



# PES Institute of Medical Sciences & Research

Kuppam- 517 425, Chittoor Dist., Andhra Pradesh

Tel: 08570 - 277999, 277799, 277666

Email: [principal@pesimsr.pes.edu](mailto:principal@pesimsr.pes.edu) Web: [www.pesimsr.pes.edu](http://www.pesimsr.pes.edu)

## NAAC Criterion 2: Teaching Learning and Evaluation

### 2.6 Student Performance and Learning Outcomes

#### 2.6.4: Presence and periodicity of parent-teachers meetings, remedial measures undertaken and outcome analysis





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**Follow up reports on the action taken and outcome analysis**



# PES INSTITUTE OF MEDICAL SCIENCES & RESEARCH

KUPPAM 517425, CHITTOOR DIST., ANDHRA PRADESH

## 2.6.4 PARENT TEACHER MEETING COMMITTEE (2023-2024)

Sl. No	NAME	DESIGNATION
1	Dr. H.R.Krishna Rao	Chairman
2	Dr. Subramanya N K	Member
3	Dr. VSSR. Ryali	Member
4	Dr. K Sujatha	Member – Secretary
5	Dr. Nagesh Raju G	Member
6	Dr. Ramaswamy A S	Member
7	Dr. Nagakiran	Member
8	Dr. Chitra Nagaraj	Member
9	Dr. Caroline Priyadarshini	Member
10	Dr. Channanna. C	Member
11	Dr. Uma.B.A	Member
12	Student representative	Member

  
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KUPPAM 517425, CHITTOOR DIST., ANDHRA PRADESH

## PARENT TEACHER MEETING COMMITTEE (2022-2023)

Sl. No	NAME	DESIGNATION
1	Dr. H.R.Krishna Rao	Chairman
2	Dr. Subramanya N K	Member
3	Dr. VSSR. Ryali	Member
4	Dr. K Sujatha	Member – Secretary
5	Dr. Nagesh Raju G	Member
6	Dr. Ramaswamy A S	Member
7	Dr. Nagakiran	Member
8	Dr. Chitra Nagaraj	Member
9	Dr. Komala Devi	Member
10	Dr. Channanna. C	Member
11	Dr. Uma.B.A	Member
12	Student representative	Member

  
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KUPPAM 517425, CHITTOOR DIST., ANDHRA PRADESH

## PARENT TEACHER MEETING COMMITTEE (2021-2022)

Sl. No	NAME	DESIGNATION
1	Dr. H.R.Krishna Rao	Chairman
2	Dr. Channabasava Patil	Member
3	Dr. VSSR. Ryali	Member
4	Dr. K Sujatha	Member – Secretary
5	Dr. Nagesh Raju G	Member
6	Dr. Ramaswamy A S	Member
7	Dr. Nagakiran	Member
8	Dr. Chitra Nagaraj	Member
9	Dr. Komala Devi	Member
10	Dr. Gogi Suresh Dattatraya	Member
11	Dr. Uma.B.A	Member
12	Student representative	Member

  
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## PARENT TEACHER MEETING COMMITTEE (2020-2021)

Sl. No	NAME	DESIGNATION
1	Dr. H.R.Krishna Rao	Chairman
2	Dr. VSSR. Ryali	Member
3	Dr. G N Byra Reddy	Member
4	Dr. K Sujatha	Member – Secretary
5	Dr. Nagesh Raju G	Member
6	Dr. Ramaswamy A S	Member
7	Dr. Nagakiran	Member
8	Dr. Chitra Nagaraj	Member
9	Dr. Komala Devi	Member
10	Dr. Gogi Suresh Dattatraya	Member
11	Dr. Uma.B.A	Member
12	Student representative	Member



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## PARENT TEACHER MEETING COMMITTEE (2019-2020)

Sl. No	NAME	DESIGNATION
1	Dr. H.R.Krishna Rao	Chairman
2	Dr. VSSR. Ryali	Member
3	Dr. G N Byra Reddy	Member
4	Dr. K Sujatha	Member – Secretary
5	Dr. Pradeep S.	Member
6	Dr. Ramaswamy A S	Member
7	Dr. Nagakiran	Member
8	Dr. Chitra Nagaraj	Member
9	Dr. Betsy Mathew	Member
10	Dr. Narayan M.	Member
11	Dr. Uma.B.A	Member
12	Student representative	Member



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Ref : PESIMSR/ESTAB/ 27 /2023-24

Date: 28.09.2023

**2.6.4 PROCEEDINGS OF PARENT TEACHER MEET (PTM) - 2022-2023 PHASE II BATCH**

The Parent teacher meet (PTM) of the academic year 2022-2023 batch was held on 22.09.2023 from 10.00 am onwards in College Lecture Hall- IV. All HODS's and faculty of MBBS students were present. Dean and Principal addressed the gathering and the objective of the meeting was stated.

The following points were discussed during the Parent Teacher meet.

1. Attendance of the Students
2. Theory & practical marks in internal assessment
3. Discussion regarding changes in internal assessment marks
4. Extracurricular activities
5. Parents encouragement of the students to participate in quiz/intercollegiate sports activities
6. Log book completion
7. Completion of other assignments on schedule
8. AEBAS punching mandatory for students

  
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## Action Taken report

- Communication of student attendance: The attendance of the students is discussed with the parents and were informed that the attendance report will be communicated periodically.
- Communication of academic performance: Student performance in the internal assessment was discussed and the parents were about the periodic communication of the internal assessment marks.
- Participation of students in extra and co-curricular activities: Suggested the parents to encourage students for the participation quiz, intercollegiate activities, sports activities conducted periodically.
- Assignment completion and submission: Parents were informed about the importance and on time preparation and submission of assignment by the student.
- AEBAS Punching: The students are informed about the mandatorily need to complete AEBAS punching



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Ref : PESIMSR/ESTAB/ 27 /2023-24

Date: 28.09.2023

## PROCEEDINGS OF PARENT TEACHER MEET (PTM) - 2022-2023 PHASE IIBATCH

The Parent teacher meet (PTM) of the academic year 2022-2023 batch was held on 20-9-2023 from 10.00 am onwards in College Lecture Hall- 4. All HODS's and faculty of MBBS students were present. Dean and Principal addressed the gathering and the objectives of the meeting were stated.

The following points were discussed during the Parent Teacher meet.

1. Attendance of the Students
2. Theory & practical marks in internal assessment
3. Discussion regarding changes in internal assessment marks
4. Extracurricular activities
5. Any facility made for NEET PG preparation of students
6. AEBAS punching mandatory for students

  
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## Action Taken report

- Communication of academic performance: Student performance in the internal assessment theory and practicals were discussed with the parents
- Communication of student attendance: The parents are informed about the periodic communication of attendance report
- Facility available for PG NEET preparation: Parents are informed about the facility created for the preparation of NEET exam in the institute
- Change in internal marks: Parents are updated about the change in the internal marks of the student (if any)
- AEBAS Punching: The students are informed about the mandatorily need to complete AEBAS punching



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Ref : PESIMSR/ESTAB/ 27 /2023-24

Date: 28.09.2023

**PROCEEDINGS OF PARENT TEACHER MEET (PTM) - 2022-2023 PHASE I BATCH**

The Parent teacher meet (PTM) of the academic year 2022-2023 batch was held on 19.09.2023 from 10.00 am onwards in College Lecture Hall- 4. All HODS's and faculty of MBBS students were present. Dean and Principal addressed the gathering and the objectives of the meeting were stated.

The following points were discussed during the Parent Teacher meet.

1. Discussion regarding changes in internal assessment marks
2. Parents encouragement of the students to participate in quiz/intercollegiate sports activities
3. Log book completion
4. Hostel facilities particularly concern regarding cleanliness
5. Clarifications from parents regarding early clinical exposure
6. AEBAS punching mandatory for students



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## Action Taken report

- Communication of academic performance: Student performance in the internal assessment and changes in the marks were discussed with the parents and informed about the periodic communication of the internal assessment marks.
- Participation of students in extra and co-curricular activities: The parents are asked to encourage students for the participation quiz, intercollegiate activities, sports activities conducted periodically in the institute and other institutions.
- Logbook completion: Logbook completion was discussed in the meeting
- Clinical exposure: Clarification from the parents regarding early clinical exposure are discussed
- AEBAS Punching: AEBAS punching is mandatory for the students



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Ref : PESIMSR/ESTAB/ 27 /2023-24

Date: 22.08.2023

**CIRCULAR**

This is to inform all HOD's, teaching faculties and students that the Parent Teacher Meet (PTM) of the academic year 2023-2024 batch will be held on 19.09.2023 for phase -I 20.9.2023 for phase -III 22.9.2023 for phase -II students at PES Medical College, Kuppam. All students are hereby informed to attend the Parent teacher meet with parents.

Venue: College Lecture Hall -IV, PES IMSR, Kuppam

Time: 10:00 AM

  
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Ref : PESIMSR/ESTAB/ 27 /2023-24


Date: 28.04.2023

## PROCEEDINGS OF PARENT TEACHER MEET (PTM) - 2022-2023 PHASE III BATCH

The Parent teacher meet (PTM) of the academic year 2022-2023 batch was held on 22-04-2023 from 10.00 am onwards in College Lecture Hall 4. All HODS's and faculty of MBBS students were present. Dean and Principal addressed the gathering

The following points were discussed during the Parent Teacher meet.

- 1) Attendance of the Student
- 2) Social media use in hostel
- 3) Theory & practical marks in internal assessment
- 4) Discussion regarding changes in internal assessment marks
- 5) Issues regarding food quality of mess

  
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## Action Taken report

- Communication of student attendance: The attendance of the students are discussed with the parents and informed that the attendance report will be communicated periodically.
- Social media usage: The social media usage by the student in the hostel, rules and regulations were discussed with the parents
- Communication of academic performance: Student performance in the Theory and practical internal assessment and changes in the marks were discussed with the parents
- Hostel mess: The parents are updated with the hostel mess menu and the timing of hotel mess



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Ref : PESIMSR/ESTAB/ 27 /2023-24


Date: 28.04.2023

**PROCEEDINGS OF PARENT TEACHER MEET (PTM) - 2022-2023 PHASE II BATCH**

The Parent teacher meet (PTM) of the academic year 2022-2023 batch was held on 21.04.2024 from 10.00 am onwards in College Lecture Hall-IV. All HODS's and faculty of MBBS students were present. Dean and Principal addressed the gathering

The following points were discussed during the Parent Teacher meet.

- 1) Theory & practical marks in internal assessment
- 2) Discussion regarding changes in internal assessment marks
- 3) Issues regarding food quality of mess
- 4) Water supply shortage in hostel

  
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## Action Taken report

- Communication of academic performance: Student performance in the internal assessment and changes in the marks were discussed with the parents and informed about the periodic communication of the internal assessment marks.
- Hostel mess: The parents are updated with the hostel mess menu and the timing of hotel mess
- The hostel facility: The facility available for the students in the hostel are discussed with parents



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Ref : PESIMSR/ESTAB/ 27 /2023-24

Date: 28.04.2023

## PROCEEDINGS OF PARENT TEACHER MEET (PTM) - 2022-2023 PHASE I BATCH

The Parent teacher meet (PTM) of the academic year 2022-2023 batch was held on 19-04-2023 from 10.00 am onwards in College Lecture Hall 4. All HODS's and faculty of MBBS students were present. Dean and Principal addressed the gathering

The following points were discussed during the Parent Teacher meet.

- 1) Parents clarifications regarding early clinical exposure for students
- 2) Attendance of the Student
- 3) Attentiveness during teaching
- 4) Theory & practical marks in internal assessment
- 5) Discussion regarding changes in internal assessment marks

  
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## Action Taken report

- Clinical exposure: Clarification from the parents regarding early clinical exposure are discussed in the meeting
- Communication of student attendance: The attendance of the students is discussed with the parents and informed that the attendance report will be communicated periodically
- Attentiveness during teaching: The student attention during the classes and usage of mobile phones are discussed with the parent during the meeting
- Communication of academic performance: Student performance in the internal assessment and changes in the marks were discussed with the parents during the meeting



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Ref : PESIMSR/ESTAB/ 27 /2023-24

Date: 02.04.2023

**CIRCULAR**

This is to inform all HOD's, teaching faculties and students that the Parent Teacher Meet (PTM) of the academic year 2022-2023 batch will be held on 19.04.2023 for phase I, 24.04.2023 for phase II, 22.04.2023 for phase III at PES Medical College, Kuppam. All students are hereby informed to attend the Parent teacher meet with parents.

Venue: College Lecture Hall -IV, PES IMSR, Kuppam

Time: 10:00 AM.

  
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Ref : PESIMSR/ESTAB/ 27 /2022-23

Date: 08.09.2022

**PROCEEDINGS OF PARENT TEACHER MEET (PTM) - 2021-2022 PHASE I BATCH**

The parent teacher meet (PTM) of the academic year 2021-2022 batch was held on 24.08.2022 from 10.00 AM onwards in College Lecture Hall-IV. All HODS's and faculty of MBBS students were present.

The following points were discussed during the Parent Teacher meet.

1. Academic schedule.
2. Rules and regulations about attendance.
3. Syllabus and curriculum
4. Foundation course
5. Action to be taken for defaulter students.
6. Safety of students.
7. Discipline in the campus.

  
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## Action Taken report

- Academic schedule: The academic schedule for the academic year 2021-22, Phase I was discussed in details
- Rules and regulations: The rules and regulations that need to be followed in the institute and the attendance requirements are updated in the meeting
- Safety of the students: The student safety concerns are addressed in the meeting and assured the institute adopted all the safety measures for the students.
- Discipline in the campus: All the students asked to follow the discipline in the campus and informed that the disciplinary action will be taken for the defaulters
- Syllabus and curriculum: The foundation courses in the phase I and the structure of curriculum in the Phase I was updated



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Ref : PESIMSR/ESTAB/ 27 /2022-23

Date: 18.09.2022

## PROCEEDINGS OF PARENT TEACHER MEET (PTM) - 2021-2022 PHASE II BATCH

The parent teacher meet (PTM) of the academic year 2021-2022 batch was held on 25.08.2022 from 10.00 AM onwards in College Lecture Hall-IV. All HODS's and faculty of MBBS students were present.

The following points were discussed during the Parent Teacher meet.

1. Steps taken for low performers in internal assessment
2. Communication skills of students.
3. Discipline in the campus.
4. Electricity disturbances in hostel
5. Discussion on internal assessment marks



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## Action Taken report

- Internal assessment performance: The low performers in the internal assessment were identified and the measures initiated to improve the performance in the internal assessments was discussed in the meeting
- Communication skill: The initiatives taken by the institute to improve the communication skill of the students are updated in the meeting
- Discipline in the campus: The parents and students are updated with the discipline that needs to be followed inside the campus and the hotel. The students were asked to strictly follow the hostel and hostel mess timings



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Ref : PESIMSR/ESTAB/ 27 /2022-23

Date: 18.09.2022

## PROCEEDINGS OF PARENT TEACHER MEET (PTM) - 2021-2022 PHASE III BATCH

The parent teacher meet (PTM) of the academic year 2021-2022 batch was held on 26.08.2022 from 10.00 AM onwards in College Lecture Hall-IV. All HODS's and faculty of MBBS students were present.

The following points were discussed during the Parent Teacher meet.

1. Academic schedule.
2. Rules and regulations about attendance.
3. Safety of students.
4. Discipline in the campus.
5. Graduation day
6. Facilities for extra hours in reading room



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## Action Taken report

- Academic rules and regulations: The students and parents are informed about the academic regulations followed in the institute
- Safety of the students: The student safety measures adopted by the institution was discussed and updated to the parents and students in the meeting
- Graduation Day: The Graduation Day celebration date and the schedule was decided in the meeting
- New Student Facilities: The parents and students are informed about the new reading room facilities created and the timings for using the facility have been increased for the benefit of the students



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Ref : PESIMSR/ESTAB/ 27 /2022-23

Date: 10.08.2022

**CIRCULAR**

This is to inform all HOD's, teaching faculties and students that the Parent Teacher Meet (PTM) of the academic year 2021-2022 batch will be held on 24.08.2022 for phase -I, 25.08.2022 for phase -II, 26.08.2022 for phase- III at PES Institute of Medical Sciences & Research, Kuppam. All students are hereby informed to attend the parent teacher meet with parents.

Venue: College Lecture Hall- IV, PES IMSR, Kuppam

Time: 10:00 AM



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Ref : PESIMSR/ESTAB/ 27 /2022-23

Date: 04.05.2022

## PROCEEDINGS OF PARENT TEACHER MEET (PTM) - 2021-2022 PHASE I BATCH

The parent teacher meet (PTM) of the academic year 2021-2022 batch was held on 20.04.2022 from 10.00 AM onwards in College Lecture Hall-IV. All HODS's and teaching staff of MBBS were present.

The following points were discussed during the Parent Teacher meet.

- 1 Students coming late to classes
- 2 Special programs for slow/advanced learners
- 3 Communication skills of students
- 4 Issues raised by parents regarding the teaching techniques
- 5 Discussion of internal assessment marks
- 6 Overall performance of students

  
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## Action Taken report

- Class timings: Students and parents are informed about the class timings and students are asked to strictly follow the class timings
- Special program for slow/ advanced learners: The special program started for slow and advanced learners are updated in the meeting
- Communication skill: The initiatives to improve the student communication skills were updated in the meeting
- Teaching methodology: The teaching methodology adopted to improve the learning experience of the students was updated to the parents
- Student performance: The overall performance of the students was updated with the parents



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Ref : PESIMSR/ESTAB/ 27 /2022-23

Date: 04.05.2022

**PROCEEDINGS OF PARENT TEACHER MEET (PTM) - 2021-2022 PHASE II BATCH**

The parent teacher meet (PTM) of the academic year 2021-2022 batch was held on 21.04.2022 from 10.00 AM onwards in College Lecture Hall-IV. All HODS's and faculty of MBBS were present.

The following points were discussed during the Parent Teacher meet.

- 1) Absenteeism of the Students
- 2) Special programs for slow/advanced learners
- 3) Overall behavior of the student at institute
- 4) Communication skills of students
- 5) Research initiatives for students

  
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## Action Taken report

- Communication of student attendance: The attendance of the students was discussed with the parents and informed that the attendance report will be communicated periodically.
- Special program for slow/ advanced learners: The special program started for slow and advanced learners are updated in the meeting
- Communication skill: The initiatives to improve the student communication skills were updated in the meeting
- Research initiatives: The new initiative on student research was updated in the meeting



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Ref : PESIMSR/ESTAB/ 27 /2022-23

Date: 04.05.2022

**PROCEEDINGS OF PARENT TEACHER MEET (PTM) - 2021-2022 PHASE III BATCH**

The parent teacher meet (PTM) of the academic year 2021-2022 batch was held on 26.04.2022 from 10.00 AM onwards in College Lecture Hall-IV. All HODS's and teaching staff of MBBS were present.

The following points were discussed during the Parent Teacher meet.

- 1 Research initiatives for students
- 2 Issues raised by parents regarding the teaching techniques
- 3 Separate facilities to be made in hostel for reading/studying
- 4 Discipline of students in campus



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## Action Taken report

- Research initiatives: The new initiative on student research was updated in the meeting
- Teaching methodology: The teaching methodology adopted to improve the learning experience of the students was updated to the parents
- New Student Facilities: The parents and students are informed about the new reading room facilities created in the hostel and the timings for using the facility have been increased for the benefit of the students
- Discipline in the campus: The parents and students are updated with the discipline that needs to be followed inside the campus and the hotel. The students asked to strictly follow the hostel and hostel mess timings



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Ref : PESIMSR/ESTAB/ 27 /2022-23

Date: 01.08.2022

**CIRCULAR**

This is to inform all HOD's, teaching faculties and students that the Parent Teacher Meet (PTM) of the academic year 2021-2022 batch will be held on 20/4/22 for phase I, 21/4/22 for phase II, 26.04.2022 for phase- III at PES Institute of Medical Sciences & Research, Kuppam. All students are hereby informed to attend the Parent teacher meet with parents.

Venue: College Lecture Hall- IV, PES IMSR, Kuppam

Time: 10:00 AM

  
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Ref : PESIMSR/ESTAB/ 27 /2021-22

Date: 20.09.2021

**PROCEEDINGS OF PARENT TEACHER MEETING(PTM) - 2020-2021 PHASE II/III BATCH**

The parent teacher meet (PTM) of the academic year 2020-2021 batch was held on 06.09.2021 from 10.00 AM on wards in College Lecture Hall-IV. All HODS's and faculty of MBBS students were present.

The following points were discussed during the Parent Teacher meet.

- 1 Maintaining in/out timings in hostel
- 2 Maintaining discipline in campus
- 3 Students coming late for classes
- 4 Students absenting additional days when going home for holidays examination
- 5 Clarification to parents on implementation of CBME
- 6 Discussion on Internal Assessment marks



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## Action Taken report

- Discipline in the campus: The parents and students are updated with the discipline that needs to be followed inside the campus and the hotel. The students asked to strictly maintain the in/out timings in the hostel and mess
- CBME Implementation: The clarification made to the parents on the implementation of CBME
- Internal assessment performance: The internal assessment performance and the measures taken to improve the performance in the assessment was discussed in the meeting
- Communication of student attendance: The attendance of the students was discussed with the parents and informed that the attendance report will be communicated periodically.



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Ref : PESIMSR/ESTAB/ 27 /2021-22

Date: 21.09.2021

**PROCEEDINGS OF PARENT TEACHER MEET (PTM) - 2020-2021 PHASE I BATCH**

The parent teacher meet (PTM) of the academic year 2020-2021 batch was held on 10.09.2021 from 10.00 am on wards in College Lecture Hall-IV. All HODS's and faculty of MBBS students were present.

The following points were discussed during the Parent Teacher meet.

- 1 Maintaining in/out timings in hostel
- 2 Rules and regulations about attendance.
- 3 Syllabus and Curriculum of all academic years of MBBS course and internship.
- 4 Rules and regulations to follow COVID protocol in campus
- 5 Existing departmental activities.
- 6 Safety of students.
- 7 Discipline in the campus

  
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## Action Taken report

- Hostel timings: The parents and students are updated with the discipline that needs to be followed inside the campus and the hotel. The students asked to strictly maintain the in/out timings in the hostel and mess
- Communication of student attendance: The attendance of the students is discussed with the parents and informed that the attendance report will be communicated periodically.
- Covid protocol: Students are informed to mandatorily follow the Covid protocol inside and outside the campus
- Student safety measures implemented: The student safety measures adopted by the institution was discussed in the meeting
- Discipline in the campus: The discipline followed in the campus was updated in the meeting and asked to follow mandatorily



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Ref : PESIMSR/ESTAB/ 27 /2021-22


Date: 17.08.2021

**CIRCULAR**

This is to inform all HOD's, teaching faculties and students that the Parent Teacher Meet (PTM) of the academic year 2020-2021 batch will be held on 06.09.2021 for phase II/III students and 10.09.2021 for phase- I students at PES Institute of Medical Sciences & Research, Kuppam. All students are hereby informed to attend the Parent teacher meet with parents.

Venue: College Lecture Hall- IV, PESIMSR, Kuppam

Time: 10:00 AM

  
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Ref : PESIMSR/ESTAB/ 27 /2019-20

Date: 07.10.2019

**PROCEEDINGS OF PARENT TEACHER MEET (PTM) - 2019-2020 PHASE III BATCH**

The parent teacher meet (PTM) of the academic year 2019-2020 batch was held on 04.10.2019 from 10.00 AM on wards in College Lecture Hall-IV. All HODS's and faculty of MBBS students were present.

The following points were discussed during the Parent Teacher meet.

- 1) Rules and regulations about attendance.
- 2) Absenteeism of students
- 3) Syllabus and Curriculum of all academic years of MBBS course and internship.
- 4) Rules and regulations to follow COVID protocol in campus
- 5) Safety of students.
- 6) Discipline in the campus



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## Action Taken report

- Internship: Updated the initiatives taken for internship during the Covid pandemic
- Hostel timings: The parents and students are updated with the discipline that needs to be followed inside the campus and the hotel during the Covid pandemic. The students were asked to strictly maintain the in/out timings in the hostel and mess
- Communication of student attendance: The attendance of the students is discussed with the parents and informed that the attendance report will be communicated periodically.
- Covid protocol: Students are informed to mandatorily follow the Covid protocol inside and outside the campus
- Student safety measures implemented: The student safety measures adopted by the institution was updated to the parents and students in the meeting
- Discipline in the campus: The discipline followed in the campus updated in the meeting and asked to follow mandatorily



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Ref : PESIMSR/ESTAB/ 27 /2019-20

Date: 07.10.2019

**PROCEEDINGS OF PARENT TEACHER MEET (PTM) - 2018-2019 PHASE I/II BATCH**

The parent teacher meet (PTM) of the academic year 2018-2019 batch was held on 05.10.2019 from 10.00 AM on wards in College Lecture Hall-IV. All HODS's and faculty of MBBS students were present.

The following points were discussed during the Parent Teacher meeting.

- 1) Internal assessment marks
- 2) Rules and regulations about attendance.
- 3) Absenteeism of students
- 4) Rules and regulations to follow COVID protocol in campus
- 5) Safety of students.
- 6) Discipline in the campus

  
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## Action Taken report

- Internal Assessment: Updated the internal assessment result to the parents and initiatives taken for improving the assessment marks
- Discipline in the campus: The parents and students are updated with the discipline that needs to be followed inside the campus and the hotel during the Covid pandemic. The students asked to strictly maintain the in/out timings and Covid protocol in the hostel and mess
- Communication of student attendance: The attendance of the students is discussed with the parents and informed that the attendance report will be communicated periodically.
- Covid protocol: Students are informed to mandatorily follow the Covid protocol inside and outside the campus
- Student safety measures implemented: The student safety measures adopted by the institution was updated to the parents and students in the meeting



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Ref : PESIMSR/ESTAB/ 27 /2019-20

Date: 27.09.2019

**CIRCULAR**

This is to inform all HOD's, teaching faculties and students that the Parent Teacher Meet (PTM) of the academic year 2019-2020 batch will be held on 04.10.2019 for phase III students and 05.10.2019 for phase I/II students at PES Medical College, Kuppam. All students are hereby informed to attend the Parent teacher meeting with parents.

Venue: College Lecture Hall- IV, PES IMSR, Kuppam

Time: 10:00 AM



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