, Medical Superintendent & HOD Psychiatry  
Dr Subramaniyan P Prof Community Medicine  
Dr Pawar Gurudatta Sadasiv Prof & HOD Forensic Medicine  
Dr Ramaswamy A S Prof & HOD Pathology  
Dr Pradeep S Prof & HOD OBG  
Dr Sujatha K Assoc Prof Anatomy  
Dr Vinay A V Assoc Prof Physiology  
Dr Y J V Reddy Emeritus Professor Medicine  
Office copy

### Minutes of the meeting of 19<sup>th</sup> October 2021

A meeting of the MEU was held at the College Council Hall, on 19<sup>th</sup> October 2021 at 3.30 pm for planning the schedules for CBME batch of 2019

The following members were present

1. Dr H R Krishna Rao      Dean and Principal
2. Dr VSSR Ryali          Vice Principal, Medical Superintendent & HOD Psychiatry
3. Dr Subramanian P          Prof Community Medicine
4. Dr Pawar Gurudatta Sadasiv      Prof & HOD Forensic Medicine
5. Dr Ramaswamy A S      Prof & HOD Pathology
6. Dr Pradeep S          Prof & HOD OBG
7. Dr Sujatha K          Assoc Prof Anatomy
8. Dr Vinay A V          Assoc Prof Physiology
9. Dr Chitra Nagaraj          MEU Coordinator
10. Dr Y J V Reddy          Emeritus Professor Medicine

The agenda was

Planning the schedules for CBME batch of 2019

The following discussions / decisions were taken

1. The members were made aware that the CBME batch will be entering the final year shortly.
2. Following the CBME guidelines, the time table has to be made for them.
3. The members were also asked to give in their inputs for the electives which these students will have to be posted at the end of final year phase I



Dr Chitra Nagaraj  
MEU Co-ordinator,  
PESIMSR, Kuppam

Medical Education Unit  
PESIMSR, Kuppam - 517 425

Cc: To all MEU members and HOD's through email



DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

**P.E.S. INSTITUTE OF MEDICAL SCIENCES & RESEARCH**  
**KUPPAM, CHITTOOR DISTRICT, ANDHRA PRADESH-517 425**

Ref: PESIMSR / MEU/ 3 / 2021-22

Date: 06.09.2021

**MEDICAL EDUCATION UNIT (MEU)**

**CIRCULAR**

Planning for offline RBCW workshop for full time teaching faculty of PESIMSR

Date 14<sup>th</sup> September 2021

Time 3.30 pm

Venue College Council Hall

Agenda Discussion on

- Presentation of topics by faculty for RBCW from 22 – 24 September 2021

All the curriculum committee and medical education unit members and workshop faculty should attend the meeting

  
**MEU COORDINATOR**  
Coordinator  
Medical Education Unit  
PESIMSR, Kuppam - 517 425

  
**DEAN & PRINCIPAL**  
DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

Cc

Dr VSSR Ryali Vice Principal, Medical Superintendent & HOD Psychiatry

Dr Subramaniyan P Prof Community Medicine

Dr Pawar Gurudatta Sadasiv Prof & HOD Forensic Medicine

Dr Ramaswamy A S Prof & HOD Pathology

Dr Pradeep S Prof & HOD OBG

Dr Sujatha K Assoc Prof Anatomy

Dr Vinay A V Assoc Prof Physiology

Dr Y J V Reddy Emeritus Professor Medicine

Office copy

### Minutes of the meeting of 14<sup>th</sup> September 2021

A meeting of the MEU was held at the College Council Hall, on 14<sup>th</sup> September 2021 at 3.30 pm for critically reviewing the presentations of the faculty

The following members were present

1. Dr H R Krishna Rao      Dean and Principal
2. Dr VSSR Ryali          Vice Principal, Medical Superintendent & HOD Psychiatry
3. Dr Subramaniyan P      Prof Community Medicine
4. Dr Pawar Gurudatta Sadasiv      Prof & HOD Forensic Medicine
5. Dr Ramaswamy A S      Prof & HOD Pathology
6. Dr Pradeep S          Prof & HOD OBG
7. Dr Sujatha K          Assoc Prof Anatomy
8. Dr Vinay A V          Assoc Prof Physiology
9. Dr Chitra Nagaraj          MEU Coordinator
10. Dr Y J V Reddy          Emeritus Professor Medicine

The agenda was

Critically reviewing the presentations of the faculty for the RBCW.

The following discussions / decisions were taken

1. All the faculty made the presentations.
2. Inputs were given by members and corrections made.

Cc: To all MEU members and HOD's through email

  
Coordinator  
Dr Chitra Nagaraj  
MEU Co-ordinator,  
PESIMSR, Kuppam  
Medical Superintendent Unit  
PESIMSR, Kuppam  
517 425

  
DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

**P.E.S. INSTITUTE OF MEDICAL SCIENCES & RESEARCH**  
**KUPPAM, CHITTOOR DISTRICT, ANDHRA PRADESH-517 425**

Ref: PESIMSR / MEU/ 3 / 2021-22

Date: 04.08.2021

**Medical Education Unit (MEU)**

**CIRCULAR**

Planning for offline RBCW workshop for full time teaching faculty of PESIMSR

Date 12<sup>th</sup> August 2021  
Time 3.30 pm  
Venue College Council Hall  
Agenda Discussion on

- Planning for offline RBCW workshop for full time teaching faculty of PESIMSR

All the curriculum committee and medical education unit members should attend the meeting

  
**MEU COORDINATOR**  
Coordinator  
Medical Education Unit  
PESIMSR

  
**DEAN & PRINCIPAL**  
**DEAN & PRINCIPAL**  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

Dr VSSR Ryali Vice Principal, Medical Superintendent & HOD Psychiatry  
Dr Subramanian P Prof Community Medicine  
Dr Pawar Gurudatta Sadasiv Prof & HOD Forensic Medicine  
Dr Ramaswamy A S Prof & HOD Pathology  
Dr Pradeep S Prof & HOD OBG  
Dr Sujatha K Assoc Prof Anatomy  
Dr Vinay A V Assoc Prof Physiology  
Dr Y J V Reddy Emeritus Professor Medicine  
Office copy

### Minutes of the meeting of 12<sup>th</sup> August 2021

A meeting of the MEU was held at the College Council Hall, on 12<sup>th</sup> August 2021 at 3.30 pm to discuss about **Planning for offline RBCW workshop for full time teaching faculty of PESIMSR**

The following members were present

1. Dr H R Krishna Rao      Dean and Principal
2. Dr VSSR Ryali          Vice Principal, Medical Superintendent & HOD Psychiatry
3. Dr Subramaniyan P      Prof Community Medicine
4. Dr Pawar Gurudatta Sadasiv      Prof & HOD Forensic Medicine
5. Dr Ramaswamy A S      Prof & HOD Pathology
6. Dr Pradeep S          Prof & HOD OBG
7. Dr Sujatha K          Assoc Prof Anatomy
8. Dr Vinay A V          Assoc Prof Physiology
9. Dr Chitra Nagaraj      MEU Coordinator
10. Dr Y J V Reddy      Emeritus Professor Medicine

The agenda was

**Planning for offline RBCW workshop for full time teaching faculty of PESIMSR**

The following discussions / decisions were taken

1. NMC is insisting on conducting RBCW for teaching faculty offline. We have to suggest dates and plan for the same.
2. The suggested dates were 15 -17 September 2021 or 22 -24 September 2021
3. Topics were allotted to the faculty who would take classes
4. MEU coordinator would get ready all the other required arrangements.

  
DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

  
Dr Chitra Nagaraj  
MEU Co-ordinator,  
Medical Education Unit  
PESIMSR, Kuppam  
PESIMSR, Kuppam - 517 425

Cc: To all MEU members and HOD's through email

**P.E.S. INSTITUTE OF MEDICAL SCIENCES & RESEARCH**  
**KUPPAM, CHITTOOR DISTRICT, ANDHRA PRADESH-517 425**

Ref : PESIMSR / MEU/ 27 / 2021-22

Date: 25.02.2021

**MEDICAL EDUCATION UNIT (MEU)**

**CIRCULAR**

The first CBME MBBS batch ie 2019 batch is expected to start their classes by March 2<sup>nd</sup> week.  
An orientation programme needs to be conducted for them. Hence a meeting of the Curriculum Committee and Medical Education Unit members of PESIMSR, will be held as per the details given below

Date 1<sup>st</sup> March 2021

Time 3.30 pm

Venue College Council Hall

Agenda Discussion on

- Planning for the orientation programme for third term
- Development of second phase time table

All the curriculum committee and medical education unit members should attend the meeting

  
MEU CO-ORDINATOR

**Coordinator**  
**Medical Education Unit**  
**PESIMSR, Kuppam - 517 425**

  
DEAN & PRINCIPAL

**PES Institute of Medical Sciences & Research**  
**Kuppam - 517 425, Chittoor Dist. A.P.**

Cc

Dr VSSR Ryali Vice Principal, Medical Superintendent & HOD Psychiatry

Dr Subramaniyan P Prof Community Medicine

Dr Pawar Gurudatta Sadasiv Prof & HOD Forensic Medicine

Dr Ramaswamy A S Prof & HOD Pathology

Dr Pradeep S Prof & HOD OBG

Dr Sujatha K Assoc Prof Anatomy

Dr Vinay A V Assoc Prof Physiology

Office copy

### Minutes of the meeting of 1<sup>st</sup> March 2021

A meeting of the MEU was held at the College Council Hall, on 1<sup>st</sup> March 2021 at 3.30 pm to discuss about Planning for orientation to third term for the MBBS batch of 2019.

The following members were present

1. Dr H R Krishna Rao      Dean and Principal
2. Dr VSSR Ryali          Vice Principal, Medical Superintendent & HOD Psychiatry
3. Dr Subramaniyan P      Prof Community Medicine
4. Dr Pawar Gurudatta Sadasiv      Prof & HOD Forensic Medicine
5. Dr Ramaswamy A S      Prof & HOD Pathology
6. Dr Pradeep S          Prof & HOD OBG
7. Dr Sujatha K          Assoc Prof Anatomy
8. Dr Vinay A V          Assoc Prof Physiology
9. Dr Chitra Nagaraj      MEU Coordinator

The agenda was

- Planning for orientation to third term for the MBBS batch of 2019.
- Development of second phase time table

The following discussions / decisions were taken

1. A time table to be made for a half day orientation programme for the third term students who are expected to report to the college on 8<sup>th</sup> March 2021
2. A time table for the regular classes in CBME pattern has also to be developed and uploaded in the college website
3. The tasks to be completed within a week.

  
Coordinator  
Dr Chitra Nagaraj  
MEU Co-ordinator,  
PESIMSR, Kuppam  
517 425

Cc: To all MEU members and HOD's through email

**P.E.S. INSTITUTE OF MEDICAL SCIENCES & RESEARCH**  
**KUPPAM, CHITTOOR DISTRICT, ANDHRA PRADESH-517 425**

Ref : PESIMSR / MEU/ 3 / 2022-23

Date: 01.03.2021

**MEDICAL EDUCATION UNIT (MEU)**

**Orientation programme for third term**


**MBBS Batch of 2019**

**Date: 08.03.2021**

**Monday**

**Venue: College Lecture Hall-4**

Sl. No.	Time	Activity	Resource Faculty
1	09:00 to 10:00 A.M.	Registration of Students	Office Assistant, Medical Education Unit
2	10: 00 to 10: 30 A.M.	Welcome address	Dr. H R Krishna Rao Dean and Principal
3	10.30 – 11.30 A.M	Overview of CBME pattern for second phase	Dr A S Ramaswamy Professor & HOD Pathology
		<b>Break</b>	
4	12: 00 noon to 01: 00 P.M.	Communication Skills	Dr. VS Subbarao Ryali Vice-Principal (Academics)
		<b>Feed-back from the students</b>	

  
**MEU Co-ORDINATOR**

**Co-ordinator**  
**Medical Education Unit**  
**PESIMSR, Kuppam - 517 425**

  
**DEAN & PRINCIPAL**  
**DEAN & PRINCIPAL**  
**PES Institute of Medical Sciences & Research**  
**Kuppam - 517 425, Chittoor Dist. A.P.**

## Minutes of the meeting of 10<sup>th</sup> June 2020

A meeting of the MEU was held at the College Council Hall, on 10 June 2020 at 3.30 pm to discuss about Planning for CISP 2 and MBBS Phase 2.

The following members were present

- |                               |                                 |
|-------------------------------|---------------------------------|
| 1. Dr H R Krishna Rao         | Dean and Principal              |
| 2. Dr T Venugopala Rao        | Medical Superintendent          |
| 3. Dr VSSR Ryali              | Vice Principal & HOD Psychiatry |
| 4. Dr Subramaniyan P          | Prof Community Medicine         |
| 5. Dr Pawar Gurudatta Sadasiv | Prof & HOD Forensic Medicine    |
| 6. Dr Ramaswamy A S           | Prof & HOD Pathology            |
| 7. Dr Pradeep S               | Prof & HOD OBG                  |
| 8. Dr Sujatha K               | Assoc Prof Anatomy              |
| 9. Dr Vinay A V               | Assoc Prof Physiology           |
| 10. Dr Chitra Nagaraj         | MEU Coordinator                 |
| 11. Satish Aloysius           | IT Manager                      |

The agenda was

- Holding the training with online observer,
- Selection of appropriate software
- Selection of venue for the CISP II
- Selection of tentative dates for the CISP II
- Selection of faculty for the various topics
- Any other relevant point

The following discussions / decisions were taken

1. MEU incharge should request dates from Regional Centre at CMC for CISP II dates for conducting CISP at PESISMR preferable dates Mid July 2020.
2. 25 – 30 faculty across pre, para and clinical departments to be identified for the training. Preference should be given to Phase two faculty, ENT, Ophthalmology, Community Medicine and Forensic Medicine.
3. It needs to be clarified whether MSc faculty can undergo training.
4. Confirmation also needs to be obtained as to the qualifications required to be a trainer.
5. A pre and post test questionnaire needs to be prepared.
6. Allotment of topics to be taken by the trainers was also done.
7. Satish Aloysius IT manager confirmed that he can help with requirements for the conduct of the training online
8. It was also decided that the library with seating placed following norms of social distancing would be the ideal place for the training.
9. Two screens will be placed for facilitating better viewing of the presentations

*Chitra Nagaraj*  
10/06/2020

Dr Chitra Nagaraj

MEU Co-ordinator, PESISMR, Kuppam

Cc: To all MEU members and HOD's through email

*[Signature]*  
DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

Coordinator  
Medical Education Unit  
PESISMR, Kuppam - 517 425

**P.E.S. INSTITUTE OF MEDICAL SCIENCES & RESEARCH**  
**KUPPAM, CHITTOOR DISTRICT, ANDHRA PRADESH-517 425**

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Ref : PESIMSR / MEU/ 27 / 2020-21

Date: 21.01.2020

**CIRCULAR**

A meeting of the medical education unit will be held as per the details given below:

Date: 28<sup>th</sup> January 2020, Tuesday

Venue: Medical Education Unit

Time: 2.30 pm

Agenda:

1. Discuss orientation programme for third term
2. Any other subject related to Medical Education

All the members should attend

**COORDINATOR (MEU)**

**PESIMSR, Kuppam**

Medical Education Unit

PESIMSR, Kuppam - 517 425

**Cc**

All MEU Members

**DEAN & PRINCIPAL**  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

**Minutes of the meeting of 28<sup>th</sup> January 2020**

1. A meeting of the MEU was held at the Medical Education Unit, on 28 January 2020 at 2.30 pm to discuss about Orientation Programme of third term

The following members were present

1. Dr Roopa Suresh – Assistant Medical Director
2. Dr H R Krishna Rao – Principal
3. Dr Venugopal Rao T – Medical Superintendent
4. Dr Subba Rao Ryali – Vice Principal and Prof and HOD Psychiatry
5. Dr Sujatha K – Associate Prof Anatomy
6. Dr Vinay AV - Associate Prof Physiology
7. Dr Pradeep S – Professor and HOD OBG
8. Dr Chitra Nagaraj– Co-ordinator

The agenda was

- Discuss about Orientation programme for third term
- Any other relevant subject concerning medical education

The following discussions / decisions were taken

1. Roopa Madam apprised the members on the orientation programme being held for third term for various other medical colleges.
2. She expressed that PESIMSR also should come out with a robust orientation programme.
3. The MEU members were requested to prepare the draft of the same and submit for discussion by 29 February 2020.

Cc: To all MEU members and HOD's

  
Dr Chitra Nagaraj  
MEU Co-ordinator  
PESIMSR, Kuppam Unit  
Medical Education Unit  
PESIMSR, Kuppam - 517 425

**P.E.S. INSTITUTE OF MEDICAL SCIENCES & RESEARCH**  
**KUPPAM, CHITTOOR DISTRICT, ANDHRA PRADESH-517 425**

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Ref: PESIMSR / MEU/ 3 / 2019-20

Date: 13.12.2019

**CIRCULAR**

A meeting of the medical education unit will be held as per the details given below:

Date: 20 Dec 2019, Friday

Venue: Medical Education Unit

Time: 2.30 pm

Agenda:

1. Discuss the preparation of Log Books for the clinical postings of students from 3 – 9 terms
2. Any other subject related to Medical Education

All the members should attend

Cc

All MEU Members

**Coordinator (MEU)**  
**PESIMSR, Kuppam**

**Medical Education Unit**  
**PESIMSR, Kuppam - 517 425**

**DEAN & PRINCIPAL**  
**PES Institute of Medical Sciences & Research**  
**Kuppam - 517 425, Chittoor Dist. A.P.**

**Minutes of the meeting of 20 December 2019**

1. A meeting of the MEU was held at the Medical Education Unit, on 20 December 2019 at 2.30 pm to discuss about preparation of Log Books for the clinical postings of students from 3 – 9 terms

The following members were present

1. Dr H R Krishna Rao – Principal
2. Dr Venugopa Rao T
3. Dr Subba Rao Ryali
4. Dr Sujatha K
5. Dr Pradeep S
6. Dr Subramanyam P
7. Dr Chitra Nagaraj – Co-ordinator


The agenda was

- Discuss about preparation of Log Books for the clinical postings of students from 3 – 9 terms
- Any other relevant subject concerning medical education

The following discussions / decisions were taken

1. Dean and Principal apprised the members about need for clinical posting log books to improve and assess the skills of the students
2. Sample log books were circulated
3. Heads of Department and faculty of clinical subjects were requested to give their inputs for the log book preparation.
4. The draft copy of the log books for each term should be ready by 20 January 2020

Cc: To all MEU members and HOD's

  
Dr. Chitra Nagaraj  
MEU Co-ordinator  
PESIMSR, Kuppam Unit  
PESIMSR, Kuppam - 517 425

  
DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

**P.E.S. INSTITUTE OF MEDICAL SCIENCES & RESEARCH**  
**KUPPAM, CHITTOOR DISTRICT, ANDHRA PRADESH-517 425**

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Ref: PESIMSR / MEU/ 3 / 2019-20

Date: 13.11.2019

**CIRCULAR**

A meeting of the medical education unit will be held as per the details given below:

Date: 21 November 2019, Thursday

Venue: Medical Education Unit

Time: 2.30 pm

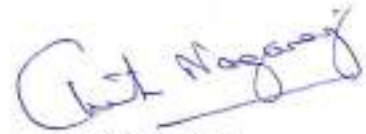
Agenda:

1. Discuss the preparation of Log Books for the CBME curriculum being implemented for the MBBS Batch of 2019.
2. Any other subject related to Medical Education

All the members should attend

Cc

All MEU Members



Coordinator MEU  
PESIMSR, Kuppam

Coordinator  
Medical Education Unit  
PESIMSR, Kuppam - 517 425



DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

**Minutes of the meeting of 21<sup>st</sup> November 2019**

1. A meeting of the MEU was held at the Medical Education Unit, on 21<sup>st</sup> November 2019 at 2.30 pm to discuss about preparation of Log Books for the CBME curriculum being implemented for the MBBS Batch of 2019.

The following members were present

1. Dr H R Krishna Rao – Principal
2. Dr Subba Rao Ryali
3. Dr Sujatha K
4. Dr Vinay AV
5. Dr Shakuntala Rao
6. Dr Kavita P Rasalkar
7. Dr Chinmay Jagadish
8. Dr Lincoln
9. Dr Chitra Nagaraj – Co-ordinator

The agenda was

- Discuss about preparation of Log Books for the CBME curriculum being implemented for the MBBS Batch of 2019.
- Any other relevant subject concerning medical education

The following discussions / decisions were taken

1. Dean and Principal apprised the members about the meeting which was held in the NTR University.
2. Sample log books were circulated
3. Heads of Department and faculty of Anatomy, Physiology and Biochemistry were asked to go through the sample log books and customize and prepare independent log books following the guidelines given for the individual subjects.
4. The Log books should be printed and be available to the students by 15 Dec 2019.

Cc: To all MEU members and HOD's

  
Dr Chitra Nagaraj  
MEU Co-ordinator  
PESIMSR, Kuppam  
PESIMSR, Kuppam Unit  
PESIMSR, Kuppam - 517 425

  
DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

**P.E.S. INSTITUTE OF MEDICAL SCIENCES & RESEARCH**  
**KUPPAM, CHITTOOR DISTRICT, ANDHRA PRADESH-517 425**

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Ref: PESIMSR / MEU/ 3 / 2019-20

Date: 04.09.2019

**CIRCULAR**


A meeting of the medical education unit will be held as per the details given below:

Date: 12 Sep 2019, Thursday  
Venue: Medical Education Unit  
Time: 2.30 pm

**Agenda:**

1. Discuss the outcome of the Foundation Course held in August 2019
2. Any other subject related to Medical Education

All the members should attend

  
Co-ordinator (MEU)  
PESIMSR, Kuppam  
Medical Education Unit  
PESIMSR, Kuppam - 517 425

**Cc**

All MEU Members

  
DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

### Minutes of the meeting of 12<sup>th</sup> September 2019

A meeting of the MEU was held at the Medical Education Unit, on 12<sup>th</sup> September, 2019, 02.30 pm to discuss about the outcome of the Foundation Course held in August 2019.

The following members were present

1. Dr H R Krishna Rao – Principal
2. Dr Venugopal Rao - MS
3. Dr Subba Rao Ryali
4. Dr Sujatha K.
5. Dr Vinay AV
6. Dr Shakuntala Rao
7. Dr Kavita P Rasalkar
8. Dr Lincoln
9. Dr Chitra Nagaraj – Co-ordinator

The agenda was

- Outcome of the Foundation Course held in August 2019.
- Any other relevant subject concerning medical education

The following discussions / decisions were taken

1. Admission processes went on till September 2019.
2. There were many in and out migrations as repeat counseling's were happening
3. The expected impact due to the foundation course could not be achieved.
4. There should be coordination between admission process and start of the course for getting better outcomes.
5. The higher authorities should look into these aspects.



Dr. Chitra Nagaraj  
Coordinator  
MEU Co-ordinator  
Medical Education Unit  
PESIMSR, Kuppam  
PESIMSR, Kuppam - 517 425

Cc: To all MEU members and HOD's



DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

**P.E.S. INSTITUTE OF MEDICAL SCIENCES & RESEARCH**  
**KUPPAM, CHITTOOR DISTRICT, ANDHRA PRADESH-517 425**

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Ref: PESIMSR / MEU/ 3 / 2019-20

Date: 02.07.2019

**CIRCULAR**

A meeting of the medical education unit will be held as per the details given below:

Date: 9 July 2019  
Venue: Medical Education Unit  
Time: 2.30 pm

Agenda:

1. Planning for the Foundation course MBBS batch of 2019
2. Any other subject related to Medical Education

All the members should attend

Cc

All MEU Members



COORDINATOR MEU  
PESIMSR, KUPPAM

Medical Education Unit  
PESIMSR, Kuppam - 517 425



DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

### Minutes of the meeting of 9<sup>th</sup> July 2019

A meeting of the MEU was held at the Medical Education Unit, on 9<sup>th</sup> July 2019, 2.30 pm to discuss about orientation for the **Foundation course for MBBS batch of 2019**

The following members were present

1. Dr H R Krishna Rao – Principal
2. Dr Venugopal Rao - MS
3. Dr Subba Rao Ryali
4. Dr Sujatha K
5. Dr Vinay AV
6. Dr Ravi MR
7. Dr Chitra Nagaraj – Co-ordinator

The agenda was

- Planning for the orientation for the **Foundation course for MBBS batch of 2019**
- Any other relevant subject concerning medical education

The following decisions were taken

1. Foundation course needs to be done for the MBBS batch of 2019
2. We need to follow the guidelines given by the expert committee
3. The duration will be for month ie August 2019
4. Resource persons for the topics need to be identified
5. Coordinator of MEU Dr Chitra Nagaraj was entrusted with the task of preparing the time table and circulating to all concerned persons

Cc: To all MEU members and HOD's

Dr. Chitra Nagaraj  
MEU Co-ordinator  
PESIMSR, Kuppam

Medical Education Unit  
PESIMSR, Kuppam - 517 425

DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

Letter no /8/MEU /2019

Dated 2 July 2019

## Circular

A meeting of the medical education unit will be held as per the details given below:

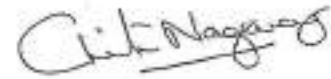
Date: 9 July 2019  
Venue: Medical Education Unit  
Time: 2.30 pm  
Agenda:

1. Planning for the Foundation course MBBS batch of 2019
2. Any other subject related to Medical Education

All the members should attend

Cc

All MEU Members



Coordinator MEU  
PESIMSR, Kuppam  
Medical Education Unit  
PESIMSR, Kuppam - 517 425



DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

### Minutes of the meeting of 9<sup>th</sup> July 2019

A meeting of the MEU was held at the Medical Education Unit, on 9<sup>th</sup> July 2019, 2.30 pm to discuss about orientation for the **Foundation course for MBBS batch of 2019**

The following members were present

1. Dr H R Krishna Rao – Principal
2. Dr Venugopal Rao - MS
3. Dr Subba Rao Ryali
4. Dr Sujatha K
5. Dr Vinay AV
6. Dr Ravi MR
7. Dr Chitra Nagaraj– Co-ordinator

The agenda was

- Planning for the orientation for the **Foundation course for MBBS batch of 2019**
- Any other relevant subject concerning medical education

The following decisions were taken

1. Foundation course needs to be done for the MBBS batch of 2019
2. We need to follow the guidelines given by the expert committee
3. The duration will be for month ie August 2019
4. Resource persons for the topics need to be identified
5. Coordinator of MEU Dr Chitra Nagaraj was entrusted with the task of preparing the time table and circulating to all concerned persons

Cc: To all MEU members and HOD's

  
Dr Chitra Nagaraj  
MEU Co-ordinator  
PESIMSR, Kuppam  
Medical Education Unit  
PESIMSR, Kuppam 517 425

  
DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

## Circular

A meeting of the medical education unit will be held as per the details given below:

Date: 12 Sep 2019, Thursday  
Venue: Medical Education Unit  
Time: 2.30 pm  
Agenda:

1. Discuss the outcome of the Foundation Course held in August 2019
2. Any other subject related to Medical Education

All the members should attend

Cc

All MEU Members

  
Coordinator MEU  
PESIMSR, Kuppam  
Medical Education Unit  
PESIMSR, Kuppam - 517 425

  
DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

### Minutes of the meeting of 12<sup>th</sup> September 2019

A meeting of the MEU was held at the Medical Education Unit, on 12<sup>th</sup> September, 2019, 2.30 pm to discuss about the outcome of the Foundation Course held in August 2019.

The following members were present

1. Dr H R Krishna Rao – Principal
2. Dr Venugopal Rao - MS
3. Dr Subba Rao Ryali
4. Dr Sujatha K
5. Dr Vinay AV
6. Dr Shakuntala Rao
7. Dr Kavita P Rasalkar
8. Dr Lincoln
9. Dr Chitra Nagaraj– Co-ordinator

The agenda was

- Outcome of the Foundation Course held in August 2019.
- Any other relevant subject concerning medical education

The following discussions / decisions were taken

1. Admission processes went on till September 2019.
2. There were many in and out migrations as repeat counseling's were happening
3. The expected impact due to the foundation course could not be achieved.
4. There should be coordination between admission process and start of the course for getting better outcomes.
5. The higher authorities should look into these aspects.

Cc: To all MEU members and HOD's



Dr Chitra Nagaraj  
MEU Co-ordinator  
PESIMSR, Kuppam

Medical Education Unit  
PESIMSR, Kuppam - 517 425



DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

## Circular

A meeting of the medical education unit will be held as per the details given below:

Date: 21 November 2019, Thursday

Venue: Medical Education Unit

Time: 2.30 pm

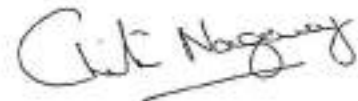
Agenda:

1. Discuss the preparation of Log Books for the CBME curriculum being implemented for the MBBS Batch of 2019.
2. Any other subject related to Medical Education

All the members should attend

Cc

All MEU Members



Coordinator MEU  
PESIMSR, Kuppam

Medical Education Unit  
PESIMSR, Kuppam - 517 425



DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

## Minutes of the meeting of 21<sup>st</sup> November 2019

1. A meeting of the MEU was held at the Medical Education Unit, on 21<sup>st</sup> November 2019 at 2.30 pm to discuss about preparation of Log Books for the CBME curriculum being implemented for the MBBS Batch of 2019.

The following members were present

1. Dr H R Krishna Rao – Principal
2. Dr Subba Rao Ryali
3. Dr Sujatha K
4. Dr Vinay AV
5. Dr Shakuntala Rao
6. Dr Kavita P Rasalkar
7. Dr Chinmayi Jagadish
8. Dr Lincoln
9. Dr Chitra Nagaraj– Co-ordinator

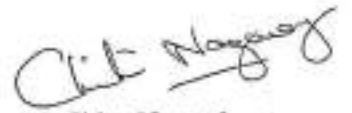
The agenda was

- Discuss about preparation of Log Books for the CBME curriculum being implemented for the MBBS Batch of 2019.
- Any other relevant subject concerning medical education

The following discussions / decisions were taken

1. Dean and Principal apprised the members about the meeting which was held in the NTR University.
2. Sample log books were circulated
3. Heads of Department and faculty of Anatomy, Physiology and Biochemistry were asked to go through the sample log books and customize and prepare independent log books following the guidelines given for the individual subjects.
4. The Log books should be printed and be available to the students by 15 Dec 2019.

Cc: To all MEU members and HOD's



Dr Chitra Nagaraj  
MEU Co-ordinator  
PESIMSR, Kuppam

Medical Education Unit  
PESIMSR, Kuppam - 517 425



DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

**PES Institute of Medical Sciences & Research  
Kuppam - 517425, Chittoor District, A.P.**

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**Medical Education Unit**

Letter no /5/MEU /2019

Dated 24 May 2019

**Circular**

A meeting of the medical education unit will be held as per the details given below:

Date: 27 May 2019  
Venue: Medical Education Unit  
Time: 2.30 pm  
Agenda: ✓ -

1. Planning for the forthcoming orientation for the PG Orientation batch of 2019
2. Any other subject related to Medical Education

All the members should attend



Coordinator MEU  
PESIMSR, Kuppam  
Medical Education Unit  
PESIMSR, Kuppam - 517 425

Cc

All MEU Members



**DEAN & PRINCIPAL**  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

### Minutes of the meeting of 27<sup>th</sup> May 2019

A meeting of the MEU was held at the Medical Education Unit, on 27<sup>th</sup> May 2019, 2.30 pm to discuss about orientation for the PG Orientation batch of 2019

The following members were present

1. Dr Chitra Nagaraj – Co-ordinator
2. Dr P Subramaniyan
3. Dr Subba Rao Ryali
4. Dr Sujatha K
5. Dr Vinsay AV
6. Dr K Thinakaran

The agenda was

- Planning for the orientation for the PG Orientation batch of 2019
- Any other relevant subject concerning medical education

The following decisions were taken

1. Orientation needs to be done for the PG batch of 2019
2. It was decided the best time would be afternoon – two days which would not come in the way of routine activities of the morning period.
3. Topics will be as per last batch of 2018
4. Speakers were identified for each session and it was decided to get their confirmation
5. Coordinator of MEU Dr Chitra Nagaraj was entrusted with the task of preparing the time table and circulating to all concerned persons
6. The members also felt, another MET Training should be organized for the faculty to complete the backlog of untrained faculty.

Cc: To all MEU members and HOD's

  
Dr. Chitra Nagaraj  
MEU Co-ordinator  
PESIMSR, Kuppam 25

  
DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

PES Institute of Medical Sciences & Research  
Kuppam - 517425, Chittoor District, A.P.

Medical Education Unit

Dated 20<sup>th</sup> March 2019

Letter no MEU/ 3 /2019

CIRCULAR

A meeting of the medical education unit will be held as per the details given below:

Date: 22<sup>nd</sup> March 2019  
Venue: Medical Education Unit  
Time: 2.30 pm


Agenda:

1. Planning for the forthcoming orientation for the first CISP Workshop
2. Any other subject related to Medical Education

All the members should attend.

Cc

All MEU Members

  
Coordinator MEU  
Medical Education Unit  
PESIMSR, Kuppam  
PESIMSR, Kuppam - 517 425

  
DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

### Minutes of the meeting of 22<sup>nd</sup> March 2019

A meeting of the MEU was held at the Medical Education Unit, on 22<sup>nd</sup> March 2019, 2.30 pm to discuss about first CISP Workshop to be held at PESIMSR from 21 - 23 May 2019.

The following members were present:

1. Dr H R Krishna Rao - Principal
2. Dr Venugopal Rao
3. Dr Subba Rao Ryali
4. Dr Sujatha K
5. Dr Vinay A V
6. Dr Ravi MR
7. Dr Chitra Nagaraj- Co-ordinator

The agenda was

- Planning for the orientation for the First CISP Workshop
- Any other relevant subject concerning medical education

The following decisions were taken

1. Principal Dr Krishna Rao stressed on the changes which are going to take place in Medical education with the introduction of CBME curriculum. Towards this goal the nodal centres have been entrusted with the task of conducting CISP programmes in colleges.
2. Our programme will be held from 21 May to 23 May 2019
3. Dr Chitra Nagaraj will be entrusted with the overall organization of the programme
4. The speakers of the various topics should be ready with their topics and activities
5. A rehearsal will be held in April end.

Cc: To all MEU members and HOD's

*Chitra Nagaraj*  
Coordinator  
Medical Education Unit  
MEU Co-ordinator  
PESIMSR, Kuppam  
425

*Aravind*  
DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

Letter no /1/MEU /2019

Dated 12<sup>th</sup> March 2019

### Circular

A meeting of the medical education unit will be held as per the details given below:

Date: 19<sup>th</sup> March 2019  
Venue: Medical Education Unit  
Time: 2.30 pm

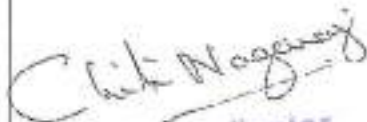
Agenda:

1. Planning for the forthcoming orientation for the 25<sup>th</sup> Batch of Interns of PESIMSR.
2. Any other subject related to Medical Education

All the members should attend

Cc

All MEU Members

  
Coordinator MEU  
PESIMSR, Kuppam  
Medical Education Unit  
PESIMSR, Kuppam - 517 425

  
DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

### Minutes of the meeting of 19<sup>th</sup> March 2019

A meeting of the MEU was held at the Medical Education Unit, on 19<sup>th</sup> March 2019, 2.30 pm to discuss about orientation for the 25<sup>th</sup> Batch of Interns of PESIMSR

The following members were present

1. Dr Subramanian P – Co-ordinator
2. Dr Kiran GT
3. Dr Chitra Nagaraj
4. Dr Subba Rao Ryali
5. Dr Sujatha K
6. Dr Vinay AV

The agenda was

- Planning for the orientation for the 25<sup>th</sup> Batch of Interns of PESIMSR
- Any other relevant subject concerning medical education

The following decisions were taken

1. The 25<sup>th</sup> batch of interns would be joining soon after their results, hence the need for planning for the orientation.
2. It was decided the best time would be afternoon – four days which would not come in the way of routine activities of the morning period.
3. The topics to be accommodated in the time table was: Case Sheet writing, Record Keeping, Death notes etc, Orientation to the hospital and its services, Rules and Regulations for interns, Stress Management and Inter Personal Relations, How to send samples to the laboratories,, Practical Procedures in Surgery, Bio Medical Waste Management, Working in Community Medicine – the Do's and Dont's, Hospital Information System, Medical Ethics and Professionalism, Medico Legal Issues and CPA, Management of Emergencies, Rational and Evidence Based Medicine, Management Skills – Leadership, Team work and time management and ICD – 10
4. Speakers were identified for each session and it was decided to get their confirmation
5. Coordinator of MEU Dr Chitra Nagaraj was entrusted with the task of preparing the time table and circulating to all concerned persons
6. The members also felt, another MET Training should be organized for the faculty to complete the backlog of untrained faculty.

Cc: To all MEU members and HOD's

*Chitra Nagaraj*

Dr Chitra Nagaraj  
MEU Co-ordinator  
PESIMSR, Kuppam

Medical Education Unit  
PESIMSR, Kuppam - 517 425

*Cerao*

DEAN & PRINCIPAL

PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

Letter no / 0 /MEU /2019

Dated 2<sup>nd</sup> January 2019

### Circular

A meeting of the medical education unit will be held as per the details given below:

Date: 9<sup>th</sup> January 2019  
Venue: Medical Education Unit  
Time: 2.30 pm  
Agenda: Discussion on getting ready for the Competency Based  
Medical Education Curriculum  
Any other subject related to Medical Education

All the members should attend

Cc

All MEU Members

  
Coordinator MEU  
PESIMSR, Kuppam

Coordinator  
Medical Education Unit  
PESIMSR, Kuppam - 517 425

  
DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

## Minutes of the meeting of 9<sup>th</sup> January 2019

A meeting of the MEU was held at the Medical Education Unit, on 9<sup>th</sup> January 2019, 2.30 pm to discuss about Competency Based Medical Education Curriculum

The following members were present

1. Dr H R Krishna Rao Principal
2. Dr Subramaniyan P – Co-ordinator
3. Dr Kiran GT
4. Dr Priyadarisini J
5. Dr Subba Rao Ryali
6. Dr Sujatha K
7. Dr Vinay AV

The agenda was

- Discussion about Competency Based Medical Education Curriculum

The following decisions were taken

1. MCI is planning to introduce the CBME curriculum from August 2019 batch
2. The committee members discussed about the objectives and competencies for the various subjects
3. The committee members were asked to sensitize the faculty in their departments and start preparing the Specific Learning Objectives for the various Competencies in their subjects

Cc: To all MEU members and HOD's



DR SUBRAMANIYAN P  
MEU Co-ordinator  
PESIMSR, Kuppam

Medical Education Unit  
PESIMSR, Kuppam - 517 425



DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

**P.E.S. INSTITUTE OF MEDICAL SCIENCES & RESEARCH**  
**KUPPAM, CHITTOOR DISTRICT, ANDHRA PRADESH-517 425**

---

Ref : PESIMSR / MEU/ 3 / 2019-20

Date: 02.01.2019

**CIRCULAR**

A meeting of the medical education unit will be held as per the details given below:

Date: 9<sup>th</sup> January 2019  
Venue: Medical Education Unit  
Time: 2.30 pm  
Agenda: Discussion on getting ready for the Competency Based Medical  
Education Curriculum  
Any other subject related to Medical Education

All the members should attend

Cc

All MEU Members

  
Coordinator (MEU)  
PESIMSR, Kuppam  
Coordinator  
Medical Education Unit  
PESIMSR, Kuppam - 517 425

  
DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

## Minutes of the meeting of 9<sup>th</sup> January 2019

A meeting of the MEU was held at the Medical Education Unit, on 9<sup>th</sup> January 2019, 2.30 pm to discuss about **Competency Based Medical Education Curriculum**

The following members were present


1. Dr H R Krishna Rao Principal
2. DrSubramaniyan P – Co-ordinator
3. DrKiran GT
4. DrPriyadarisini J
5. DrSubba Rao Ryali
6. DrSujatha K
7. Dr Vinay AV

The agenda was

- Discussion about **Competency Based Medical Education Curriculum**

The following decisions were taken

1. MCI is planning to introduce the CBME curriculum from August 2019 batch
2. The committee members discussed about the objectives and competencies for the various subjects
3. The committee members were asked to sensitize the faculty in their departments and start preparing the Specific Learning Objectives for the various Competencies in their subjects

*for*   
DR SUBRAMANIYAN P  
MEU Co-ordinator  
PESIMSR, Kuppam

Cc: To all MEU members and HOD's

  
DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

Coordinator  
Medical Education Unit  
PESIMSR, Kuppam - 517 425

Letter no /17 /MEU /2018

Dated 1<sup>st</sup> October 2018

### Circular

A meeting of the medical education unit will be held as per the details given below:

Date:	8 <sup>th</sup> October 2018
Venue:	Medical Education Unit
Time:	2.30 pm
Agenda:	Discussion for introduction of Newer Teaching Methodologies Any other subject related to Medical Education

All the members should attend

Cc

All MEU Members



Coordinator MEU  
PESIMSR, Kuppam

Coordinator  
Medical Education Unit  
PESIMSR, Kuppam - 517 425



DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

## Minutes of the meeting of 8<sup>th</sup> October 2018

A meeting of the MEU was held at the Medical Education Unit, on 8<sup>th</sup> October 2018, 2.30 pm to discuss about introduction of Newer Teaching Methodologies

The following members were present

1. Dr H R Krishna Rao Principal
2. Dr Subramaniyan P – Co-ordinator
3. Dr Kiran GT
4. Dr Chitra Nagaraj
5. Dr Priyadarisini J
6. Dr Subba Rao Ryali
7. Dr Sujatha K
8. Dr Vinay AV

The agenda was

- Discussion about Introduction of Newer Teaching Methodologies

The following decisions were taken

1. As medical education is at cross roads, many new ways of teaching are coming into being in different medical colleges.
2. It was felt that small group teaching would have better impact on student learning outcomes.
3. The participants unanimously decided we would first start with Problem Based Method of learning for the current seventh term students.
4. Community Medicine Department was asked to take the lead to implement this and give feed back

Cc: To all MEU members and HOD's



DR SUBRAMANIYAN P  
MEU Co-ordinator  
PESIMSR, Kuppam  
Coordinator

Medical Education Unit  
PESIMSR, Kuppam - 517 425



DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

Letter no /16 /MEU /2018

Dated 1<sup>st</sup> August 2018

### Circular


A meeting of the medical education unit will be held as per the details given below:

Date: 7<sup>th</sup> August 2018  
Venue: Medical Education Unit  
Time: 2.30 pm  
Agenda: Planning for the forthcoming orientation for the MBBS batch of 2018 - 19  
Any other subject related to Medical Education

All the members should attend

Cc:

All MEU Members

  
Coordinator MEU  
PESIMSR, Kuppam  
D.P.S. SANKARANAYAK, M.D.,  
Professor & HOD  
Department of Community Medicine  
PES Institute of Medical Sciences & Research  
Kuppam-517425, Chittoor District, A.P.

  
DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

## Minutes of the meeting of 7th August 2018

A meeting of the MEU was held at the Medical Education Unit, on 7<sup>th</sup> August 2018, 2.30 pm to discuss about orientation for first MBBS Batch of 2018  
The following members were present

1. Dr Subramaniyan P – Co-ordinator
2. Dr Kiran GT
3. Dr Chitra Nagaraj
4. Dr Priyadarisini J
5. Dr Subba Rao Ryali
6. Dr Sujatha K
7. Dr Vinay AV

The agenda was


- Planning for the orientation for the first MBBS batch of 2018
- Any other relevant subject concerning medical education

The following decisions were taken

1. The classes for the first MBBS batch of 2018, was going to have a delayed start only on 3<sup>rd</sup> Sep 2018, hence it was decided to have an initial two day orientation followed by one hour sessions Monday to Friday from 5<sup>th</sup> to 25<sup>th</sup> September 2019
2. The topics to be accommodated in the time table was: Dealing with Ragging, Study skills, Medical Ethics, Communication Skills, Time and Stress Management, Biomedical waste, management, Interpersonal Communication, Ice breaker activities and Poster presentation by the students.
3. Coordinator of MEU Dr Subramaniyan P was entrusted with the task of preparing the time table and circulating to all concerned persons
4. The members also felt, another MET Training should be organized for the faculty to complete the backlog of untrained faculty.

Cc: To all MEU members and HOD's

  
DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

  
DR SUBRAMANIYAN P  
MEU Co-ordinator  
PESIMSR, Kuppam

Professor & HOD  
Department of Community Medicine  
PES Institute of Medical Sciences & Research  
Kuppam-517425, Chittoor District, A.P.

Letter no /15/MEU /2018

Dated 2<sup>nd</sup> July 2018

### Circular

A meeting of the medical education unit will be held as per the details given below:

Date: 5<sup>th</sup> July 2018  
Venue: Medical Education Unit  
Time: 2.30 pm

Agenda:

1. Planning for the forthcoming Orientation of Quality and Patient Safety standards (NABH) in PES Hospital for PG's
2. Any other subject related to Medical Education

All the members should attend

Cc

All MEU Members



Coordinator MEU  
PESIMSR, Kuppam

Professor & HOD  
Department of Community Medicine  
PES Institute of Medical Sciences & Research  
Kuppam-517425, Chittoor District, A.P.



DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

### Minutes of the meeting of 5<sup>th</sup> July 2018

A meeting of the MEU was held at the Medical Education Unit, on 5<sup>th</sup> July 2018, 2.30 pm to discuss about Orientation of Quality and Patient Safety standards (NABH) in PES Hospital for PG's. The following members were present

1. Dr Subramaniyan P – Co-ordinator
2. Dr Kiran GT
3. Dr Chitra Nagaraj
4. Dr Bharatesh Basti
5. Dr Priyadarisini J
6. Dr Subba Rao Ryali
7. Dr Sujatha K
8. Dr Vinay AV

The agenda was

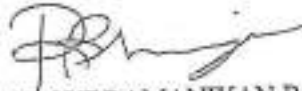
- Orientation of Quality and Patient Safety standards (NABH) in PES Hospital for PG's
- Any other relevant subject concerning medical education

The following decisions were taken

1. As PES is a NABH accredited hospital, it was felt that all the new PG's should be oriented towards NABH.
2. It was decided that 9<sup>th</sup> July would be a convenient date to hold the programme
3. It was decided that there would be an orientation to the Arogyashree programme also by Dr M Lakshminarayana.
4. Dr Sameer would talk about patient safety and
5. Dr Jagannath would talk about Clinical Alarms and ICU QA.
6. It was also decided to send a letter to the management for the release of funds for conducting the NABH orientation Programme

Cc: To all MEU members and HOD's

  
DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

  
DR SUBRAMANIYAN P  
MEU Co-ordinator  
PESIMSR, Kuppam  
Dr.P.SUBRAMANIYAN, M.D.,  
Professor & HOD

Department of Community Medicine  
PES Institute of Medical Sciences & Research  
Kuppam-517425, Chittoor District, A.P.

**PES Institute of Medical Sciences & Research**  
Kuppam - 517425, Chittoor District, A.P.

**Medical Education Unit (MEU)**

Ref: PESIMSR/MEU/ 07/2018

Date: 05.03.2018

**CIRCULAR**

1<sup>st</sup> Revised Basic Course Workshop is to be conducted at PESIMSR, Kuppam on 20<sup>th</sup>, 21<sup>st</sup> & 22<sup>nd</sup> March, 2018 under an observer appointed by Medical Council of India (Convenor, Medical Education Department, Christian Medical College, Vellore).

A meeting of the following resource faculty members is scheduled on 07-03-2018 (Wednesday) at 03.00 PM in the College council Hall.

Dr.H.R.Krishna Rao, Principal	Dr. P. Subramaniyan, Coordinator, MEU
Dr. K. Thinakaran, HOD, Gen. Surgery	Dr. VSSR Ryali, HOD, Psychiatry
Dr. Kiran G.T, Prof., Forensic Medicine	Dr. Nagaraj C, Prof., Microbiology
Dr. Chitra N, Prof., Comm.Med.	Dr. B D Basti, Assoc. Prof., Comm.Med.
Dr. Sujatha K, Asst.Prof., Anatomy	Dr. Paventhan K, Asst.Prof., ENT

**Agenda for discussion:**

1. Dr Kiran, Co-coordinator of MEU, is to inform the meeting about the progress of arrangements for the workshop.
2. For each presentation, the resource faculty should submit 2 relevant articles, in hard copy at the meeting and soft copy email to [meu@pesimsr.pes.edu](mailto:meu@pesimsr.pes.edu).
3. Each resource faculty should show rough/ fair copies of power-point presentations.
4. Suggestions from the resource faculty regarding the workshop.

All of the above resource faculty members are requested to attend the meeting without fail.

  
**Coordinator, MEU**

(Dr. P. Subramaniyan)  
Professor & HOD

Faculty of Community Medicine  
PES Institute of Medical Sciences & Research  
Kuppam-517425, Chittoor Dist. A.P.

  
**Principal, PESIMSR**

(Dr.H.R.Krishna Rao)  
PRINCIPAL

PES Institute of Medical Sciences & Research  
Kuppam-517425, Chittoor Dist. A.P.

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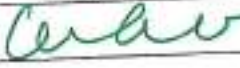
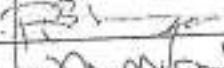
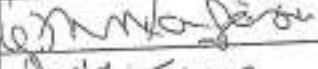
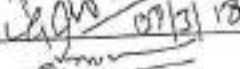
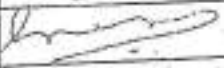
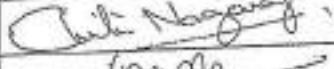
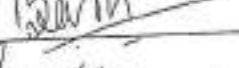
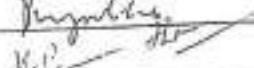

1. Medical Director/ Associate Medical Director
2. Medical Superintendent, PES Hospital
3. All resource faculty members
3. O/c

  
**DEAN & PRINCIPAL**  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

PES Institute of Medical Sciences & Research  
Kuppam - 517425, Chittoor District, A.P.

Medical Education Unit (MEU)

MEU Meeting held on 07-03-2018

SL	Faculty Name	Signature
1.	Dr. H.R. KRISHNA RAO	
2.	Dr. T. VENUGOPALA RAO	
3.	Dr. P. Subramanian	
4.	Dr. K. THINAGARAN	
5.	Dr. V.S. SUBBARAO KYALI	
6.	Dr. KIRAN G.T.	
7.	Dr. NAGARAJ C.	
8.	Dr. CHITRA .N.	
9.	Dr. BHARATESH D. RAO	
10.	Dr. SVSATHA .K.	
11.	Dr. PAVENTHAN K.	

  
DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

Letter no / 5 /MEU /2018

Dated: 19 February 2018

### Circular

A meeting of the medical education unit will be held as per the details given below:

Date: 2<sup>nd</sup> March 2018  
Venue: Medical Education Unit  
Time: 2.30 pm

Agenda:

- Planning for First Revised Basic Medical Education Technologies workshop for PESIMSR faculty
- Any other subject related to Medical Education

All the members should attend

Cc

All MEU Members



Dr Subramaniyan P  
Coordinator MEU  
PESIMSR, Kuppam  
Coordinator

Medical Education Unit  
PESIMSR, Kuppam - 517 425



DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

## Minutes of the meeting of 2<sup>nd</sup> March 2018

A meeting of the MEU was held at the Medical Education Unit, BSK Campus, on 2<sup>nd</sup> March 2018, 2.30 pm to discuss about planning for the First Batch of Revised Basic MET workshop for PESIMSR faculty

The following members were present

1. Dr HR Krishna Rao
2. Dr Venogopal Rao T
3. Dr Subramaniyan P Coordinator
4. Dr Kiran GT
5. Dr Chitra Nagaraj
6. Dr Paventhan K
7. Dr Sujatha K
8. Dr Thinagaran K

The agenda was

- Planning for First Batch of Basic MET workshop for PESIMSR faculty
- Any other subject related to Medical Education

The following decisions were taken

1. As funds for first batch of Revised basic MET workshop had been received, it was decided to plan for two basic workshops with observers coming from the Nodal Centre ie Christian Medical College Vellore.
2. Dr Chitra informed there were almost 120 staff yet to be trained. As the MCI restricts participants to 30, it was decided to include junior and middle level faculty for the training initially.
3. The training dates suggested were 20, 21, 22 March 2018
4. Dr Kiran GT would prepare the participant list along with the guidance of Dean and Academic Registrar
5. All the formats like participant list, resource person list, time table etc would be completed as per the MCI format and sent to the regional centre
6. The reports and record of the training expenses at the end of the training would also be prepared and sent by the coordinator.



DEAN & PRINCIPAL

Subramaniyan P  
MEU Co-ordinator  
PESIMSR, Kuppam.  
Coordinator

Cc: To all MEU members and HOD's PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

Medical Education Unit  
PESIMSR, Kuppam - 517 425

**PES Institute of Medical Sciences & Research**  
Kuppam - 517425, Chittoor District, A.P.

**Medical Education Unit (MEU)**

Ref: PESIMSR/MEU/ 06/2018

Date: 16.02.2018

**CIRCULAR**

A meeting of the following resource faculty members is scheduled on 23-02-2018 (Friday) at 03.00 PM in the College council hall.

Dr.H.R.Krishna Rao, Principal	Dr. P. Subramanayan, Coordinator, MEU
Dr. K. Thinakaran, HOD, Gen. Surgery	Dr. VSSR Ryali, HOD, Psychiatry
Dr. Kiran G.T, Prof., Forensic Medicine	Dr. Nagaraj C, Prof., Microbiology
Dr. Chitra N, Prof., Comm.Med.	Dr. B D Basti, Assoc. Prof., Comm.Med.
Dr. Sujatha K, Asst.Prof., Anatomy	Dr. Raventhan K, Asst.Prof., ENT

**Agenda for discussion:**

1. Forthcoming 1<sup>st</sup> Revised Basic Course Workshop to be conducted at PESIMSR, Kuppam on 20<sup>th</sup>, 21<sup>st</sup> & 22<sup>nd</sup> March, 2018 under an observer appointed by Medical Council of India (Dr Minnie Faith Kalyanasundaram, Convenor, Medical Education Department, CMC Vellore)
2. Each resource faculty to intimate the progress in his/her preparation of the hand-outs, power-point preparations, etc., for the workshop.
3. Fixing a date for rehearsal of presentations of the resource faculty.
4. On the fixed date of rehearsal, each faculty should submit one soft copy and one hard copy of two articles, relevant to his/her presentations.

All of the above resource faculty members are requested to attend the meeting without fail.



**Coordinator, MEU**

(Dr. P. Subramanayan)

Professor & HOD

Department of Community Medicine  
PES Institute of Medical Sciences & Research  
Kuppam-517425, Chittoor Dist. A.P.



**Principal, PESIMSR**

(Dr.H.R.Krishna Rao)

PRINCIPAL

PES Institute of Medical Sciences & Research  
Kuppam-517425, Chittoor Dist. A.P.

**Copy to:**

1. Medical Director/ Associate Medical Director
2. Medical Superintendent, PES Hospital
3. All resource faculty members
3. O/c



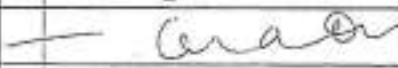
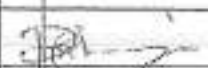
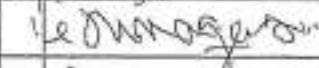
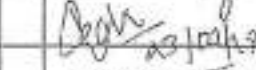
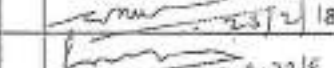
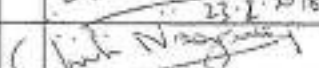
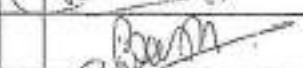
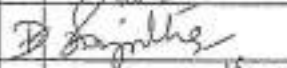
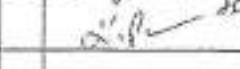

**DEAN & PRINCIPAL**

PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

PES Institute of Medical Sciences & Research  
Kuppam - 517425, Chittoor District, A.P.

Medical Education Unit (MEU)

MEU Meeting held on 23-02-2018

SL	Faculty Name	Signature
1	Dr. H.R. KRISHNA RAO	
2	Dr. T. VENUGOPALA RAO	
3	Dr. P. SUBRAMANIAN	
4	Dr. K. THINAGARAN	
5	Dr. V.S. SUBBARAO KYALI	
6	Dr. KIRAN G.T.	 23/2/18
7	Dr. NAGARAJ .C.	 23.2.2018
8	Dr. CHITRA IV.	 (Chitra Nagaraj)
9	Dr. BHARATESH .D BASTI	
10	Dr. SUJATHA .K.	
11	Dr. PAVENTHAN .K.	

  
DEAN & PRINCIPAL  
PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

Letter no / 1 /MEU /2018

Dated: 20 January 18

### Circular

A meeting of the medical education unit will be held as per the details given below:

Date: 29<sup>th</sup> January 2018

Venue: Medical Education Unit

Time: 2.30 pm

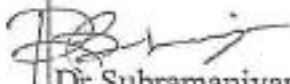
Agenda:

- Planning for Medical Ethics workshop for the interns batch of 2018
- Any other subject related to Medical Education

All the members should attend

Cc

All MEU Members

  
Dr Subramaniyan P  
Coordinator MEU  
PESIMSR, Kuppam  
Coordinator  
Medical Education Unit  
PESIMSR, Kuppam - 517 425

  
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PES Institute of Medical Sciences & Research  
Kuppam - 517 425, Chittoor Dist. A.P.

## Minutes of the meeting of 29<sup>th</sup> January 2018

A meeting of the MEU was held at the Psychiatry Seminar Room, PESIMSR Hospital Campus, on 29<sup>th</sup> January 2018, 2.30 pm to discuss about Medical Ethics workshop for the interns batch of 2018. The following members were present

1. Dr HR Krishna Rao
2. Dr Subramaniyan P Coordinator
3. Dr Subba Rao Ryali V
4. Dr Venugopal Rao T
5. Dr Chitra Nagaraj


The agenda was

- Planning for Medical Ethics workshop for the interns batch of 2018
- Any other subject related to Medical Education

The following decisions were taken

1. The need for ethical behaviour is very important for all professionals. The foundation for this should be laid at the earliest. With this in mind the MEU team of PESIMSR decided to start Ethics workshop for the fresh interns of batch of 2018. It would be conducted first before starting the regular internship programme.
2. It was decided to hold a one day workshop and to have an interactive workshop with a lot of role plays
3. The following topics would be taken
  - Introduction to Ethics
  - Ethical scenarios in relation to emergency medicine, Emergency medicine, OBG, Psychiatry, Medicine and Research and Surgery.
  - It was also decided to orient them to interpersonal relationships at various levels when they work in the hospital eg Doctor – Doctor, Doctor – Nurse, Doctor – Class – VI etc
4. Dr Subramaiyan P would prepare the time table and circulate to all the members

Cc: To all MEU members and HOD's



Subramaiyan P  
MEU Co-ordinator  
PESIMSR, Kuppam

Coordinator  
Medical Education Unit  
PESIMSR, Kuppam - 517 425



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