



PES Institute of Medical Sciences & Research

Kuppam- 517 425, Chittoor Dist., Andhra Pradesh

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Email: principal@pesimsr.pes.edu Web: www.pesimsr.pes.edu

NAAC Criterion 6: Governance, Leadership and Management

6.2 Strategy Development and Deployment

6.2.2: Implementation of e-governance in areas of operation





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Screenshots of user interfaces of each module Annual e-governance report

Login Credentials

Link: <https://www.pesuacademy.com/>

Username: PMS001


Password: Pesu@123





PESU ACADEMY

1. Online Payments – Student Login

 **PES** INSTITUTE OF MEDICAL SCIENCES & RESEARCH Student002 ▾

- Home
- Offline Payments(NEFT/RTGS)
- Online Payments**
- My Profile

Online Payments

Annual Fee | Miscellaneous Fees | Payments History

Sl.No	Academic Year	Branch	Payment Type	Demand Amount	Paid Amount	Balance Due	Due Date	No.of Txn.	Status	Action
1	2023-24(IMSR)	Branch PMS	Academic Fee	₹. 100.0	₹. 3.0	₹. 97.0	NA	3	Partially Paid	₹ Pay

Notes

- Paid** - Amount is paid and will verify by finance department.
- Partially Paid** - Demand Amount has not yet been paid fully.
- Pending** - Demand Amount has not yet been paid.

Instructions

- Any queries on Demand Amount/Balance Due kindly visit to finance department.
- If you have any technical difficulties, please write to support@pesuacademy.com.
- Please mention your SRN & Transaction Details while communicating to us.

Navigation menu: Home, Offline Payments(NEFT/RTGS), Online Payments, My Profile

Header: PES INSTITUTE OF MEDICAL SCIENCES & RESEARCH, Student002

Confirmation Amount to Pay

Annual Fee

Due Amount : ₹. 97.0
(Or)
 Other Amount

I have read instructions and agree to the payment [Terms and Conditions](#). *

*Note:- Please update your Adhaar No in your portal(My Profile). Ignore if it is updated. **

of Txn.	Status	Action
3	Partially Paid	<input type="button" value="Pay"/> <input type="button" value="Eye"/>

Payment Gateway

Credit Card >

Debit Card


Internet Banking

NEFT/RTGS

QR

UPI

Pay by Credit Card



Card Number

Enter card number

Expiration Date **CVV/CVC**

Month Year

Card Holder Name


Enter card holder name

Make Payment


Merchant Name

Peoples education

Payment Amount: ₹ 1.00



2. Offline Payments(NEFT/RTGS) – Student Login

 **PES** INSTITUTE OF MEDICAL SCIENCES & RESEARCH Student002

[Home](#)
[Offline Payments\(NEFT/RTGS\)](#)
[Online Payments](#)
[My Profile](#)

Payment

Show entries New Payment

Search:

SRN No.	Remitter Name	Remitter Bank	Txn. Date	Txn. Details	UTR No	Amount	Verified	Reason	Action
PMS002	Student002		2024-08-19 11:18:09	Academic Fee	YIC42417433635	00000001.00	Pending	NA	Action
PMS002	Student002		2024-08-19 11:33:12	Academic Fee	YIC42417451356	00000001.00	Pending	NA	Action
PMS002	Student002		2024-08-19 11:47:13	Academic Fee	YIC42417467895	00000001.00	Pending	NA	Action

Showing 1 to 3 of 3 entries Previous **1** Next

Pending - Details yet to be verified by accounts team
 Verified - Details verified by accounts team and accepted
 Rejected - Details cannot be verified with bank records

- Home
- Offline Payments(NEFT/RTGS)
- Online Payments
- My Profile

Add Payment Details-2023-24(IMSRS)

Fee Type	--Please Select--	Payment Type	
Remitter Name		UTR No/Reference No	
Bank		Transaction Date	<input type="text"/> <input type="button" value="x"/> <input type="button" value="Calendar"/>
Amount		Note	
FeePayFor			
Amount in words			

Paym

Show




SRN

PMS

PMS

PMS

Showing 1 to 3 of 3 entries

-  Pending - Details yet to be verified by accounts team
-  Verified - Details verified by accounts team and accepted
-  Rejected - Details cannot be verified with bank records

Search:

	Reason	Action
g NA	<input type="button" value="Action"/>	
g NA	<input type="button" value="Action"/>	
g NA	<input type="button" value="Action"/>	

Previous **1** Next



LifeLine Corporate



User Manua





- Log in Page



Training Version

Input valid **Username** and **Password**.

Click On **Login** button.

	<input type="text" value="Username"/>
	<input type="password" value="Password"/>

LOG IN

Index

1. Log In
2. Change Password
3. OPD Schedule
4. OPD registration
5. Follow up or Revisit registration
6. Update Patient Demography
7. Approve patient Demography
8. Patient UHID Merging

Change Password: User can change their password as an when need

Hospital 1 **Login User**

Registration > Registration > OPD Registration

Search Patient

UHID Mobile/ Alt.Mobile No. NIN. Today's Appointment Registration Date

UHID Mobile/ Alt.Mobile No. NIN. -- Select -- Registration Date Full Name Mother Name

Father Name

Father Name Search Reset

Forgot your password ? - Google Chrome

Not secure | [http://192.168.6.172/SeychellesTesting/ForgotPassword.aspx?UserId=104&UserCode=\(reception\)](http://192.168.6.172/SeychellesTesting/ForgotPassword.aspx?UserId=104&UserCode=(reception))

Change your password !

Reception

Enter Old Password 3

Enter New Password 4

Repeat Password 5

Submit 6

1. Click on the login user name
2. Click on the Change password
3. Enter the old password
4. Enter new password
5. Reenter new password
6. Click on the submit button

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OPD Schedule

To create roster for the available doctor for consultation, need to create the day and time wise their availability in the hospital. Click on the “**OPD Schedule**” features on below page will display. To create new schedule, click on the ‘**Add New**’

★ ▶ Registration ▶ Master ▶ OPD Schedule

 Current Applicable[+ Add New](#)

Department	Applicable From	Copy Roster
ORTHOPAEDICS	17-Aug-2022 3:49PM	Copy
ORTHOPAEDICS	06-Aug-2022 8:22AM	Copy
ORTHOPAEDICS	30-Jul-2022 9:20AM	Copy

Highlighted Features

1. View the previously created roster for the department
2. Search the previously created roster for the department
3. Add New Roster as per the need of the doctor

Roster Management

★ Registration > Master > OPD Schedule

1 Department* -- Select --

2 Applicable From* 22/08/2022 12:04 PM

12 Save Save & Add New Cancel

3 Days*	4 Visit Type*	5 Medical Officer*	Doctors	6 From Time*	To Time*	7 Unit*	Patient Limit	Buffer Appointment Limit	Tele Consultation	Doctor Availability Date
-- Select --	-- Select --	-- Select --	Selected(0)	12:04 PM	12:04 PM	-- Select --			<input type="checkbox"/>	dd/MM/yyyy
8 Location*		9 Block*	-- Select --	Floor*	-- Select --	Room*	Selected(0)			

Add Row Copy Row

10 11

Click on the Add New Button, Above page will open, select the required data from the list and like-

1. **Department:** Select the department for roster required
2. **Applicable** date and time : Select date and time in the last before save. Check the current time + 1 min
3. **Days:** Select the days for roster required
4. **Visit Type:** Select the visit type
5. **Unit Head :** Select the unit head of the department
6. **From date and to date** on the selected day
7. **Unit** . 8. **Location** of the OPD room, 9. **Block** of the Hospital building, 10. **Floor** of the OPD room, 11. **OPD room No**
12. **Copy Row:** Click on the row to copy the same information and change the days
13. **Save/Save & Add New:** Save the capture details

OPD Registration: New Patient Registration without UHID

To register **New patient**, Click on the “**OPD Registration**” record the relevant information of the patient visit and save. Patient category and patient company are the important information for patient registration. **Red asterisk** mark field are mandatory to fill the data.

OPD Registration

1. Record patient demography
2. Record contact details
3. Record visit details (select patient category as per patient applicability)
4. Save the details

★ Registration > Registration > OPD Registration

1 2 3 4 5 6 7 8 9 10 11 12

Prefix*	-- SELECT --	First Name*	First Name	Middle Name	Middle Name	Last Name*	Last Name
Mother's Name	Mother's Name	Father's Name	Father's Name	Name On Healthcare	Name On Healthcare	Name On Print	Name On Print
Birth Date	DD MM YYYY	Age*	Year Month Day	Gender*	MALE	Marital Status	--SELECT--
Occupation	Occupation x	Old File Number	Old File Number	Preferred Language	-- SELECT --	Religion	-- SELECT --
Caste	-- SELECT --	Identity Type	-- SELECT --	Identity Number	Identity Number	Nationality	INDIAN x
VIP Patient	<input type="checkbox"/>	Pan Card No.	PanCard No.	Passport Number	Passport Number	Passport Issued Date	DD/MM/YYYY
Passport Expiry Date	DD/MM/YYYY	Is Consent	<input type="checkbox"/>	Is Whatsapp	<input type="checkbox"/>	Is Email	<input type="checkbox"/>

Contact Details

Mobile Number*	91 Mobile Number	Alternate Mobile No.	Alternate Mobile Number	Phone Number	Phone Number(for eg. 91-987)	E-Mail	example@domain.com
Country	INDIA x	State	MAHARASHTRA x	District	MUMBAI x	Taluka	MUMBAI x
City	MUMBAI WEST x	Area	Search Area x	Pin Code	Pin Code x	Lat-Long	Lat-Long
Permanent Address*	PERMANENT ADDRESS			<input type="checkbox"/> Present Address	PRESENT ADDRESS		

Visit Details

Department*	Cardiology x	Consulting Doctor*	Search Consulting Do x	Visit Remark	Visit Remark
Camp	-- Select --	Patient Category*	SELF PAY	Associate Company	-- Select --
Corporate Name	-- Select --	Package	--Select Package--	Patient Company Val	Patient Company Valid Upto
Consultation Charges	0	Total	0	Registration Fees	0
				Consultation Type*	-- Select --

Health Card No. Health Card Number

OPD Registration: Follow up or Revisit Creation

To create a **Follow up visit or Revisit**, search the patient using criteria like – (UHID, Name, and Mobile number) system display the patient name.

Capture the current visit department, unit, consulting doctor name, patient category, patient company, click on the calculate validity and save the visit.

★ Registration > Registration > OPD Registration

Date : 22/08/2022 Time : 11:07 AM Scan Aadhaar

Patient Photo Set As Default Save Cancel

Search Patient

1

UHID	Mobile/ Alt.Mobile No.	Aadhaar Card No.	Employee Code	Appointment No.	Today's Appointment	Registration Date
UHID	Mobile/ Alt.Mobile No.	Aadhaar Card No.	Employee Code/Name	Appointment No.	-- Select --	Registration Date

Full Name Search on Relation Pre-Registration No.

Full Name --SELECT-- Pre-Registration No. Search Reset

Patient Demographics

2

Visit Details

3

Department*	Cardiology	Consulting Doctor*	Search Consulting Doc	Patient Category*	SELF PAY	Patient Company*	SELF PAY	Visit Remark	Visit Remark
Camp	-- Select --	Patient Category*	SELF PAY	Patient Company*	SELF PAY	Associate Company	-- Select --	Registration Fees	0
Corporate Name	-- Select --	Package	--Select Package--	Patient Company Val...	Patient Company Valid Upto	Registration Fees	0	Health Card No.	Health Card No.
Consultation Charges	0	Total	0	Consultation Type*	-- Select --	Health Card No.	Health Card No.	Health Card No.	Health Card No.

4

5

6


7

8

Update Patient Demography

To update patient demography details. Click on the **Update demography features** on below page will display. click on the **'Add New'** to update the patient demography.

★ ▶ Registration ▶ Registration ▶ Update Patient Demographics

Search... 

 Add New

Pending Approved Rejected

UHID	Patient Name	Status	Application Date
WHS1.0000241727	Mr. BAZHAN KOMBO SIKUDHAN	Pending	24/10/2021 09:44 AM

Highlighted Features

- View the previously recorded data for the update demography details (pending, approved and rejected).
- Search the previously recorded data.
- Add New to update the patient demography details.

Update Patient Demography

Search patient using **UHID** number, system display current patient demography as well option to modify the required details in the patient demography section. System also have option to upload the scan document and click on the update button.

★ Registration > Registration > Update Patient Demographics

Reset Update Cancel

Search Patient

UHID Search

Current Patient Demographics

Prefix	:	First Name	:	Middle Name	:	
Last Name	:	Mother's Name	:	Father's Name	:	
Name On Healthcard	:	Birth Date	:	Age	:	
Gender	:	Marital Status	:	Identity Type	:	
Identity Number	:	Nationality	:	Preferred Language	:	
Religion	:	Caste	:	Occupation	:	
Old File Number	:	Unknown	<input type="checkbox"/>	VIP Patient	<input type="checkbox"/>	
VIP Remark	:	Pan Card No.	:	Passport Expiry Date	:	
Passport Number	:	Passport Issued Date	:			
Is Consent	<input type="checkbox"/>					
Is Whatsapp	<input type="checkbox"/>	Is Email	<input type="checkbox"/>			

Patient Demographics

Prefix*	-- SELECT --	First Name*	<input type="text" value="First Name"/>	Middle Name	<input type="text" value="Middle Name"/>	Last Name	<input type="text" value="Last Name"/>
Mother's Name	<input type="text" value="Mother's Name"/>	Father's Name	<input type="text" value="Father's Name"/>	Name On Healthcard	<input type="text" value="Name On Healthcard"/>	Birth Date	<input type="text" value="DD"/> <input type="text" value="MM"/> <input type="text" value="YYYY"/>
Age*	<input type="text" value="Year"/> <input type="text" value="Month"/> <input type="text" value="Day"/>	Gender*	MALE	Marital Status	--SELECT--	Occupation	<input type="text" value="Occupation"/>
Old File Number	<input type="text" value="Old File Number"/>	Preferred Language	-- SELECT --	Religion	-- SELECT --	Caste	-- SELECT --
Identity Type	-- SELECT --	Identity Number	<input type="text" value="Identity Number"/>	Nationality	INDIAN	VIP Patient	<input type="checkbox"/>
Pan Card No.	<input type="text" value="Pan Card No."/>	Passport Number	<input type="text" value="Passport Number"/>	Passport Issued Date	<input type="text" value="DD/MM/YYYY"/>	Passport Expiry Date	<input type="text" value="DD/MM/YYYY"/>
Is Whatsapp	<input type="checkbox"/>	Is Email	<input type="checkbox"/>			Is Consent	<input type="checkbox"/>

Contact Details

Mobile Number	<input type="text" value="91"/> <input type="text" value="Mobile Number"/>	Alternate Mobile Number	<input type="text" value="Mobile Number"/>	Phone Number	<input type="text" value="Phone Number(for eg. 91-987)"/>	E-Mail	<input type="text" value="example@domain.com"/>
Country	<input type="text" value="Search Country"/>	State	<input type="text" value="Search State"/>	District	<input type="text" value="Search District"/>	Taluka	<input type="text" value="Search Taluka"/>
City	<input type="text" value="Search City"/>	Area	<input type="text" value="Search Area"/>	Pin Code	<input type="text" value="Pin Code"/>	Long-Lat	<input type="text" value="Lat-Long"/>
Permanent Address *	<input type="text" value="PERMANENT ADDRESS"/>			Present Address	<input type="text" value="PRESENT ADDRESS"/>		

Patient Demography Approval

To Approve patient demography details. Click on the “**Patient demography approval**” features on below page will display. Show the list of the patient as per their status.

★ ▶ Registration ▶ Registration ▶ Patient Demography Approval



UHID	Patient Name	Status	Application Date	Request Sent By
WHS1.0000241727	Mr. BAZHAN KOMBO SIKUDHAN	Pending	24/10/2021 09:44 AM	Nishita Surve
WHS1.0000261100	MRS. SHOBHA SAHDEV DHURI	Pending	18/12/2021 08:43 PM	Anesh Nadkar
WHS1.0000177621	Mrs AMARAVATI RAM BAL SINGH	Pending	22/12/2021 05:02 PM	Anesh Nadkar
WHS1.0000264749	MR. PRABHULAL VANIGOTA	Pending	03/01/2022 12:04 PM	Chetan Vaity

Highlighted Features

- View the list of the patient for update demography approval (pending, approved and rejected).
- Search the previously recorded data.
- Click on the patient to approve/reject the patient demography details.

OPD Billing : Consultation Billing

To make a bill to patient against the advised services by the doctor in the OPD, search and select the patient as well as the required services and add

The screenshot displays the OPD Billing interface with several key elements highlighted by green boxes and arrows:

- 1**: Points to the UHID search field in the top right banner.
- 2**: Points to the 'Save' button in the top right banner.
- 3**: Points to the 'Search Service' input field in the 'Bill No.' section.
- 4**: Points to the 'Cash Received' field in the 'Receipt Details' section.

The interface includes sections for:

- Bill No.:** 22/08/2022, 11:19 AM. Includes a 'Cancelled Service' indicator.
- Search Service:** A search bar with an 'ADD' button.
- Discount:** Fields for 'Discount (%)' (0.00) and 'Amount' (0.00).
- Bill Details:** Summary of charges including Total (0.00), Service Level Disc. (0.00), Sub Total (0.00), and Bill Level Disc. (0.00).
- Receipt Details:** Fields for 'Receipt No.', 'Cash Received' (0.00), 'Cash Return' (0.00), 'Credit Given By', 'Credit Approved By', 'Credit Amount' (0.00), and 'Deposit Bank'.
- Mode of Payment:** A section at the bottom for selecting the payment method.

Highlighted Features

1. Search and select the patient, system display the patient details in the top banner.
2. Search and select and add the required services requested by doctor.
3. System show the required amount to be collected form patient, and payment mode also available
4. Click on the save button and print the bill.

Patient Merging

To Merge the same patient two UHID details. Click on the “**Patient Merge**” features on below page will display. Search the primary UHID and search the Merging UHID which need to merge. Give the final confirmation to merge the patient details. and save the data

★ ▶ Registration ▶ Registration ▶ Patient Merging

Save Cancel View

Search Patient

UHID

UHID

Search

Merging UHID

Existing UHID

Search Existing

Patient Details

Old Patient Record

UHID	Name	Gender
Mother's Name	Father's Name	Mobile
Identity Number	Identity Type	Old File Number
Birth Date	Registration Date	Permanent Address
Visit Count	0	

Visit Code	Visit Date	Department	Consulting Doctor	Patient Type
------------	------------	------------	-------------------	--------------

New Patient Record

UHID	Name	Gender
Mother's Name	Father's Name	Mobile
Identity Number	Identity Type	Old File Number
Birth Date	Registration Date	Permanent Address
Visit Count	0	

Select All Visits Patient Merge

Select	Visit Code	Visit Date	Department	Consulting Doctor	Patient Type
--------	------------	------------	------------	-------------------	--------------

I have checked all visit details and confirmed.

Remark*

Remark



Thank You
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LifeLine Corporate

User Manual



 **LIFELINE
CORPORATE™**
Enterprise Hospital Information
Management System for
private hospitals **SUITE**

 **MANORAMA®**
INFOSOLUTIONS
HEALTHCARE SOLUTIONS

- Log in Page

Training Version

 Username

 Password

LOG IN

Input valid **Username** and **Password**.

Click On **Login** button.

Change Password: User can change their password as an when need

Registration > Registration > OPD Registration

Search Patient

UHID	Mobile/ Alt.Mobile No.	NIN.	Today's Appointment	Registration Date
<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Select --	<input type="text"/>

Father Name

Reception, Registration Admin, Billing

Department: NA

2

Change your password !

3

4

5

6

1. Click on the login user name
2. Click on the Change password
3. Enter the old password
4. Enter new password
5. Reenter new password
6. Click on the submit button

OPD Bill

OPD Bill

Department: Nch Op Pharmacy | vijay patil

Billing > Transactions > OPD Bill

UHID: NH01.0000013143

1

Save Save & Print Documents Upload Search Bill Blood Bank Requisitions Cancel

Bill No. 19/08/2023 4:23 PM ■ Canceled Service

Customer Name: CUSTOMER NAME Search by Service Name/Service Add Package: --Select-- Info Profile: -- Select -- Add Info Employee Balance

Service Name	Package	Service Code	Doctor	Emer.	Rate	Quantity	Amount	Conc.(%)	0.00	Conc. Amt.	GST %	GST A
--------------	---------	--------------	--------	-------	------	----------	--------	----------	------	------------	-------	-------

Bill Details Concession Details Mode Of Payment

Department: Nch Op Pharmacy | vijay patil

Billing > Transactions > OPD Bill

UHID: NH01.0000013143

Save Save & Print Documents Upload Search Bill Blood Bank Requisitions Cancel

P. Name	UHID	Aadhaar No.	Mobile No.	Visit Code	Visit Date-Time	Department
MRS. KOMAL K PATIL	NH01.0000013143		8768687678	NCHOP230000397	12/08/2023-1:29PM	Plastic Surgery

2

Select

****Note** - 1. search the patient by using patient UHID, Name, Mobile NO., Adhar card no.
2. Check the patient visit time and date and select the patient.

• OPD Bill

Department: Nch Op Pharmacy vijay patil

MRS. KOMAL K PATIL 34 year(s)/Female UHID : NH01.0000013143 Category : CASH Dept : Plastic Surgery Visit Type : OPD

5 Save Save & Print Documents Upload Search Bill Blood Bank Requisitions Cancel

Bill No. 19/08/2023 4:36 PM Canceled Service

Customer Name CUSTOMER NAME 1 Search by Service Name/Service Add Package Info Profile -- Select -- Add Info Employee Balance

Service Name	Package	Service Code	Doctor	Emer.	Rate	Quantity	Amount	Conc.(%)	Conc. Amt.	GST %	GST A
Registration Charge			Dr. AMAR VAKHARIYA	<input checked="" type="checkbox"/>	100.00	1.00	100.00	0.00	0.00	0.00	
First Consultation			Dr. AMAR VAKHARIYA	<input checked="" type="checkbox"/>	850.00	1.00	850.00	0.00	0.00	0.00	

Bill Details Concession Details Mode Of Payment

Total	Service Level Conc.	Sub Total	Bill Level Conc.	<input type="checkbox"/> GST Apply	GST (%)	CGST	SGST	Bill Amount
950.00	0.00	950.00	0.00	Select		0.00	0.00	950.00

Balance Deposit	Deposit utilized	Employee Balance	Emp. Balance Utilized	Balance Amount	Package Amount	Package details	Security Deposit
0.00	0.00	0	0.00	0.00	0.00	Package Details	

Receipt Details

Receipt No. Cash Received 950.00 4 Cash Return 0.00 Credit Given By -- Select -- Credit Approved By -- Select -- Credit Amount 0.00

Deposit Bank -- Select -- Remarks Remark

Referral Doctor Search Reference Doctor

Financial Year 01/04/2023-31/03/2024 Change All Rights Reserved by Manorama Infosolutions Pvt. Ltd.

****Note-** 1. Search the service 2. add that service 3. check the total bill amount 4. if patient have cash then check the cash revived amount 5. save the bill

• OPD Bill

Bill No. 19/08/2023 4:36 PM ■ Canceled Service

Customer Name CUSTOMER NAME Search by Service Name/Service Add Package Info Profile -- Select -- Add Info Employee Balance

Service Name	Package	Service Code	Doctor	Emer.	Rate	Quantity	Am	Conc.(%)	0.00	Conc. Amt.	GST %	GST A
Registration Charge			Dr. AMAR VAKHARIYA	<input checked="" type="checkbox"/>	100.00	1.00	100.00	0.00	0.00	0.00	0.00	
First Consultation			Dr. AMAR VAKHARIYA	<input checked="" type="checkbox"/>	850.00	1.00	850.00	0.00	0.00	0.00	0.00	

Bill Details **Concession Details** **Mode Of Payment**

Concession Authorised By -- Select -- Category -- Select -- **Concession(%)** 0.00 **Amount** 0.00 **Add**

Authorised By	Category	Concession(%)	Amount
CEO	Neighborhood Discount	0.00	200.00

Receipt Details

Receipt No. Cash Received 750 Cash Return 0.00 Credit Given By -- Select -- Credit Approved By -- Select Credit Amount 0.00

Deposit Bank -- Select -- Remarks Remark

****Note - 1** When management given permission to Bill level discount then click on this. **2.**put the amount or percentage. **3.**Click on add then cash received. **4.**If service has default discount then discount or else you want to give discount the put here.

OPD Bill

Save Save & Print Documents Upload Search Bill Blood Bank Requisitions Cancel

Bill No. 19/08/2023 4:36 PM ■ Cancelled Service

Customer Name CUSTOMER NAME Search by Service Name/Service Add Package Info Profile -- Select -- Add Info Employee Balance

Service Name	Package	Service Code	Doctor	Emer.	Rate	Quantity	Amount	Conc.(%)	Conc. Amt.	GST %	GST A
Registration Charge			Dr. AMAR VAKHARIYA	<input checked="" type="checkbox"/>	100.00	1.00	100.00	0.00	0.00	0.00	
First Consultation			Dr. AMAR VAKHARIYA	<input checked="" type="checkbox"/>	850.00	1.00	850.00	0.00	0.00	0.00	

1

Bill Details Concession Details **Mode Of Payment**

Mode	Card/Cheque/Trans. No.	Bank Name	Branch Name	Amount	Payment Date	Approval No.
Gpay	Gpaycs123456789	Bank Of India	Navsari	750.00	19/08/2023	
Total Amount				750.00		

2

Receipt Details

Receipt No. **Cash Received** 0 Cash Return 0.00 Credit Given By -- Select -- Credit Approved By -- Select -- Credit Amount 0.00

Deposit Bank -- Select -- Remarks Remark

3

****Note - 1.** If patient don't have case then we can accept the payment mode of transaction, then click on here **2.** Fill all transaction details **3.** Check the cash received amount it will automatically calculate their

IPD Bill

• Requisition Chargesheet

The screenshot shows the NCH Requisition Chargesheet interface. At the top, the header includes the NCH logo, the department name 'Nch Op Pharmacy', and the user 'vijay patil'. The breadcrumb trail is 'Billing > Transactions > Requisition/ Chargesheet'. The patient information is 'MR. EM VISIT', '45 year(s)/Male', and 'UHID : NI'. The interface features a top navigation bar with buttons: 'Auto Charges', 'Transfer Log' (6), 'Save', 'Save & Add New' (2), 'Documents Upload', 'Search Requisition' (3), 'Provisional Bill' (4), 'MAKE IPD BILL' (7), 'Add Package' (5), 'Cancel', and 'Back To IPD Dashboard' (8). Below this is the 'Bill Details' section with 'Admitted Days : 29' and a 'Charge Sheet' dropdown. The 'Service Name' field contains 'oxygen' (1) with an 'ADD' button. Below this is a table of 'Particulars' with columns for 'Select', 'Department', 'Service Name', 'Service Code', and 'QTY'. The table lists three services: 'IpD Service' (checked), 'Ambulance Service', and another 'Ambulance Service'. The 'Total Amount' is 0.00.

Select	Department	Service Name	Service Code	QTY
<input checked="" type="checkbox"/>	IpD Service	Oxygen 24 Hrs.	CEC0007	1
<input type="checkbox"/>	Ambulance Service	Oxygen with Ventilator	CAC0014	1
<input type="checkbox"/>	Ambulance Service	Oxygen without Ventilator	CAC0013	1

**Note- 1. If need to add any service in ipd bill then search service name here and click that check box and add the service 2.then check the service details and save the service 3.If you want search any requisition then search requisition page 4. If patient want provisional bill then click on provisional bill and take a print as required. 5 If patient admitted on package basic then click on add package button ,configured packages are showing there you have to add there any one package of them. 6.If user want bed activity status then click on transfer log. 7.If want to prepare the final bill then click on that botton.8 There is shortcut to go direct on IPD dashboard.

• IPD bill

Department: Nch Op Pharmacy | vijay patil | 25 year(s)/Male | UHID : NI

MR. KIRAN PATEL | 21/08/2023 | 04:05 PM

Transfer Log | Discharge Summary | Save | Save & Print | Search Bill | Provisional Bill | Documents Upload | Cancel

Particulars

View	Service Group	Total Amt.	Concession Amt.	Package Amt.	Group Conc.	GST Amount.	Net Amt.
<input type="checkbox"/>	Cancer Surgery	0.00	0.00	0.00	0.00	0.00	0.00
<input type="checkbox"/>	Dietics Services	0.00	0.00	0.00	0.00	0.00	0.00
<input type="checkbox"/>	IPD Service	14760.00	0.00	0.00	0.00	0.00	14760.00
<input type="checkbox"/>	Surgery Charges	32400.00	0.00	0.00	0.00	0.00	32400.00

Details | Concession Details | Company Details | Mode Of Payment

Total	Service Level Conc.	Pkg GST Amount	Sub Total	Bill Level Conc.	Taxable Amount	GST Apply	CGST	SGST
47160.00	0.00	0.00	47160.00	0.00	47160.00	Select	0.00	0.00

Bill Amount	Balance Deposit	Deposit utilized	Employee Balance	Emp. Balance utilized	Balance Amount	Refundable Amount	Security Deposit
47160.00	0.00	0.00	0	0.00	0.00		

Receipt Bill | Receipt No.

Cash Received	47160.00	In Return	0.00	Credit Given By	-- Select --	Credit Amount	0.00	Deposit Converted	0.00
---------------	----------	-----------	------	-----------------	--------------	---------------	------	-------------------	------

Remarks | Upgradation / Downgradation Remark :

Financial Year: 01/04/2023-31/03/2024

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**Note- As shown previously, IPD bill also same like OPD bill. few More details showing here. 1. When you are preparing the ip bill, Then search and select the patient, If you want service wise breakout details provisional bill then click on provisional bill. and take a provision bill print 2 After cross verify the bill you have to check total amount of bill. 3. then check cash received amount and 4. If patient have to do with other transaction then you collect the amount from mode of payment 5. Finally check the payment and click on save and print then you will get print of bill also. 6. If you want to check previous bill the click on search bill.

- IPD bill

Bill Details	Concession Details	Company Details	Mode Of Payment
Company	Insurance Policy No.	Claim No.	Approved Amount
AB PMJAY	Insurance012	calim01	5000.00
			5000.00
			Company Amount
			5000.00

Receipt Bill Receipt No.

**Note- 1. If when patient belongs from company category then here showing approved company amount.

Bill Details	Concession Details	Company Details	Mode Of Payment
Total	Service Level Conc.	Pkg GST Amount	Sub Total
5096.58	0.00	0.00	5096.58
Bill Level Conc.	Taxable Amount	<input type="checkbox"/> GST Apply	CGST
0.00	5096.58	Select	0.00
SGST	0.00		0.00
Bill Amount	Company Amount	Patient Payable	Balance Deposit
5097.00	5000.00	97.00	0.00
Deposit utilized	Employee Balance	Emp. Balance utilized	Balance Amount
0.00	0	0.00	0.00
Refundable Amount			
Security Deposit			
Receipt Bill	Receipt No.		
Cash Received	97.00	Cash Return	0.00
Credit Given By	-- Select --	Credit Amount	5000.00
Deposit Converted			0.00
Remarks		Upgradation / Downgradation Remark :	

2. Here showing copay amount which payable by company and patient share showing in patient payable box, You can take amount from mode of payment and cash also.



LifeLine Corporate

User Manua





- Log in Page

Training Version

Input valid **Username** and **Password**.

Click On **Login** button.

	<input type="text" value="Username"/>
	<input type="password" value="Password"/>

LOG IN

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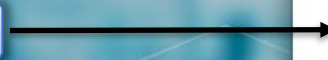
Index

1. Log In
2. Change Password
3. Appointment Dashboard
4. Appointment Scheduler
5. View the Status.

Login Screen

The login form is centered on the page. It has a white background with a thin border. At the top left of the form is the "NIRALI Hospitals" logo, which includes a red cross and a blue hand icon. Below the logo are three input fields: a "Username" field with a person icon, a "Password" field with a lock icon, and a blue "LOG IN" button. The form is overlaid on a background image of a doctor in a white coat holding a stethoscope, with various medical icons like a microscope, ambulance, and heart rate monitor scattered around.

Input Username



Input Password



Click "LOG IN" to proceed



Change Password: User can change their password as an when need

Hospital 1 **Login User**

Registration > Registration > OPD Registration

Search Patient

UHID Mobile/ Alt.Mobile No. NIN. Today's Appointment Registration Date

UHID Mobile/ Alt.Mobile No. NIN. -- Select -- Registration Date Full Name Mother Name

Father Name

Father Name Search Reset

Forgot your password? - Google Chrome

Not secure | http://192.168.6.172/SeychellesTesting/ForgotPassword.aspx?UserId=104&UserCode=(reception)

Change your password !

Reception

Enter Old Password 3

Enter New Password 4

Repeat Password 5

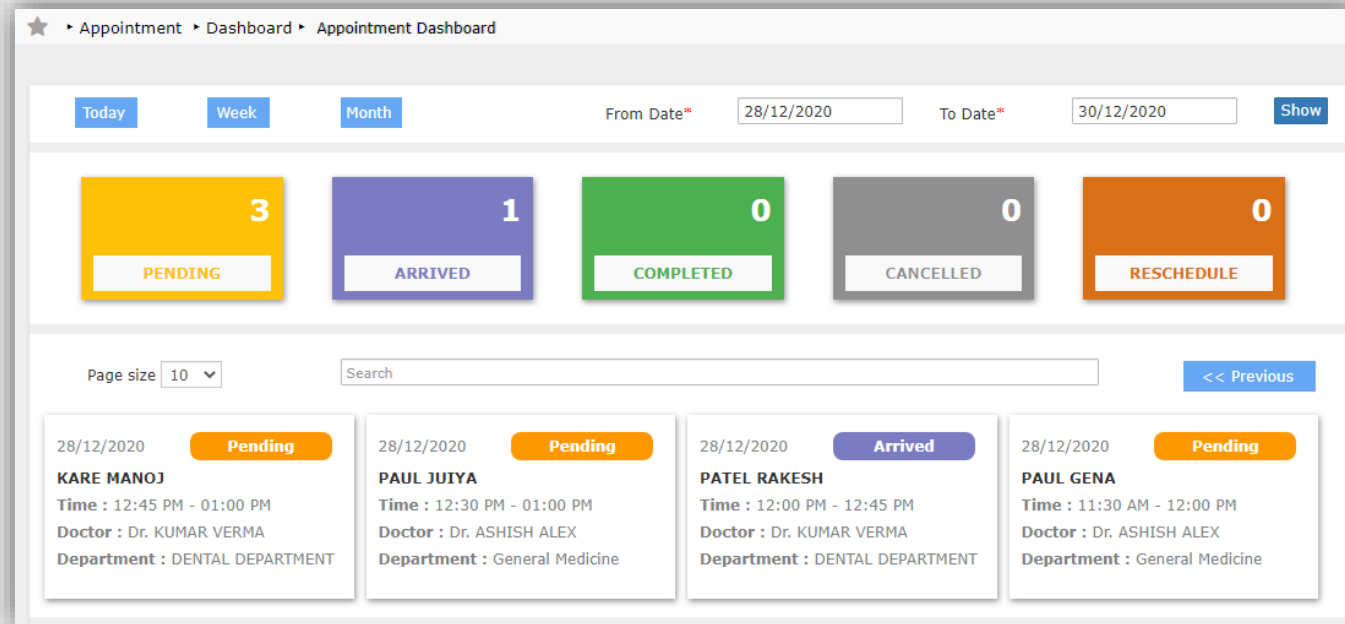
Submit 6

1. Click on the login user name
2. Click on the Change password
3. Enter the old password
4. Enter new password
5. Reenter new password
6. Click on the submit button

Appointment Dashboard: To view the appointment status and their count in single page

This dashboard contains

- Pending Count
- Arrived Count
- Completed Count
- Cancelled Count
- Reschedule Count



Appointment Scheduler

Navigate to the Appointment page, select the required department, unit and doctor name from the list, system show the doctor availability in green color. Select the required time slot.

This page contains

- Schedule appointment
- View the status
- View doctor availability
- Color coded legend
- Date selection
- View selection

The screenshot shows the 'Appointment Scheduler' web application. The breadcrumb navigation is 'Appointment > Appointment > Appointment Scheduler'. There are three tabs: 'Appointments', 'Patient Status', and 'Doctor's Availability', with 'Appointments' selected. The form includes dropdown menus for 'Hospital*' (Head Hospital), 'Department*' (General Medicine), 'Unit*' (UNIT 1), and 'Consulting Doctor*' (Dr. ASHISH ALEX). Below the form is a legend for appointment statuses: Available Slots (green), Non-Available Slots (white), Weekly Off (cyan), Pending (yellow), Arrived (orange), Completed (pink), and Doctor Not Available (blue). A date selector shows 'January 1, 2021' with 'today' selected. The main display area shows a calendar for 'Friday' with a time slot grid from 08:00 to 14:00. The entire grid area is highlighted in green, indicating that all slots are available.

Appointment Scheduler for Registered Patient:

Click on the available time slot, Open this page, where user can new appointment or follow up appointment. Capture the required details and click on the save button and close the window.

This page contains

1. Select appointment type
2. Search and select patient
3. System load patient details
4. Click on the save button
5. Close the window

The screenshot shows the 'Appointment Scheduler' interface. The breadcrumb trail is 'Appointment > Appointment > Appointment Scheduler'. The main heading is 'Appointment Details'. On the left, there is a sidebar with a time slot list from 08:00 to 16:00. The main form area contains the following sections:

- Appointment Details:** Includes radio buttons for 'New Appointment' (selected) and 'Follow-up Appointment'. Fields for 'App. Date' (Fri Jan 01 2021), 'App. Time' (13:30:00-14:00:00), 'Department' (General Medicine), and 'Doctor Name' (Dr. ASHISH ALEX) are present.
- Search Patient:** A section with input fields for 'UHID', 'Mobile No.', 'NIN.', and 'Full Name', and a 'Search' button.
- Patient Demographics:** A section with input fields for 'UHID', 'Prefix' (dropdown), 'First Name', 'Middle Name', 'Last Name', 'Birth Date' (DD/MM/YYYY), 'Age' (Year/Month/Day), 'Gender' (dropdown), and 'Source' (dropdown).
- Contact Details:** Includes input fields for 'Mobile No.*' and 'Email', and a text area for 'Permanent Address* Permanent Address'.

Numbered callouts indicate the following steps:

1. Select 'New Appointment' radio button.
2. Click the 'Search' button in the 'Search Patient' section.
3. The 'Patient Demographics' section is highlighted, indicating that patient details are loaded.
4. Click the 'Save' button.
5. Click the 'Close' (X) button in the top right corner.

Appointment Scheduler for Unregister Registered Patient:

Click on the available time slot, Open this page, where user can create new appointment. Capture the required details and click on the save button and close the window.

This page contains

1. Record patient demographic
2. Record contact details
3. Click on the save button
4. Close the window

Appointment Scheduler

Appointment Details

Hospital*

Head Ho

Available S

< tod

08:00

08:30

09:00

09:30

10:00

10:30

11:00

11:30

12:00

12:30

13:00

13:30

14:00

14:30

15:00

15:30

16:00

Appointment Details

New Appointment Follow-up Appointment

App. Date: Fri Jan 01 2021

App. Time: 13:30:00-14:00:00

Department: General Medicine

Doctor Name: Dr. ASHISH ALEX

Search Patient

UHID: [] Mobile No.: [] NIN: [] Full Name: [] Search

Patient Demographics

UHID: []

Prefix: -- Select --

First Name*: [] Middle Name: [] Last Name: []

Birth Date: [DD] [MM] [YYYY] Age*: [Year] [Mont] [Day] Gender*: Male Source: -- Select --

Contact Details

Mobile No.*: [] Mobile Number Email: [] Email

Permanent Address*: [] Permanent Address

Save

X

Appointment Status: Click on the patient status and view the patients list and their current status.

★ ▶ Appointment ▶ Appointment ▶ Appointment Scheduler

Appointments Patient Status Doctor's Availability

From To Hospital* Department Unit Doctor Status

01/01/2021 01/01/2021 Head Hospital -- Select -- -- Select --

Search Appointment

-Select- Select Search Criteria Show

Pending Appointments 1 Cancelled Appointments 0 Arrived Appointments 0 Completed Appointments 0 Rescheduled Appointments 0 New Appointments 1 Follow-up Appointments 0

Date	Time	Patient Name/Appointment No.	New/Follow up	Doctor Name	Status	Mobile No.	Is Confirmed ?	Cancel	Go To	Slip
01/01/2021	08:00 PM	MR. CHAMEERA PRADEEP	1 New	Dr. ASHISH ALEX	Pending	2489999991	Not Confirm			

< 1 >

Cancel All Appointments

2

1

3

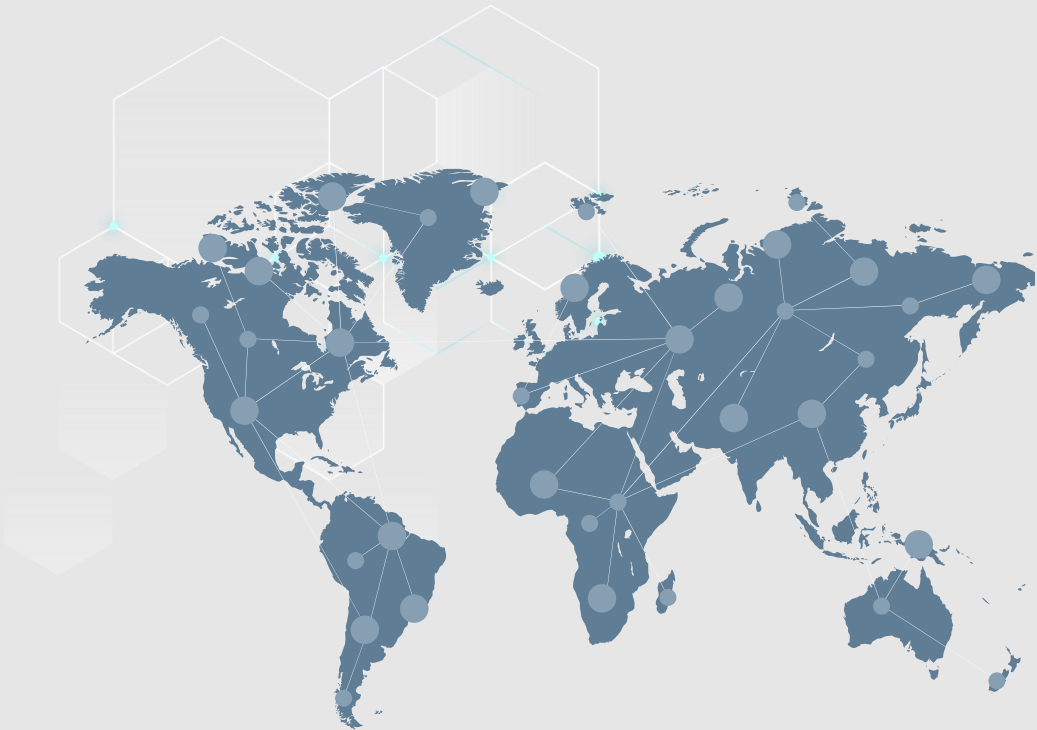
4

5

6

This page contains

1. View the patient list and their current status
2. Narrow down the patient search using various filter
3. Option to confirm the patient appointment on click of the not confirm
4. Option to cancel the appointment
5. Option to register the confirm appointment patient
6. Option to cancel the all appointment.



Thank You

www.manoramahealthcare.com

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Branch Offices: Mumbai, Pune, Bengaluru, Delhi

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LifeLine Corporate



User Manual



**LIFELINE
CORPORATE™**

Enterprise Hospital Information
Management System for
private hospitals **SUITE**

MANORAMA®
INFOSOLUTIONS

HEALTHCARE SOLUTIONS

- Log in Page

Training Version

 Username

 Password

LOG IN

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Document Revision History:

Date	Version	Author	Overview of Revision	Reviewed by	Approved by
10 Apr 2023	0.1	Vijay Patil		Kiran Zond	Not Applicable

Purpose of the document:

1-This document is prepared based on the business processes followed in LifeLine Corporate Suite. The information published in this document is maintained module wise and is to be used for training the end user based on user role(s) defined in the system.

2- The Purpose of this document is to help you understand and use the Radiology module and the various functionalities of Lifeline suite Application. It shows the functionalities built and consists of the steps which need to be followed to create master and do the transactions.

S No.	Functionalities			
1	Purchase Flow			
2	Department Transaction			
3	Patient pharmacy requisition			
4	Patient Return requisition			
5	OPD Sale bill And OPD return bill Process			
6				
7				
8				
9				

1. Purchase Process

Purchase Order



Select department main Store -> Select supplier->Search And Select item-> Add quantity-> Add Basic rate ->Check MRP or correct it ->Check total amount -> Click on custom terms And Include terms As required ->Save

Goods Receipt Note

Select Purchase order no->click on pull PO item -> Check item check box And add ->Record the batch no., expiry date , invoice no and invoice Date -> Check total amount → Save GRN

3. Department Transaction

Department requisition

Department user log in → To Requisition (To Department- Main store → Search Item, select item and Add requested quantity → Check the record and Save



Goods Issue/Transfer

Click on requisition Tab-> Click on show -> Click on Requisition no.-> Add issue Quantity -> Check the record and Save



Goods Issue Acceptance

Select Issued From Location -> Click on Issue No. -> Click on issue slip no.-> Click Select all check box or item Wise -> Check the record and Save

5. Patient Pharmacy Requisition To IP sale bill

Patient Pharmacy Requisition

Select patient-> Search Item, select item and Add requested quantity -> select requisition priority ->Save



Sale Bill / Invoice Requisition

Select NMH IP Pharmacy department default->Click on requisition no



IP Sale Bill / Invoice

Check order quantity ,Sale Quantity Net amount only -> Save bill.



Patient IP Issue Acknowledge

Select patient with NMH log in -> Click on Show sale bill -> Check on add sale bill Check box->Click on add-> Save

6. Patient Return Requisition

Patient Return Requisition



IPD Sale Return

Select patient -> Click on Show sale bill -> Check add sale bill Check box->Click on add-> Add requested Quantity-> Select Priority-> Save

Log in to NMH ->Select Ip pharmacy department->Click on Show patient return requisition ->Click on Return Requisition No. ->Check return quantity , net amount.-> Save

7. Patient Return Requisition

Patient Return Requisition



IPD Sale Return

Select patient -> Click on Show sale bill -> Check add sale bill Check box->Click on add-> Add requested Quantity-> Select Priority-> Save

Select IP pharmacy department->Click on Show patient return requisition ->Click on Return Requisition No. ->Check return quantity , net amount.-> Save

8. Op sale bill Process

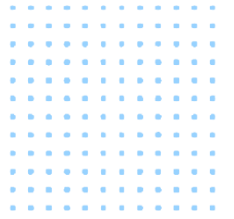
Op sale bill

Select department OP Pharmacy -> Search and select patient -> Search and select item-> Check total amount and save it.

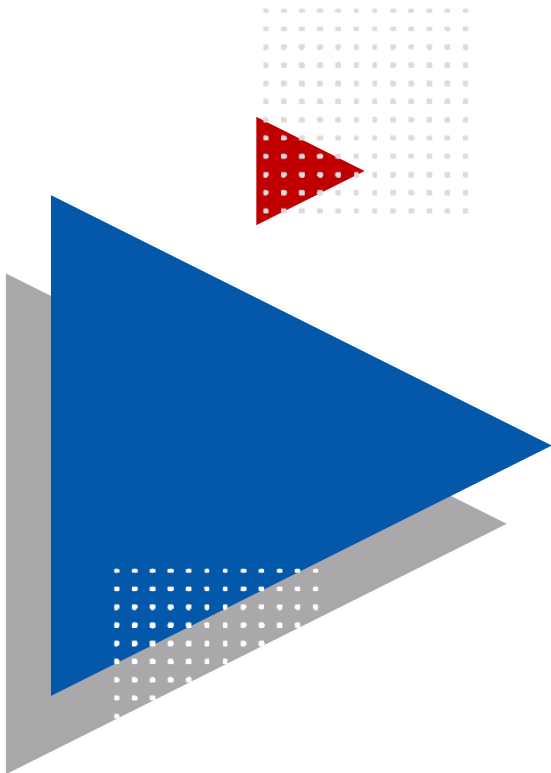
8. Op sale Return Process

OPD Sale Return

Select department NMH/NCH OP Pharmacy /Click on show Bill → search op patient sale bill →Select and Click on add → check the bill and Add return Quantity→ Check and save.



THANK YOU





LifeLine Corporate



User Manual



- Log in Page

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 Password

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S No.	Functionalities			
1	Purchase Flow			
2	Department Transaction			
3	Consignment Process Flow			
4				
5				
6				
7				
8				
9				

1. Purchase Process

Purchase Order



Select department main Store -> Select supplier->Search And Select item-> Add quantity-> Add Basic rate ->Check MRP or correct it ->Check total amount -> Click on custom terms And Include terms As required ->Save

Goods Receipt Note

Select Purchase order no->click on pull PO item -> Check item check box And add ->Record the batch no., expiry date , invoice no and invoice Date -> Check total amount → Save GRN

3. Department Transaction

Department requisition

Department user log in → To Requisition (To Department- Main store → Search Item, select item and Add requested quantity → Check the record and Save



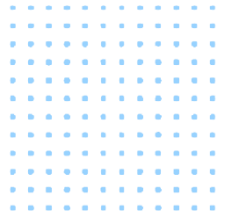
Goods Issue/Transfer

Click on requisition Tab-> Click on show -> Click on Requisition no.-> Add issue Quantity -> Check the record and Save

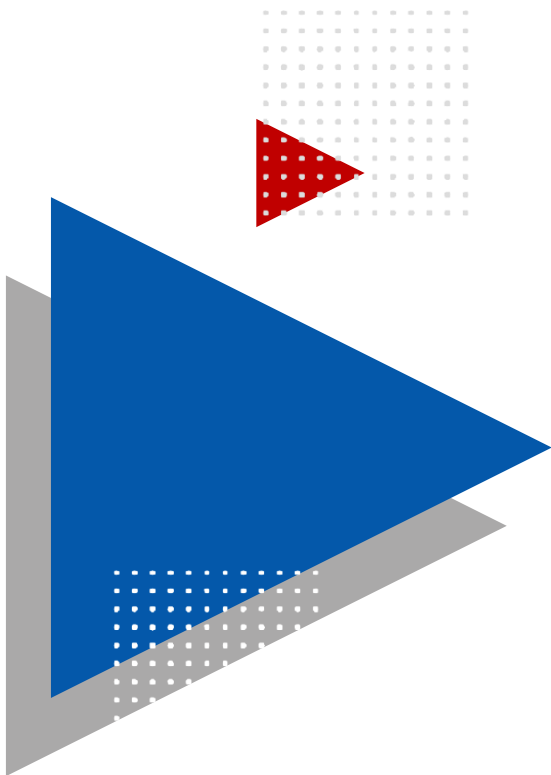


Goods Issue Acceptance

Select Issued From Location -> Click on Issue No. -> Click on issue slip no.-> Click Select all check box or item Wise -> Check the record and Save



THANK YOU





LifeLine Corporate



User Manual



- Log in Page

Training Version

 Username

 Password

LOG IN

Input valid **Username** and **Password**.

Click On **Login** button.



SINGLE PAGE (ELECTRONIC MEDICAL RECORDS)



Change Password: User can change their password as an when need

Registration > Registration > OPD Registration

Reception, Registration Admin, Billing
Department: NA

Change Password 2

Search Patient

UHID	Mobile/ Alt.Mobile No.	NIN.	Today's Appointment	Registration Date	Full Name	Mother Name
<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Select --	<input type="text"/>	<input type="text"/>	<input type="text"/>

Father Name

Change your password !

3

4

5

6

1. Click on the login user name
2. Click on the Change password
3. Enter the old password
4. Enter new password
5. Reenter new password
6. Click on the submit button

• Doctor Dashboard

☰ Patients - Waiting Department: Cardiology

Date: 25/08/2023 Show Select Room** -- Select --

Search...

Token	UHID	Patient Name (Appt. Time)	Consulting Doctor	Reg. Time	Gender	Age	New / FollowUp	Bill Report	Redirect to SPEMR
1	NH01.0000013157	MR. AJRUN EMR DEMO	Dr. ALEX XANDER	07:35 PM	Male	28 Y	New		

2

3

4

5

6

8

OT Schedule

Patients

OPD	IPD
1 Waiting	10 Completed

Referrals

OPD	IPD
0 Sent	0 Received

Casualty Referrals

0 Critical Sent	0 Critical Received
--------------------	------------------------

Open Consultation

Casualty Patients

0 Waiting	0 Completed
--------------	----------------

Appointment Count

1

**Notes- To view the registered patient under respective section department wise

1. List of the patient registered for day under OPD.
2. OPD Patient waiting as well as completed list and also showing IPD patient count.
3. OPD, IPD referral patient list.
4. Casualty patient list.
5. Open casualty patient list.
6. Appointment count under OPD.
7. Login Doctor name and favorite page for navigate into the page.
8. After clicking on this tab, will open the Patient Information page.

• Single Page EMR

The screenshot displays a Single Page EMR interface for a Cardiology department. The top navigation bar includes the logo 'N M H', the department name 'Department: Cardiology', and the user 'Dr ALEX XANDER'. The breadcrumb trail shows 'Doctors Desk (General EMR) > Waiting Patient > EMR (Beta)'. The interface is divided into several sections:

- Vitals and measurements (1):** A sidebar on the left containing input fields for Temp. (102 °F), Systolic (110 mmHg), Diastolic (80 mmHg), RR (17 /min), PR (75 /min), Height (173 cm), Weight (68 Kg), BMI (22.72), and BSA (1.81). A green 'Acceptable' remark is shown at the bottom.
- Chief Complaints (2):** A section with a dropdown menu showing 'Breathlessness', 'Alleged History' (Not stated), and 'Patient Identification' (Not stated).
- Physical examination (3):** A section with a '+', buttons for 'Built & Nourishment' and 'Neurological system', and a 'Physical examination' field.
- Systemic Examination (4):** A section with a '+', a 'Systemic Examination' field, and a 'Remark' field.
- History (5):** A section with dropdowns for 'Allergies' (1 Selected), 'Habits' (1 Selected), 'Risk factors' (1 Selected), 'Procedure/Surgical History' (1 Selected), and 'Medical history' (None Selected). It also includes fields for 'Current medication', 'Social history', 'Family history', and 'Other history'.
- Orders:** A section at the bottom with buttons for 'Laboratory', 'Radiology', and 'Other'.

Numbered callouts (1-5) are placed over the respective sections. A red box highlights the 'Vitals and measurements' section. A blue box highlights the 'History' section. A green box highlights the 'Acceptable' remark. A red box highlights the 'Chief Complaints' section. A blue box highlights the 'Physical examination' section. A red box highlights the 'Systemic Examination' section. A blue box highlights the 'Orders' section.

**Notes- To view the registered patient under respective section department wise

1. To record the patient Vitals after system shows you calculated BIM and its Remark.
2. To record here chief complaints with drag and tick, Also click on alleged history to record history, same with patient identification.
3. Click on the physical examination to record the examination of patient and also tick functionality is there for record the data.
4. Click on the Systemic examination to record the examination of patient and also tick functionality is there for record the data.
5. Record here Allergies, habits, risk factor, surgical history, medical history with drag and drop option and also some other history of patient.

• Single Page EMR

Department: Cardiology Dr ALEX XANDER

Doctors Desk (General EMR) ▶ Waiting Patient ▶ EMR (Beta)

Diagnosis

1

Diagnosis

2

Provisional diagnosis Diagnosis

ICD Code	Type	Description
----------	------	-------------

Final diagnosis

Copy Provisional diagnosis as a Final diagnosis

ICD Code	Type	Description
----------	------	-------------

Documents Upload Image Editor

Orders

3

Laboratory Radiology Other

Orders

Lab and Radiology orders

Department	Test Name	Test Description	Emergency	Instruction
------------	-----------	------------------	-----------	-------------

Other

Department	Test Name	Test Description	Done by Nurse	Delete
------------	-----------	------------------	---------------	--------

Investigation Remark

**Notes :-

1. To record the Diagnosis With text free box.
2. To record the Provisional diagnosis with search by ICD code or description. Also like too record the Final diagnosis with search by ICD code or description. Or copy provisional as final diagnosis.
3. To give investigation like Radiology or laboratory. After billing it will reflect.

• Single Page EMR

Prescription

Drug Name Drugs Generic [View / Copy Previous prescriptions](#) Prescription templates [Add](#)

Edit	Drug name and strength	Route	Frequency
	CALPOL 500MG TAB	Oral	BD

Instruction of Language*

Add Prescription

CALPOL 500MG TAB

Route

Frequency

Frequency Wise Dose

Morning Afternoon Evening Night

Duration

Quantity Instruction

Start Date

Before breakfast
 After breakfast
 Before lunch
 After lunch
 Before dinner

[Add](#)

**Notes-

- 1.To search and select the drug with his generic name or brand name after selection, record there Route, frequency, frequency wise dose and duration then quantity and start date end date will reflect automatically. Also there provision to select instruction for prescription.
2. Need to select Instruction of language.

• Single Page EMR

Follow up after Days

Followup Date:

Consultation Start Time:

Consultation End Time:

EMR Complete

Followup advice

**Notes-

1. To record here Follow up days
2. Also shows here consultation start time and end time.
3. Last have to check the EMR complete check box and save it.

• Single Page EMR

N M H Department: Cardiology Dr ALEX XANDER

Doctors Desk(General EMR) > Waiting Patient > EMR (Beta)

MR. REACHEL SHARMA 32 year(s)
Patient Category : OPD
Patient UHID : NH01.0000013160

Allergies : Not stated
Habits : Smoking
Risk factors : Smoking

Prev. visit details
Summary Template
Investigation Reports

Vitals and measurements

Temp.: 98 °F
Systolic: 110 mmHg
Diastolic: 90 mmHg
RR: 18 /min
PR: 73 /min
Height: 175 cm
Weight: 68 Kg
BMI: 22.20
BSA: 1.82
BMI Remark: Acceptable

Chief Complaints

Alleged History
Patient Identification

Physical examination

Built & Nourishment Neurological system

Physical examination

Systemic Examination

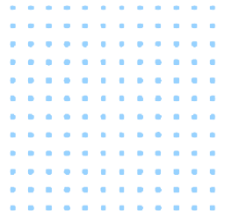
History

Allergies 1 Selected Habits 1 Selected
Risk factors 1 Selected
Procedure/Surgical History None Selected
Medical history None Selected

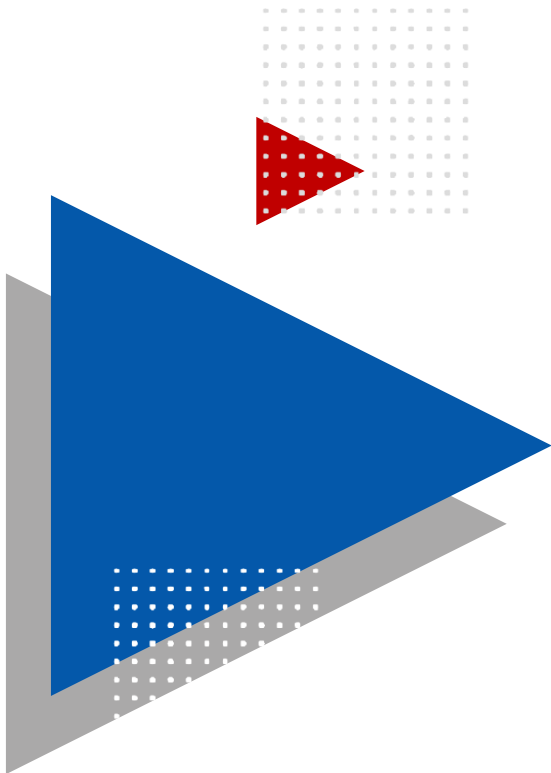
Current medication
Social history
Family history

**Notes-

1. After completion of EMR allergies, habits and risk factor showing getting highlights here.
2. After Completion of EMR check the get preview of recorded sections.
3. Here can shows prev. visit details , Current EMR Summary , past investigation reports.



THANK YOU



• Log in Page



Training Version

Input valid **Username** and **Password**.

Click On **Login** button.

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1. Log In
2. Change Password
3. LIS Dashboard
3. Requisition Raised
4. Barcode Generation
5. Sample Collection
6. Sample Receive
7. Investigation Reporting
8. LIS Approval
9. LIS Dispatch

Change Password: User can change their password as an when need

Registration > Registration > OPD Registration

Search Patient

UHID	Mobile/ Alt.Mobile No.	NIN.	Today's Appointment	Registration Date
<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Select --	<input type="text"/>

Father Name

Reception, Registration Admin, Billing

Department: NA

2

an NIN

Change your password !

Reception

Enter Old Password 3

Enter New Password 4

Repeat Password 5

6

1. Click on the login user name
2. Click on the Change password
3. Enter the old password
4. Enter new password
5. Reenter new password
6. Click on the submit button

LIS Dashboard : View all lab request raised by doctors, and billing clearance done by billing



Once requisition raised then same request append in laboratory on this LIS dashboard, After logged-in the LIS dashboard will open.

★ ▶ Laboratory ▶ LIS Dashboard ▶ LIS Dashboard

Hospital: Head Hospital

From Date: 27/01/2021 To Date: 03/02/2021

Search: Patient Name/ UHID / Lab No. [Show]

set as default

Requisition Raised 1, Barcode Generated 0, Sample Collected 0, Sample Rejected 0, Sample ReCollected 0, Sample Received 0, Sample Sent 0, Completed 0, Approved 0, Dispatched 0, Cancelled 0, All, TAT Violated, Block Patient, Critical Result(C), Emergency Patient, VIP Patient

Total Count: 1 Rerun 1

UHID	Visit No.	Patient Name	Req. No.	Req. Date & Time	Visit Details	Ordering Location	Test Name	Status	Report	Verified By Technician	Dispatch	Image View	Proposed TAT/TAT
000000000430	21/OP/0000068	PATI RAJESH Age/Gender:30 Yrs Male	36	30/01/2021 07:32 PM	OP/Dr. ASHISH ALEX(General Medicine)/Govt Agency Name	General Medicine/ UNIT 1	CBC	Requisition Raised	---	---	---	---	

1 2

This dashboard contains

- UHID
- Patient Name
- Requisition Number
- Requisition Date
- Requisition Time
- Consulting Doctor
- Test Name

Highlighted Features list

1. **Search Patient** by using UHID, Patient Name
2. Option to select the **From date and to date** to view the data
3. Option to view the count of the request **status wise**.
4. Option to view the **Rerun** test count

Barcode Generation : To generate the barcode against the request

★ Laboratory ▶ Phlebotomy ▶ Barcode Generation

1 UHID

From Date To Date Status Sample Type

Use Same Sample Select Sample

4

3

Req. No.	Req. Date	UHID	Patient Name	Sub Department	Test Name	Sample Type - [Container]	Site Of Sample	Status	Lab
<input type="checkbox"/>	29	20/01/2021	000000000399	MR. SINGH SUNNY	MICROBIOLOGY	URINE ROUTINE	Urine - [Plain Tu]	Requisition Raised	-- Select --
<input type="checkbox"/>	29	20/01/2021	000000000399	MR. SINGH SUNNY	BIOCHEMISTRY	ELECTROLYTES (NA+K+CL)	Serum	Requisition Raised	-- Select --
<input type="checkbox"/>	29	20/01/2021	000000000399	MR. SINGH SUNNY	MICROBIOLOGY	URINE MICROSCOPY	Urine - [Plain Tu]	Requisition Raised	-- Select --
<input type="checkbox"/>	29	20/01/2021	000000000399	MR. SINGH SUNNY	BIOCHEMISTRY	Lipid Panel	Blood - [Plain Tu]	Requisition Raised	-- Select --
<input type="checkbox"/>	29	20/01/2021	000000000399	MR. SINGH SUNNY	HEMATOLOGY	Full Blood Count	Blood - [Plain Tu]	Requisition Raised	-- Select --
<input type="checkbox"/>	29	20/01/2021	000000000399	MR. SINGH SUNNY	Public Laboratory	PCR Test	Nasal Swab - [PI]	Requisition Raised	-- Select --

2

To generate the barcode click on "Barcode Generation" LHS below page will display. Description of each highlight point.

1. **Search patient** : to search patient while using UHID or NIN or Name
2. **Show Patient**: system show all the patient for barcode not generated
3. Select the **check box** against the test to collect the sample, if you not required then de select the check box
4. Click on the **Generate Barcode** button, system ask to select the printer and again click on the Generate barcode. Once barcode generated then request will move from this page to sample collection.

LIS Dashboard: View the Lab request Status

★ Laboratory LIS Dashboard LIS Dashboard

Hospital: Head Hospital | From Date: 27/01/2021 | To Date: 03/02/2021 | Search: Patient Name/ UHID / Lab N | Show

set as default

Requisition Raised 0 | Barcode Generated 8 | Sample Collected 0 | Sample Rejected 0 | Sample ReCollected 0 | Sample Received 0 | Sample Sent 0
Completed 0 | Approved 0 | Dispatched 0 | Cancelled 0 | All | TAT Violated | Block Patient
Critical Result(C) | Emergency Patient | VIP Patient | Total Count:8 | Rerun 1

UHID	Visit No.	Patient Name	Req. No.	Req. Date & Time	Visit Details	Ordering Location	Test Name	Status	Report	Verified By Technician	Image Dispatch	Proposed TAT/TAT
000000000426	21/IPD/0000033	NIL Age/Gender:30 Yrs Male	33	28/01/2021 11:58 AM	IP/GEETA PATIL(General Medicine)/Visitors	General Medicine/ UNIT 1/ Cardio Private Ward/ Cardio Private Room 1 BED 47	Urine Investigation	Barcode Generated	---	---	---	---

Once **Barcode generate** against the lab request, then status of the lab request will change from requisition raised to **Barcode Generated**. This status will change real time once the respective user makes the transaction, sample collected, sample received, completed and approved, etc.

Sample collection : Sample collection against the barcode generated

★ Laboratory ▶ Phlebotomy ▶ Sample Collection

1

UHID

Enter UHID...



5

From Date

28/12/2020

To Date

03/02/2021

Status

Barcode Generated

Sample Type

-- Select --

Scan Barcode

Scan Barcode to collect samp

2

Show patients

Collect Sample

4

3

Req. No.	Req. Date	UHID	Patient Name	Sub Department	Test Name	Sample Type	Container	Status	
<input type="checkbox"/>	36	30/01/2021	000000000430	PATI RAJESH	BIOCHEMISTRY	Lipid Panel	Blood	Plain Tube	Barcode Generated
<input type="checkbox"/>	36	30/01/2021	000000000430	PATI RAJESH	HEMATOLOGY	Full Blood Count	Blood	Plain Tube	Barcode Generated
<input type="checkbox"/>	36	30/01/2021	000000000430	PATI RAJESH	BIOCHEMISTRY	ELECTROLYTES (NA+K+CL)	Serum		Barcode Generated
<input type="checkbox"/>	36	30/01/2021	000000000430	PATI RAJESH	MICROBIOLOGY	URINE MICROSCOPY	Urine	Plain Tube	Barcode Generated

To collect the samples, click "Sample Collection" LHS Above page will display. Description of each highlight point.

- 1. Search patient :** to search unique patient while using UHID or NIN or Name
- 2. Show Patient:** system show all the patient for barcode not generated
- 3. Select the check box** against the test to collect the sample, if you not required then de select the check box
- 4. Click on the Collect Sample: button,** system ask to select the printer and again click on the Generate barcode.
- 5. Status:** To view the status of the request. Once sample collected then request will move from this page to sample collection.

Sample Receive : Sample receive in the respective department

★ Laboratory ▶ Phlebotomy ▶ Sample Receive

UHID

From Date: 15/12/2020 To Date: 03/02/2021 Status: Sample Collected Sample Type: -- Select -- Sample Sent From Hospital: Head Hospital Scan Sample Barcode:

Show Receive Sample Reject Sample

Rejection Remark*: -- Select --

Select	Req. No.	Req. Date	UHID	Patient Name	Sub Department	Test Name	Lab No.	Sample Type	Site Of Sample	Status	Collected By	Collection Date & Time
<input type="checkbox"/>	22	12/01/2021	000000000330	MR. SHAH JENA	BIOCHEMISTRY	Lipid Panel		Blood		Sample Collected	meera	12/01/2021 12:34 PM
<input type="checkbox"/>	22	12/01/2021	000000000330	MR. SHAH JENA	HEMATOLOGY	Full Blood Count		Blood		Sample Collected	meera	12/01/2021 12:34 PM
<input type="checkbox"/>	22	12/01/2021	000000000330	MR. SHAH JENA	BIOCHEMISTRY	ELECTROLYTES (NA+K+CL)		Serum		Sample Collected	meera	12/01/2021 12:34 PM

To collect the samples click "Sample Receive" LHS Above page will display. Description of each highlight point.

- 1. Search patient** : to search unique patient while using UHID or NIN or Name
- 2. Show Patient**: system show all the patient for barcode not generated
- Select the **check box** against the sample to be received, if you not required then de select the check box
- Click on the **Receive Sample** button and date will save and request will move to next level
Reject Sample: button, system ask to select the rejection remark from the list.
- 5. Scan Sample**: Option to scan the sample while receiving.
- 6. Status**: To view the status of the request.
- 7. Sample Sent from Hospital**: In case sample received from other hospital then select the hospital name and click on show.
Once sample collected then request will move from this page to sample collection.

Investigation Reporting : View status and navigate to Sample reporting page

★ Laboratory ▶ LIS Dashboard ▶ LIS Dashboard

Hospital: From Date: To Date:

set as default

■ Requisition Raised 0 ■ Barcode Generated 0 ■ Sample Collected 0 ■ Sample Rejected 0 ■ Sample ReCollected 0 ■ Sample Received 28 ■ Sample Sent 0
■ Completed 0 ■ Approved 0 ■ Dispatched 0 ■ Cancelled 0 ■ All
■ Critical Result(C) ■ Emergency Patient ■ VIP Patient

TAT Violated Total Count:28

UHID	Visit No.	Patient Name	Req. No.	Req. Date & Time	Visit Details	Ordering Location	Test Name	Status	Report	Verified By Technician	Dispatch	Image View	Proposed TAT/TAT
000000000307	20/OP/0000234	MR. SINGH DEEPAK Age/Gender:22 Yrs Male	139	28/12/2020 03:59 PM	OP/Dr. ASHISH ALEX(General Medicine)/Visitors	General Medicine/ UNIT 1	Kidney Function Test	Sample Received	---	---	---	---	28/12/2020 04:17 PM 0H 0M
000000000177	20/IPD/0000054	MR. JADHAV SANJIV H Age/Gender:34 Yrs Male	121	15/12/2020 01:23 PM	IP/Dr. MOIN KHAN(Cardiology)/Resident	Cardiology/ Cardio Private Ward/ Cardio Private Room 1 BED 6	Thyroid Function Test	Sample Received	---	---	---	---	15/12/2020 01:29 PM 0H 0M

To Navigate to the Dashboard click "LIS Dashboard" LHS Above page will display. Description of each highlight point.

- 1. **Search patient** : to search unique patient while using UHID or NIN or Name
- 2. **Sample Received**: system show all the request which all sample received only.
- 3. **Status** will show as the sample received
- 4. Click on the **Req. No.** and system navigate into the reporting page.

Investigation Reporting : Report entry page where user record the result value

← MR. SINGH DEEPAK | 22 year(s)/Male | UHID : 00000000307 | Category : Self Paying | Dept : General Medicine | Visit Type : OPD | Unit : UNIT 1

8

7 Save Cancel Redirect To LIS Dashboard

Search Patient Here* UHID/Mobile No./Name/NIN/Req. No.

Scan Barcode Scan Barcode To Fill Report

Requisition No. 139 1

Requisition Date 28/12/2020 03:59 PM

Report Date & Time* 03/02/2021 05:13 PM

6 Provisional Diagnosis Provisional Diagnosis

Select Test* ---Select Test--- Add

2 Previous Result Show Patient History

3

Test	Parameter	Result Value	Reference Range	Formatted Result
Lipid Panel			Site of Sample : <input type="text"/>	<input type="button" value="Result"/>
	LDL Cholesterol	<input type="text"/>	<3.35	5
	Cholesterol T	<input type="text"/>	<5.2	

4

Description of each highlight point




- 1. Select Test:** to select the test name from the list which all needs to be reported and click on the add button.
- 2. Previous Result:** system show patient previous lab report / Show Patient History: System show patient clinical details
- 3.** Keep cursor on the **Test Name** then system shows the clinical indication written by doctor while order the test.
- 4. Result Value:** Option to record the result value against the each parameter defined in the master.
- 5. Result:** To record the template based report or record interpretation.
- 6. Provisional Diagnosis:** View the patient provisional diagnosis recorded by doctor while request this test
- 7. Save:** Save the recorded data.
- 8.** Click on the **Icon** to view the patient visit details

Technician Verification : Technician Verification of the report

★ Laboratory ▶ LIS Dashboard ▶ LIS Dashboard

Hospital: Head Hospital From Date: 04/02/2021 To Date: 04/02/2021 Patient Name/ UHID / Lab No Show ↓ set as default

Requisition Raised 0 Barcode Generated 0 Sample Collected 0 Sample Rejected 0 Sample ReCollected 0 Sample Received 0 Sample Sent 0
Completed 1 Approved 0 Dispatched 0 Cancelled 0 All TAT Violated Block Patient
Critical Result(C) Emergency Patient VIP Patient Total Count:1 Rerun 1

UHID	Visit No.	Patient Name	Req. No.	Req. Date & Time	Visit Details	Ordering Location	Test Name	Status	Report	Verified By Technician	Dispatch	Image View	Proposed TAT/TAT
000000000413	21/IPD/0000030	MRS. PATIL RADHEY M Age/Gender:30 Yrs Male	37	04/02/2021 03:08 PM	IP/GEETA PATIL(General Medicine)/Visitors	General Medicine/ UNIT 1/ Cardio Private Ward/ Cardio Private Room 1 BED 44	Full Blood Count	Completed			---		04/02/2021 06:09 PM 3H 0M

◀ 1 ▶

To Validate the Report click "LIS Dashboard" LHS Above page will display. Description of each highlight point.

- 1. Search patient** : to search unique patient while using UHID or NIN or Name
- Select the **Hospital** in case sample came from other hospital
- Click on the **Completed Status** system show the all request for status is completed.
- Click on the **Report Icon** to preview the patient report.
- Click on the Report **Verified Icon** to validate the patient report
- Click on the **Image Icon** to view the report image. Once report is verified then report will be available for report final approval.

Final Approval : Final authorize user approve the report

★ ▸ Laboratory ▸ Reporting ▸ LIS Approvals

1 UHID

3 Approved Not Approved 2

From Req.No. To Req.No.

Req. No.	Req. Date	UHID	Patient Name	Age/Gender	Consultant Dr.	Report Date	Test Name	Rerun	Preview	Approve	Remark
37 4	04/02/2021	000000000413	MRS. PATIL RADHEY M	30 Yrs/Male	GEETA PATIL	04/02/2021	Full Blood Count	<input type="button" value="Rerun"/> 6	<input type="button" value="Preview"/> 5	<input type="checkbox"/> 7	<input type="text"/>

To Approve the Report click "LIS Approval" LHS Above page will display. Description of each highlight point.

1. **Search patient** : to search unique patient while using UHID or NIN or Name
2. Select the **Hospital** in case sample came from other hospital
3. Select on the **Approval status** as **Not approved** system show the all request pending for approval.
4. Click on the **Req. No** to navigate into the report entry page and view as well as approve report.
5. Click on the **Report review icon** to view the patient report
6. Click on the **Rerun** to send this request for the rerun.
7. Click on the **Approve** check box and click on the save button (select single or multiple) to approve the report.
Once report is Approved then report will be available for report Dispatch.

Dispatch Process : Approved report available for report dispatch

★ ▶ Laboratory Reporting ▶ LIS Dispatch

1 UHID

2 From Date: 01/02/2021 To Date: 05/02/2021 Dispatch Status: Not Dispatched Department: Laboratory

4 Dispatch To:

5 Dispatch All Apply All

3 Show Save Print All Multiple Print

UHID	Patient Name	Visit No.	Req. No.	Req. Date	Test Name	Status	<input type="checkbox"/> Report	Re Print Report	Dispatch	Dispatch To	Checklist	Room Name	Bed No.	Email
000000000413	MRS. PATIL RADHEY M	21/IPD/0000030	37	04/02/2021	Full Blood Count	Approved	<input type="checkbox"/>		<input type="checkbox"/>		- Select -	Cardio Private Room 1	Cardio Private Room 1 BED 44	Send Email

6

7

To Approve the Report click "LIS Dispatch" LHS Above page will display. Description of each highlight point.

1. **Search patient** : to search unique patient while using UHID or NIN or Name
2. Select the **from and to date** to view the list of the pending dispatch.
3. Click on the **show** button to view pending dispatch report. Dispatch status as Not Dispatch system show the all pending for dispatch
4. Click on the **Dispatch All** to select all report.
5. Select **Dispatch to** from the list.
6. Click on the **Apply All** report.
7. Click on the **Save** and **print all or multiple print**.



Thank You
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LifeLine Corporate

User Manual



• Log in Page

Training Version

 Username

 Password

LOG IN

Input valid **Username** and **Password**.

Click On **Login** button.

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1. Log In
2. Change Password
3. RIS Dashboard
4. RIS Reporting
5. RIS Approval
6. RIS Dispatch

Change Password: User can change their password as an when need

Registration > Registration > OPD Registration

Search Patient

UHID	Mobile/ Alt.Mobile No.	NIN.	Today's Appointment	Registration Date
<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Select --	<input type="text"/>

Father Name

Reception, Registration Admin, Billing

Department: NA

2

an NIN

Change your password !

Reception

Enter Old Password 3

Enter New Password 4

Repeat Password 5

6

1. Click on the login user name
2. Click on the Change password
3. Enter the old password
4. Enter new password
5. Reenter new password
6. Click on the submit button

RIS Dashboard : View all Radiology request raised by doctors, and billing clearance done by billing



Once requisition raised then same request append in Radiology on this RIS dashboard,

★ ▶ Radiology ▶ RIS Dashboard ▶ RIS Dashboard

Hospital: **2**

From Date: To Date:

Show **1**
set as default

ExportToExcel

Requisition Raised **1** Completed **0** Approved **0** Dispatched **0** Cancelled **0** **All** **3**
Block Patient Emergency Patient VIP Patient

TAT Violated **Total Count:1**

UHID	Visit No.	Patient Name	Req. No. 4	Req. Date & Time	Visit Details	Ordering Location	Test Name	Status	Report	Dispatch	Image View	Modality Scheduler	Proposed TAT/TAT
000000000451	21/IPD/0000040	MR. BHAI NADEEMA Age/Gender:18 Yrs Male 5	<u>15</u>	06/02/2021 02:57 PM	IP/Dr. ASHISH ALEX(General Medicine)/Visitors	General Medicine/ UNIT 1/ Male Ward/ Male Medical Ward BED 8	MRI Brain	Requisition Raised	---	---	---	Schedule	06/02/2021 04:57 PM 2H 0M

◀ 1 ▶

This dashboard contains

- UHID
- Patient Name
- Requisition Number
- Requisition Date
- Requisition Time
- Consulting Doctor
- Test Name

Highlighted Features list

- 1. Search Patient** by using UHID, Patient Name
- Option to select the **From date and to date** to view the data
- Option to view the count of the request **status wise**.
- Option to navigate to reporting page.
- Click on the requisition no to navigate into the Report entry page

RIS Report Entry : View all lab request raised by doctors, and billing clearance done by billing

★ ▶ Radiology ▶ Reporting ▶ RIS Reporting

1 ← MR. BHAI NADEEMA 18 year(s)/Male UHID : 0000(▶▶) ⓘ

3 Show Patient History

Search Patient Here*
UHID/Mobile No./Name/Aadhaar No./Requisition N

2 Test Name* MRI Brain Format Name -- Select --

4 Reporting Doctor Dr. ROHIT PATEL

11 Save Cancel Search Test

5 Load Format 6 Previous Result 7 Previous Lab Result

8

9

10 Add File

11

StudyTechnique: T1 & T2W images were taken in multiple orthogonal planes and correlated with FLAIR and DW images. Post contrast 10 ml gadolinium given intravenously & T1 FS sag, coronal & axial were taken.

Study Findings:

Two GRE hypointense foci noted in left frontal lobe representing calcifications. No evidence of any white matter edema or contrast enhancement seen.

Lateral and 3rd ventricles appear normal. Periventricular regions show normal signal intensity. 4th ventricle is also normal.

Bilateral basal ganglia, internal and external capsules show normal signal intensity. Both the thalamic and caudate nucleus appear normal.

Reporting Date 07/02/2021 Reporting Time 01:58 AM

Requisition Time 06/02/2021 02:57 PM

Provisional Diagnosis

Provisional Diagnosis

Attachment Choose File No file chosen Attachment Description Attachment Description

View Path Description

Impression

Impression

Highlight of the bullet points

1. View the patient details
2. Select the test name from the list.
3. Click on the show patient clinical details.
4. Select the reporting doctor from the list.
5. Click on the load template for the selected test.
6. Click to view previous RIS report,
7. Click to view the previous lab report.
8. Write/ Edit the report
9. Record the reporting date and time
10. Upload the scan report/image file/consent form.
11. Click to save the report.



☐ ▶ Radiology ▶ RIS Dashboard ▶ RIS Dashboard

Hospital From Date To Date

[ExportToExcel](#)

■ Requisition Raised 0
■ Completed 1
■ Approved 0
■ Dispatched 0
■ Cancelled 0
■ All
TAT Violated
Total Count:1

■ Block Patient
■ Emergency Patient
■ VIP Patient

UHID	Visit No.	Patient Name	Req. No.	Req. Date & Time	Visit Details	Ordering Location	Test Name	Status	Report	Dispatch	Image View	Modality Scheduler	Proposed TAT/TAT
00000000451	21/IPD/0000040	MR. BHAI NADEEMA Age/Gender:18 Yrs Male	15	06/02/2021 02:57 PM	IP/Dr. ASHISH ALEX(General Medicine)/Visitors	General Medicine/ UNIT 1/ Male Ward/ Male Medical Ward BED 8	MRI Brain	Completed		---	---	Schedule	06/02/2021 04:57 PM 2H 0M

◀ 1 ▶

Once **Reporting is done** against the request, then status of the request will change from Requisition raised to Completed. This status will change real time once the respective user makes the transaction.

1. Print the report while click on the Report Icon

RIS Report Approval :

★ ▶ Radiology ▶ Reporting ▶ RIS Approvals

UHID

Save Cancel

From Date: To Date: Test Result Status: Approved Not Approved

Department: Sub Department: Visit Type: From Req.No.:

To Req.No.:

Show

Req. No.	Req. Date	UHID	Patient Name	Age/Gender	Consultant Dr.	Report Date	Test Name	Preview	Approve	Remark
14	04/02/2021	000000000413	MRS. PATIL RADHEY M	30 Yrs/Male	GEETA PATIL	04/02/2021	MRI Brain		<input type="checkbox"/>	
15	06/02/2021	000000000451	MR. BHAI NADEEMA	18 Yrs/Male	Dr. ASHISH ALEX	07/02/2021	MRI Brain		<input type="checkbox"/>	

To Approve the Report click "RIS Approval" LHS Above page will display. Description of each highlight point.

1. **Search patient** : to search unique patient while using UHID or NIN or Name
 2. Select the required from date and to date.
 3. Select on the **Approval status as Not approved** system show the all request pending for approval.
 4. Click on the **Show** to view all pending request.
 5. Click on the **Report Preview Icon** to view the patient report
 6. Click on the **Approve** check box and click on the save button (select single or multiple) to approve the report.
 7. Click on the save button to save the record
- Once report is Approved then report will be available for report Dispatch.

RIS Report Dispatch :



★ ▶ Radiology ▶ Reporting ▶ RIS Dispatch

1 UHID

2 From Date: 04/02/2021 To Date: 07/02/2021 Dispatch Status: Not Dispatched Department: Radiology 3 Dispatch To: Dispatch All Apply All 4 Show Save Print All 6

UHID	Patient Name	Visit No.	Req. No.	Req. Date	Test Name	Status	<input type="checkbox"/> Report	Re Print Report	Dispatch	Dispatch To	Checklist	Room Name	Bed No.	Email
000000000413	MRS. PATIL RADHEY M	21/IPD/0000030	14	04/02/2021	MRI Brain	Approved	<input type="checkbox"/>		<input type="checkbox"/>		- Select -	Cardio Private Room 1	Cardio Private Room 1 BED 44	Send Email
000000000451	MR. BHAI NADEEMA	21/IPD/0000040	15	06/02/2021	MRI Brain	Approved	<input type="checkbox"/>		<input type="checkbox"/>		- Select -			Send Email

5

To Approve the Report click "RIS Dispatch" LHS Above page will display. Description of each highlight point.

1. **Search patient** : to search unique patient while using UHID or NIN or Name
2. Select the **from and to date** to view the list of the pending dispatch.
3. Click on the **show** button to view pending dispatch report. Dispatch status as Not Dispatch system show the all pending for dispatch
4. Click on the **Dispatch All** to select all report.
5. Select **Dispatch to** from the list.
6. Click on the **Apply All** report.
7. Click on the **Save** and **print all**



Thank You
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